



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division  
Superintendent**

February 2, 2024

DIVISION MEMORANDUM  
No. 071 s. 2024

**COORDINATION MEETING OF TOURNAMENT MANAGERS AND SCHOOL  
SPORTS COORDINATORS FOR THE 2024 TAGBILARAN CITY MEET**

To: Assistant Schools Division Superintendent  
Chief CID and SGOD  
Public Elementary and Secondary School Principals  
Public Elementary and Secondary School MAPEH Coordinators  
All Others Concerned

1. In preparation for the 2024 Tagbilaran City Meet which will be conducted on February 17-18 and 24-25 at the different playing venues in the city of Tagbilaran, this Office hereby calls for a coordination meeting with the tournament managers and school sports coordinators on February 7, 2024 @ the Tagbilaran City Central ES Library from 2:00-5:00 PM.
2. Tournament Managers are directed to bring their agreed ground rules duly signed by the coaches and technical officials present during the refresher course that serves also as the solidarity meeting and the schedule of games/matches as well as the official entries of the said sports competition.
3. The school sports coordinators should also present their proposed color of uniforms if there is any but not compulsory to avoid duplication and report status of their participation to the said sports competition.
4. Immediate dissemination of and compliance with this memorandum is directed.

**WILFREDA D. BONGALOS PhD, CESO V**  
Schools Division Superintendent 

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