



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM
No. 113 , s. 2024

February 23, 2024

DEPARTMENT OF EDUCATION SCHOOLS REPOSITORY FORM

To: Assistant Schools Division Superintendent
Chief, CID and SGOD
Teaching and Non-Teaching Personnel
All Others Concerned

1. This Office, through the School Governance and Operations Division (SGOD), hereby disseminates Office Memorandum OO-OSEC-2024-003 titled **“Department of Education Schools Repository Form (DSRF)”**. This directs the creation of an updated and accurate record of the basic profile of all public schools nationwide.
2. All DepEd public schools in the country are required to submit their respective DSRF and file information on its basic profile, classroom condition, and basic facilities.
3. **To ensure the accuracy of the information to be submitted and establish accountability, only the school principals/school head/teacher-in-charge of each school shall accomplish and submit the DSRF.**
4. Please see the attached communication for the link assigned to Region VII.
5. Immediate dissemination of this Memorandum is desired.

WILFREDA D. BONGALOS PhD CESO V
Schools Division Superintendent 

WDB/JAAL/SGOD/MCC/rd0



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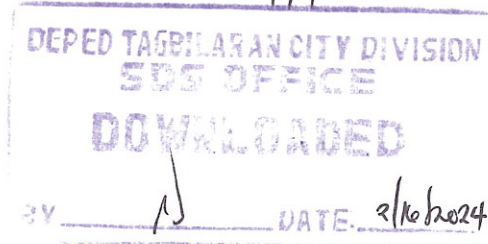


Republic of the Philippines
Department of Education

FEB 15 2024

OFFICE MEMORANDUM
OO-OSEC-2024-003

To: Regional Directors
Assistant Regional Directors
Schools Division Superintendents
Public School Heads
All Others Concerned



DEPARTMENT OF EDUCATION SCHOOLS REPOSITORY FORM

1. The Department of Education (DepEd), through the Office of the Secretary, mandates the creation of an updated and accurate record of the basic profile of all public schools nationwide. As such, the Department is introducing the **DepEd Schools Repository Form (DSRF)**.

2. All DepEd public schools in the country are required to submit their respective DSRF form and file information on its basic profile, classroom condition, and basic facilities.

3. **To ensure the accuracy of the information to be submitted and establish accountability, only the school principals/school head/teacher-in-charge of each school shall accomplish and submit the DSRF.**

4. Each region is designated with their exclusive DSRF form that may only be used by schools under their jurisdiction.

5. The DSRFs may be accessed through the following links:

- a. Region I - https://bit.ly/Region1_DSRF
- b. Region II - https://bit.ly/Region2_DSRF
- c. Region III - https://bit.ly/Region3_DSRF
- d. Region IV-A - https://bit.ly/Region4A_DSRF
- e. Region IV-B - https://bit.ly/Region4B_DSRF
- f. Region V - https://bit.ly/Region5_DSRF
- g. Region VI - https://bit.ly/Region6_DSRF
- h. Region VII - https://bit.ly/Region7_DSRF
- i. Region VIII - https://bit.ly/Region8_DSRF
- j. Region IX - https://bit.ly/Region9_DSRF
- k. Region X - https://bit.ly/Region10_DSRF
- l. Region XI - https://bit.ly/Region11_DSRF
- m. Region XII - https://bit.ly/Region12_DSRF
- n. Region XIII - https://bit.ly/Region13_DSRF
- o. Cordillera Administrative Region - https://bit.ly/CAR_DSRF