



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division  
Superintendent**

DIVISION MEMORANDUM

MLA-2024- 002

TO : **John Ariel A. Lagura PhD – Chief, CID**  
**Janet T. Butalid PhD – EPSvr Values/ALS**  
**Neolita S. Sarabia EdD – EPSvr - LRMS**  
**Filomena C. Tanggaan PhD – SEPS, HRDD**  
**Esther L. Cagas – SEPS – M&E**  
**Dolores T. Dahab – School Principal, DCPNHS**  
**Legardo R. Palaca Jr. EdD – Asst. School Principal, DCPNHS**  
**Elizabeth Rosil-Escolano – Education program Specialist II, ALS**  
**All ALS Teachers and BPOSA Community ALS Implementers**

FROM : **WILFREDA D. BONGALOS PhD CESO V**  
Schools Division Superintendent  
Office of the Schools Division Superintendent

SUBJECT : **Writeshop on ALS A&E Learning Activity Sheets for LS1 to LS6**

DATE : January 2, 2024

1. This Office, through the Curriculum Implementation Division, will conduct a Writeshop on ALS A&E Learning Activity Sheets for LS1 to LS6 on January 6, 13, and 20, 2024. The venue is still to be determined.
2. This activity aims to:
  - a. produce LS 1 to 6 ALS A&E learning activity sheet;
  - b. present localized output per learning strand;
  - c. quality-assured all LAS outputs; and
  - d. upload outputs in the link provided.
3. Participants in this activity are all ALS Teachers and BPOSA Community ALS Implementers, and selected Division Personnel.
4. ALS teachers and CAIs are entitled to service credits under DepEd Order No. 53, s. 2003 entitled Updated Guidelines on Grant of Vacation Service Credits to Teachers. Moreover, Related-Teaching and Non-Teaching Staff shall be provided with Compensatory Time-Off (CTO) per Civil Service Commission and Department of Budget and Management Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Services Rendered.



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5. Expenses relative to the conduct of this activity such as the food and venue are chargeable against ALS Program Support Funds while transportation of participants is chargeable against MOOE/local funds subject to the usual accounting and auditing procedures.
6. Immediate dissemination of this Memorandum is desired.