



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM

No. *570*, s. 2023

November 16, 2023

**REAFFIRMATION OF THE CONDUCT OF SCHOOL MONITORING, EVALUATION AND
ADJUSTMENT(SMEA) SCHOOLYEAR 2023-2024**

To: Public Elementary and Secondary School Principals
School MEA Coordinator
All Others Concerned

1. This Office through the School Governance Operations Division hereby reaffirms the conduct of the Quarterly School Monitoring, Evaluation and Adjustments (SMEA) as stipulated in Division Memorandum No. 458,s.2023 dated October 10, 2023.
2. School Heads are advised to release a School Memorandum to disseminate the conduct of the School MEA.
3. The School MEA Team headed by the School Principal shall collect the data for every Quarter SY 2023-2024 to be presented to the School Stakeholders for analysis prior for its submissions to the Division MEA.
4. For immediate dissemination of and compliance with this Memorandum is desired.

WILFREDA D. BONGALOS PhD CESO V
Schools Division Superintendent

WDB/EQA JR./MCC-SGOD/etc



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