



Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 DIVISION OF CITY SCHOOLS – TAGBILARAN CITY

DEPED DIVISION OFFICE
 TAGBILARAN CITY
 UPLOADED
 DATE 2/16/2024

Office of the Schools Division
 Superintendent

February 16, 2024

DIVISION MEMORANDUM

No. 047, s. 2024

**RECOMPOSITION OF DEPED REGION VII
 AUTOMATIC PAYROLL DEDUCTION SYSTEM (APDS) TASK FORCE**

To: OIC Assistant Schools Division Superintendent
 Division Office Personnel
 Public Elementary and Secondary School Heads
 All Others Concerned

1. Attached is the Regional Memorandum No. 097 s. 2024, announcing the recomposition of DepEd Region VII Automatic Payroll Deduction System (APDS) Task Force. The APDS Task Force is composed of the following:

Chairperson	Atty. Fiel Y. Almendra	Assistant Regional Director
Members	Ida F. Cabantan	Chief, Administrative Division
	Sylvio H. Sabino	Chief, Finance Division
	Dr. Brazil B. Sanchez	Supervising Administrative Officer, Finance Division
	Robella D. Bigornia	Accountant III, Head of Accounting Unit, Finance Division
	Ameelyn R. Coca	HRMO III, Head of Personnel Unit, Administrative Division
	Atty. Leslie Joie E. Babatuan	Attorney III, Legal Unit Representative
	Dr. Eduardo Omaña	Representative, CLMD
	Dr. Felina Calledo	Representative

- For reference, please read the said Regional Memorandum.
- Immediate and wide dissemination of this Memorandum is desired.

WILFREDA D. BONGALOS PhD, CESO V
 Schools Division Superintendent

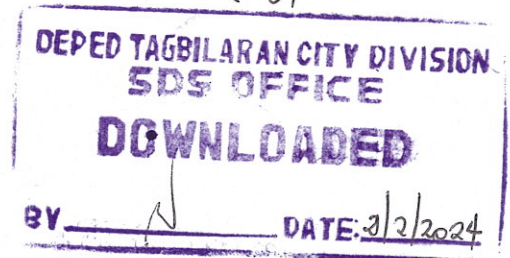
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Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS



Office of the Regional Director

01 FEB 2024

REGIONAL MEMORANDUM
NO. 097 s. 2024

**RECOMPOSITION OF DEPED REGION VII
AUTOMATIC PAYROLL DEDUCTION (APDS) TASK FORCE**

TO : **Assistant Regional Director**
Schools Division Superintendents (SDSs)
Assistant Schools Division Superintendents (ASDSs)
Chiefs of the Functional Divisions in the Regional Office

1. The Department of Education (DepEd) Regional Office in accordance with DepEd Order No. 020, s. 2021 recomposes the DepEd Automatic Payroll Deduction (APDS) Task Force, as follows :

Chairperson	Atty. Fiel Y. Almendra	Assistant Regional Director
Members	Ida F. Cabantan	Chief Administrative Division
	Sylvio H. Sabino	Chief Finance Division
	Dr. Brazil B. Sanchez	Supervising Administrative Officer, Finance Division
	Robella D. Bigornia	Accountant III, Head Accounting Unit, Finance Division
	Ameelyn R. Coca	HMRO III, Head Personnel Unit, Administrative Division
	Atty. Leslie Joie E. Babatuan	Attorney III, Representative Legal Unit
	Dr. Eduardo Omaña	Representative, CLMD
	Dr. Felina Calledo	Representative,

2. The APDS Task Force shall be assisted by the following secretariat :

Helen D. Sabino, EPS, HRDD
Cleofe Jane Montenegro, Special Investigator III
Daisy Mae Custodia, Accountant II, Finance Division
Riza B. Guanco, TCE II, Administrative Division
Jancent Luega, Administrative Assistant I, Administrative Division
Jhorina Biadnes, Administrative Aide VI, Administrative Division

3. It is understood that the task force shall be guided by the existing and relevant guidelines, rules and regulations of the DepEd APDS.



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Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS

4. This Memorandum shall take effect immediately and shall remain in force unless sooner repealed, amended or rescinded.
5. All other memorandum and other related issuances on the same subject matter are deemed repealed or amended accordingly.
6. This Memorandum shall take effect immediately.
7. Immediate dissemination of this Memorandum is desired.

SALUSTIANO T. JIMENEZ, JD., Ed.D., CESO V
Director IV, Regional Director

