



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

DIVISION MEMORANDUM

No. 072 s. 2024

February 5, 2024

**CORRIGENDUM AND ADDENDUM TO DIVISION MEMORANDUM NO 067, S.2024  
RE: ORIENTATION ON DEPED ORDER NO.2, IMMEDIATE REMOVAL OF  
ADMINISTRATIVE TASKS OF PUBLIC SCHOOL TEACHERS & DEPED ORDER  
NO.66, S.2017 RE: IMPLEMENTING GUIDELINES ON THE CONDUCT OF OFF-  
CAMPUS ACTIVITIES AND DIVISION MEA CONFERENCE FOR Q2 SY 2023-2024, Q1  
CY 2024**

To; Assistant Schools Division Superintendent  
Chiefs, Curriculum and Governance Divisions  
Education Program Supervisors  
Public School Principals  
Administrative Officers II  
All others Concerned

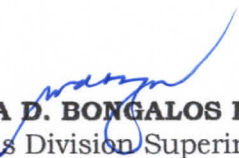

1. This Office through the School Governance Operations Division (SGOD) hereby announces the changes of Division Memorandum No. 067,s. 2024 dated January 30,2024, *re: Orientation on DepEd Order 2,s.2024, Immediate Removal Of Administrative Tasks Of Public School Teachers & Deped Order No.66, S.2017 re: Implementing Guidelines On The Conduct Of Off-Campus Activities And Division MEA Conference For Q2 SY 2023-2024, Q1 CY 2024*
2. Orientation on DepEd Order No.2,s.2024 is set on February 12, 2024. Venue of the said activity will be announced separately.
3. The participants in this orientation are the OIC-ASDS, Chiefs Education Program Supervisors, Education Program Supervisors, Senior Education Program Specialists, Public School Principals, Asisting Principal, Assistant Principals, HeadTeachers, Administrative Officer II, Administrative Assistant II, III, Administrative Officer V, Division Office Accountant, Budget Officer, School Registrar, ADA 3 , AO IV (DCPNHS), AO IV (Personnel)
4. Registration fee of Six Hundred Pesos will be collected from the participants to cover meal, snacks and other incidental expenses relative to the conduct of the activity and shall be charged against Division Office Funds/ MOOE ( for SDO Participants) and School Funds /School MOOE ( for participants from the schools). Expenses relative to



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Email Address: tagbilarancity.division@deped.gov.ph

Payments can be made in cash and cheque to the DepEd Division of Tagbilaran City. Participants from the schools are encouraged to pay the registration fee before the conduct of the orientation.

5. A separate Corrigendum/ Addendum will be issued on the conduct of the Division Monitoring, Evaluation and Adjustments and Orientation of DO 66,s.2017.
6. For immediate dissemination of, and compliance with this Memorandum is directed.

  
**WILFREDA D. BONGALOS PhD CESO V**  
Schools Division Superintendent 

WDB/JAAL/MCC-SGOD/elc