



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM
No. *562*, s. 2023

November 30, 2023

8TH RED CROSS YOUTH (RCY)-BOHOL CHAPTER ASSEMBLY

To: Assistant Schools Division Superintendent
Chief, CID and SGOD
Teaching and Non-Teaching Personnel
All Others Concerned

1. This Office hereby disseminates a communication received from Keith C. Cantoneros, RN, EMT, Officer in Charge of the Philippine Red Cross-Bohol Chapter, dated November 29, 2023, titled "**8th RCY BOHOL CHAPTER ASSEMBLY**" on December 22, 2023, at REYNA'S the Haven and Gardens, Tagbilaran City.
2. This activity aims to improve the youth volunteers' skills in decision-making, awareness, and practice of social responsibility.
3. Please see the attached communication for details.
4. For inquiries, kindly contact Mr. Aldrin Bantugan, Secretariat Head, via mobile number 09667496931 or email at redcrossyouthbohol@gmail.com.
5. Immediate dissemination of this Memorandum is desired.

For the SDS:

WILFREDA D. BONGALOS PhD CESO V
Schools Division Superintendent


ERNESTO Q. ALAS-AS JR. CESE
OIC, Schools Division Superintendent

WDB/EQA/SGOD/MCC/rdo



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PHILIPPINE RED CROSS

Bohol Chapter

November 29, 2023

DR. WILFREDA BONGALOS, Ph.D. CESO V
Superintendent, DepEd Tagbilaran City Schools Division
Member, Board of Directors, PRC – Bohol Chapter
Tagbilaran City, Bohol

DepED
TAGBILARAN CITY DIVISION
RECORDS SECTION

RECEIVED

Received by: _____
Date: NOV 29 2023
Time: _____

SUBJECT: CONDUCT OF THE 8TH RCY BOHOL CHAPTER YOUTH ASSEMBLY

Dear **Dr. Bongalos**,

The Philippine Red Cross is an organization dedicated to providing humanitarian assistance fulfilling its purpose in human suffering. One of those major services is the Red Cross Youth, known nation-wide as one of the prime movers for youth empowerment and developing the youth leaders through various trainings and activities offered by the Red Cross Youth Services. As such, the Chapter Youth Council was formulated to enhance the skills and capabilities of the youth.

The Chapter Youth Council (CYC) is the supreme deliberative body of the Red Cross Youth Bohol Chapter which helped enhance the youth's spirit in humanitarian. One of this youth program is the Chapter Youth Assembly which is held biennially. Participated by our active and committed RCY Volunteers with their respective Advisers all over Bohol. The Chapter Youth Assembly is also conducted to improve the youth Volunteers' skills not only in leadership but also in decision making, awareness and practice of social responsibility.

With this, the **Red Cross Youth-Bohol Chapter will be holding the 8th Chapter Youth Assembly** to encourage its members and to provide opportunities among youth Volunteers who holds a position in the Chapter Youth Council.

In this light, may we humbly request from your good office a **memorandum** encouraging all Red Cross Youth Councils in Public and Private Secondary and Elementary Schools under the Tagbilaran City Division to support the event. The registration expenses on the selected activities of the said undertaking shall be charged to the available school funds. The 8th RCY Bohol Chapter Youth Assembly will be held on December 22, 2023 in REYNA'S the Haven and Gardens, Tagbilaran City.

Attached are the Information Guide and Registration Forms.

Should you have inquiries, you may contact Mr. Aldrin Bantugan, Secretariat Head thru mobile number 0966 749 6931 or email us at redcrossyouthbohol@gmail.com.

Thank you and more power!

Yours in humanity,


KEITH C. CANTONEROS, RN, EMT
Officer-In-Charge
Philippine Red Cross - Bohol Chapter

DEPARTMENT OF EDUCATION
TAGBILARAN CITY DIVISION

RECEIVED

BY: _____
DATE: 11/29/2023 11-343



Always **FIRST**. Always **READY**. Always **THERE**.

Marapao St. cor J.A. Clarin St., Tagbilaran City, Bohol 6300 • opcen.bohol@redcross.org.ph • Telefax - (038) 501-9175



PHILIPPINE RED CROSS
Bohol Chapter
Red Cross Youth Service

ACTIVITY PLAN

A. NAME OF ACTIVITY

Red Cross Youth Bohol 8th Chapter Youth Assembly

B. THEME

Forging Futures: Empowering Tomorrow's Leaders

C. ACTIVITY VENUE

REYNA'S the Haven and Gardens

D. ACTIVITY DATE

December 22, 2023

E. ORGANIZERS

- Philippine Red Cross – Bohol Chapter
 - Volunteer/ Red Cross Youth Services
 - Chapter Youth Council
 - League of Advisers
 - Council of Presidents
 - Ang Handumanan

F. PARTNERS

- Provincial Government of Bohol thru Provincial Youth Development Office

G. ENDORSEMENTS

- Provincial Government of Bohol
- Department of Education – Tagbilaran Division
- Department of Education – Bohol Division
- Commission on Higher Education

H. INTRODUCTION AND OVERVIEW

Red Cross Youth (RCY) is known nationwide as one of the prime movers for youth empowerment and developing the youth leaders through various training and activities offered by the Red Cross Youth Services. As such, the Chapter Youth Council was formulated to enhance the skills and capabilities of the youth.

The Chapter Youth Council is the supreme deliberative body of the Red Cross Youth Bohol Chapter which helped enhance the youth's spirit in humanitarian and social services by giving them opportunities to participate in youth programs. One of these youth programs is the Chapter Youth Assembly which is held biennially. Participated by our active and committed RCY Volunteers with their respective Advisers all over Bohol, the objectives are: **(1) to discuss and collaborate on strategies and plans needed to come up with a solution for relevant issues and concerns that each council has encountered; (2) formulate and share the best practices and ways practiced by each council in intensifying the Volunteers' morale, self-worth, dignity and assessing the quality of leadership among the RCY's in Bohol Chapter; and (3) develop advocacies for the youth programs.** The Chapter Youth Assembly is also conducted to improve the youth Volunteers' skills not only in leadership but also in decision making, awareness and practice of social responsibility.

With this, the Red Cross Youth-Bohol Chapter will be holding the 8th Chapter Youth Assembly to encourage as well as provide opportunities among youth Volunteers who hold a position in the Chapter Youth Council.

I. GENERAL OBJECTIVES

The main objective of the Chapter Youth Assembly is to work hand in hand with the Philippine Red Cross-Bohol Chapter, mainly the Red Cross Youth Services, to enhance, improve and further develop the spirit of Volunteerism and humanitarian service of the Red Cross Youth Volunteers and their respective Council Advisers as well as empower them with their rights and privileges contributing for the best for the Red Cross Youth Bohol.

Specific Objectives:

1. To elect a new set of Chapter Youth Council Officers for Administrative Year 2023-2025;
2. To create a Plan of Action for the next CYC A.Y. 2023-2025;
3. To update each council with the new trends and activities;
4. Strategic Planning of the League of Advisers;
5. To work with Philippine Red Cross-Bohol Chapter in the formulation of policies and in management of youth programs;
6. To assist, advise and serve as focal point of coordination to all Junior Red Cross

7. (JRC), Senior Red Cross Youth (SRCY), College Red Cross Youth (CRCY) and Community Red Cross Youth (CommRCY) Councils.

J. METHODOLOGY

The 8th Chapter Youth Assembly is a 1 day activity involving the topics of the youth in preparation of the next generation's leaders. Such topics will prepare the youth by assessing their skills through Social Media usage, enhancing their knowledge on the Parliamentary Rules and Procedures as well as Resolution Making, acknowledging the respective Councils' Challenges faced and addressing these challenges as well as strategizing Volunteer Retention. Other topics will serve as information dissemination and skills and capabilities assessment on how councils and individual youth can be empowered through Event Organizing, application on Social Protocols and Guidelines and Youth Leadership Scheme.

Proposed Nomination Procedure:

1. Call for candidates via Google Form
2. Post via Facebook
3. Interested participants will be invited for screening via Zoom
4. Participants who passed during the initial online screening will be invited for a face-to-face orientation.

EXPECTED PARTICIPANTS

There will be 300 expected participants from different school councils in Bohol. Each school council is entitled to send a maximum of 5 official youth delegates, 4 youth observers and 1 school council adviser who each meets the basic qualifications and comply with the given requirements.

SENIOR RED CROSS YOUTH COUNCIL

- Mansasa National High School
- Alicia Technical Vocational High School
- Doctor Cecilio Putong National High School
- Manga National High School
- Bohol Island State University – Main Campus High School
- Tagbilaran City Science High School
- Holy Spirit School of Tagbilaran
- Bohol Wisdom School – High School Department
- Tagum Sur National High School

- Saint Isidore Academy
- Oy National High School
- Mayor Pablo O. Lim National High School
- Cambuyo High School
- University of Bohol – High School
- San Isidro Technical Vocational High School
- Santa Monica Institute
- Systems and Technology Institute – Senior High Department
- Cogon High School
- Tubigon West Central High School
- Inabanga High School
- Dagohoy National High School

COLLEGE RED CROSS YOUTH COUNCIL

- Bohol Island State University – Main Campus
- Bohol Island State University – Bilar Campus
- Bohol Island State University – Balilihan Campus
- Bohol Island State University – Calape Campus
- Bohol Island State University – Clarin Campus
- Bohol Island State University – Candijay Campus
- Holy Name University
- University of Bohol
- Bohol Wisdom School – College Department
- Philippine Maritime Institute
- Systems and Technology Institute

COMMUNITY RED CROSS YOUTH COUNCIL

- Tubigon Community Red Cross Youth Council
- Loon Community Red Cross Youth Council

A. REQUIREMENTS

Youth Delegates and Observers

- Duly signed Application Form
- Original Copy of Medical Certificate
- Photocopy of MAAB ID
- Certification duly signed by the Council Adviser
- Endorsement letter from the School

Council Adviser

- Duly accomplished Application Form
- Original Copy of Medical Certificate

- Photocopy of MAAB ID

B. QUALIFICATIONS

All interested participants must meet the following qualifications to apply.

Delegate

- Must be 15 – 28 years of age
- Must be a bona fide member and volunteer of the Philippine Red Cross Bohol Chapter
- Must have completed the Youth Volunteer Formation Course– YVFC (**strictly required**)
- Must have been actively involved in RCY activities for a minimum of one (1) year (**strictly required**)

Observer

- Must be 12 – 30 years of age
- Must be a bona fide member and volunteer of the Philippine Red Cross Bohol Chapter
- Must have Completed the Leadership Development Program – LDP
- Must be actively involved in RCY activities for at least one (1) year

Council Adviser

- Must have attended a Council Management Training (optional for the new advisers and newly established councils)
- Must provide a certification of being an RCY Council Adviser duly signed by the University President/ Campus Director/ Campus or School Director/ School Principal

C. SCREENING OF PARTICIPANTS

- **Participants**
 - Comply and pass all the necessary requirements.
- **Secretariat Committee**
 - Check and oversee the authenticity of the submitted papers of the participants.
 - Will send a message via facebook or text message, confirming the participation of the 8th Chapter Youth Assembly.
 - Send reminders and updates (if any) to the participants.

A screening committee shall be created to ensure that all participants to the Chapter Youth Assembly are fully qualified to participate and contribute to the objectives of the Assembly.

All documents must be received by the Chapter Youth Council on or before **December 17, 2023**. Councils who were not able to register on-time will have to register on-site at the official venue.

Read the Note: New RCY Volunteers could participate as delegates or observers as long as she/he will sign the 'oath of commitment'.

D. NOMINATION OF CANDIDATES FOR CHAPTER YOUTH COUNCIL

RCY volunteers who will run for the Chapter Youth Council position must fill-up the official nomination form duly signed by the nominee that shall be submitted to the committee on Nominations and Elections before the nomination deadline as set by the aforementioned committee.

Last day of submission of Nomination Forms will be on December 17, 2023, provided that all documents and forms have been duly accomplished and/or with the approval of his/her Council.

For further details, please refer to the attached Eligibility of Candidacy Form (quoted from the CYC CBL)

REGISTRATION FEES

**Registration per delegation must be sent to the Secretariat for Confirmation and guest listing before 6:00pm of December 17, 2023.*

**Late registration and on-the-spot will have an additional fee of P250.00 for the Youth participants and P500.00 for the RCY Adviser.*

Youth participants

On time registration Php350.00

RCY Adviser

On time registration Php 600.00

The registration fee, aside from cited above, shall cover the meals for the whole duration of the Assembly, souvenir items, as well as materials necessary for their participation in the different activities of the Assembly.

The registration fee will not cover travelling expenses from the school council origin to the venue and vice versa. Travel expenses shall be borne by the participants themselves. However, they may seek sponsorship from his/her school or community, civic organizations, Local government units or the school council funds if available.

Changing of ID's for whatever reason (i.e. change of delegation on-site from what was confirmed, etc.) will be charged Fifty Pesos only (Php 50.00).

For those participants who doesn't have a Red Cross Membership ID there will be an additional payment of P150.00 for Bronze or P60.00 for Classic

INDICATIVE PROGRAM

DAY 1 (30 DECEMBER 2023, SATURDAY)	
TIME	ACTIVITIES
07:31 – 09:00 AM	Arrival and Registration (Showing of Previous CYC's Videos)
07:31 – 09:00	Preparation for Opening
09:01 – 10:00	OPENING PROGRAM <ol style="list-style-type: none"> I. Council Delegation Parade II. Invocatory III. Tri-Hymn (National Anthem, Bohol Hymn, PRC) IV. Seven Fundamental Principles & RCY Pledge by Ms. Marjhun Christiannee Galanido, <i>Secretary, Chapter Youth Council A.Y. 2019-2021</i> V. Opening Remarks by Mr. Jpy Ybas, <i>Vice President, Chapter Youth Council A.Y 2019-2021.</i> VI. Acknowledgement of School and Community Councils, RCY Advisers and RCY Volunteers VII. Welcome Message by Keith C. Cantoneros, <i>Chapter Administrator, Philippine Red Cross-Bohol Chapter</i> VIII. Statement of Purpose by Mr. Jean Luke Estoy, <i>Chairperson, Special Gatherings</i> IX. 7th Chapter Youth Assembly Video Clip and 8th Chapter Youth Assembly Teaser X. Introducing and Speech of the 8th Chapter Youth Council Candidates
10:01 – 10:30	Chapter Youth Council A.Y. 2019-2021 Report
10:31 – 11:30	Parliamentary Rules and Procedures, Resolution Making Speaker: Jinky Allen Vale/ Melanie/ Jenny Casqujo/ Meynard Ebojo/ Clifford Ebojo
11:31– 01:00	LUNCH BREAK
01:01 – 02:30	School Councils and Challenges (working snacks)
02:31 – 05:00	Final Presentation of Candidates for Chapter Youth Council A.Y 2023-2025 <ol style="list-style-type: none"> 1. Election Proper 2. Volunteer Retention <i>*Advisers will have a separate session*</i> 3. Adaptation of Resolution; Amendments of Constitution and By Laws

- | | |
|--|--|
| | <ol style="list-style-type: none"> 4. Testimonial by Mr. Oliver Rivera , Treasurer , Chapter Youth Council A.Y.2019-2021 5. Message from NYC (Area 7 Youth Coordinator Mr. Rhey Lloyd Boloron) 6. Announcement of the Chapter Youth Council Officers A.Y 2023– 2025 7. Oath of Office 8. Inspirational Message by the Chairman of the Board of Directors of the Philippine Red Cross Bohol Chapter, Hon. Edgar M. Chatto 9. Acceptance Speech 10. Solidarity Dance |
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VISIBILITY

The said activity will be publicized in social media like internet sites (Facebook, Instagram and etc.) Partners and special guests will be acknowledged in our official Red Cross Youth Bohol Facebook page and invitation letters. Partners and Endorsers establishment logo will be put in the different printed materials such as tarpaulins, ID's etc.

WORKING COMMITTEES

Administrative	
Honorary Chairperson	Dir. Edgardo M. Chatto
Honorary Vice Chairperson	Dir.
Chairperson, Special Gatherings	Mr. Jean Luke Estoy
President, Chapter Youth Council	Dir. Jairus Zim Pasagad
Chairperson, RCY Council of Presidents	Mr. Rhey Lloyd Boloron
President, RCY Advisers League of Bohol	Mr. Darwin Sawan
Chapter Administrator, PRC- Bohol Chapter Officer-In-Charge	Keith C. Cantoneros
Chapter Service Representative	Ms. Narcisa Bugo
Secretariat	
Team Leader	Ms. Marjhun Christianee Galanido
Asst. Team Leader	Mr. Oliver Rivera
Members	
Logistics	
Team Leader	Mr. Jean Luke Estoy
Asst. Team Leader	

Member	
Finance	
Team Leader	Mr. Jpy Ybas
Asst. Team Leader	Ms. Reachel Joy Epe
Ways and Mean	
Team Leader	Mr. Yume Ishikawa
Asst. Team Leader	Mr. Eliseo Ocat
Member	
Program	
Team Leader	Ms. Reachel Joy Epe
Asst. Team Leader	Mr. Joshua Echalas
Member	
Technical	
Team Leader	Mr. Wally Baguio
Asst. Team Leader	Ms. Louise Maricor Indac
Creative	
Team Leader	Mr. Ramchad Tiongson
Asst. Team Leader	Mr. Chester Barajan
Member	
Media and Promotions	
Team Leader	Mr. Jpy Ybas
Asst. Team Leader	Mr. Clifford Ebojo
Member	
Nomelect	
Team Leader	
Asst. Team Leader	
Members	Melanie Wally Baguio Aldrin Bantugan Lorefiel Mante Oliver Rivera

Prepared by:

M. Galanido

MARJHUN CHRISTIANEE B. GALANIDO
Secretary, Chapter Youth Council

Reviewed by:




DIR. JAIRUS ZIM S. PASAGAD
President, Chapter Youth Council

Recommending Approval:

Narcisa O. Bugo
NARCISA O. BUGO, RN
Chapter Service Representative
Health Service / Focal Person - RCY

Approved


KEITH C. CANTONERON, RN, EMT
Officer-In-Charge
PRC – Bohol Chapter



RCY BOHOL CHAPTER

8th Chapter Youth Assembly

December 22, 2023

Forging Futures: Empowering Tomorrow's Leaders

REGISTRATION FORM

YOUTH PARTICIPANT

__ Delegate

__ Observer

I. Personal Information

Full Name:	First Name			Middle Name		Surname	
Birth date:	Age:		Sex:				
Permanent Address(Complete):							
Contact No.:	Email:						
Full name of Parent/ Guardian:							
Address:							
Relationship:	Contact No.:						
Food Allergies & Issues							

II. School Information:

Name of School:							
Address:							
Contact no.:	Email:						
Name of School President/ Principal:							
Year Level:	Course:						
Name of Adviser(if any):							
Contact no.:	Email:						

III. Position Held

SRCY__ CRCY__ CommRCY__

Level	Council Name	Inclusive Year(s)

This is to certify that the abovementioned information are true and correct



RCY BOHOL CHAPTER

8th Chapter Youth Assembly

December 22, 2023

Forging Futures: Empowering Tomorrow's Leaders

REGISTRATION FORM

RCY COUNCIL ADVISER

I. Personal Information

Full Name:	<table border="1"> <tr> <td>First Name</td> <td>Middle Name</td> <td colspan="2">Surname</td> </tr> </table>				First Name	Middle Name	Surname	
First Name	Middle Name	Surname						
Birth date:	Age:	Sex:						
Permanent Address(Complete):								
Contact No.:	Email:							
Highest Educational Attainment	Course							
Full name of Parent/ Guardian:								
Address:								
Relationship:	Contact No.:							
Food Allergies & Issues								

II. School Information:

Name of School:			
Address:			
Contact no.:	Email:		
Name of School President/ Principal:			
Contact no.:	Email:		

This is to certify that the abovementioned information are true and correct

Signature over Printed name



PHILIPPINE RED CROSS
Bohol Chapter

PARENT'S/ GUARDIAN'S WAIVER

Date: _____

To the Organizers:

This is to inform you that I am giving my full permission to my son/ daughter _____, to join the Red Cross Youth Bohol Chapter 8th Chapter Youth Assembly on December 22, 2023 at REYNAS Haven and Gardens, Tagbilaran City, Bohol.

I understand that the Philippine Red Cross – Bohol Chapter will take all of the necessary precautions and all possible care to ensure the safety of my Child. However, after all due care and concern have been given by the organizers, an unforeseen event or incident will happen due to my child's disobedience of the agreed set of rules and regulations for safety, I will not hold the organizers liable for it.

My best wishes for the success of your undertaking.

Sincerely yours,

(Signature over Printed Name of Parent/ Guardian)

