



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM
No. **550**, s. 2023

November 22, 2023

**MONITORING AND PRE- EVALUATION OF THE SCHOOL GOVERNING
COUNCIL (SGC) FUNCTIONALITY ASSESSMENT TOOL**

To: Public Secondary School Principals / School In-Charge

1. This Office announces the conduct of monitoring and pre-evaluation of the School Governing Council (SGC) Functionality Assessment Tool to the secondary schools within January 9-20, 2024.
2. This activity aims to provide technical assistance on the correctness and completeness of the MOVs before their uploading.
3. The assignment of schools of the Division Field Technical Assistance Teams is shown below:

Team	School
I	Doctor Cecilio Putong National High School- JHS Doctor Cecilio Putong National High School- SHS Tagbilaran High School for the Hearing Impaired (H.I)
II	Manga National High School San Isidro National High School Cogon National High School
III	Tagbilaran City Science High School Mansasa National High School City of Tagbilaran National High School

4. For dissemination and compliance.

For the SDS:

WILFREDA D. BONGALOS PhD CESO V
Schools Division Superintendent


ERNESTO Q. ALAS-AS JR. CESE
OIC- Assistant Schools Division Superintendent

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