



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS – TAGBILARAN CITY

Office of the Schools Division
Superintendent

October 27, 2023

DIVISION MEMORANDUM

No. 493, s. 2023

**COMPOSITION OF THE REGIONAL OFFICE VII 2023 ELECTION TASK FORCE (ETF)
FOR THE BARANGAY AND SANGGUNIANG KABATAAN ELECTIONS (BSKE)**

To: Division Office Personnel
Heads, Public Elementary and Secondary Schools
Teaching and Non-Teaching Personnel
All Others Concerned

1. This Office hereby disseminates the Composition of the Regional Office VII 2023 Election Task Force (ETF) for the Barangay and Sangguniang Kabataan Elections (BSKE).
2. For your reference, please see attached Regional Memorandum.
3. Immediate and wide dissemination of this Memorandum is desired.

WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent

WDB/EQA/ADMIN/atm



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Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS

10-370
DEPED TAGBILARAN CITY DIVISION
SDS OFFICE
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BY _____ DATE: 10/24/2023

Office of the Regional Director

24 OCT 2023

REGIONAL MEMORANDUM

No. 793, s. 2023

**COMPOSITION OF THE REGIONAL OFFICE VII
2023 ELECTION TASK FORCE (ETF) FOR THE
BARANGAY AND SANGGUNIANG KABATAAN ELECTION (BSKE)**

**TO : Schools Division Superintendents and OICs
Assistant Schools Division Superintendents and OICs
Deped Regional Office VII Personnel
All Concerned**

1. Pursuant to DepEd Memorandum No. 063, s. 2023 titled "Establishment of the 2023 Department of Education Election Task Force and its Operation and Monitoring Center in Connection with the Barangay and Sangguniang Kabataan Elections on October 30, 2023" the following are constituted members of the DepEd Regional Office VII Election Task Force for the October 30, 2023 BSKE :

Chair : Atty. Fiel Y. Almendra, Assistant Regional Director
Co-Chair : Ida F. Cabantan, Chief Administrative Officer
Vice-Chair : Atty. Leslie Joie E. Babatuan, Attorney IV
Members : Tomas T. Pastor, Chief, ESSD
Atty. Glory Jane Alegado, LRP Officer

Secretariat : Amaryllis R. Villarmia, Public Information Officer
Cleofe Jane Montenegro, Special Investigator III
Allan Villacampa, EPVR, FTAD
Philomel Bono, Administrative Support Staff

Administrative Support : Augusto Santiago, Administrative Officer IV, ASD
Philip Rusell Wahing, Administrative Support, ASD
Joselito Piquero, Administrative Staff, GSU
Kristian Pondar, CMT I, ICTU

Regional Election Monitoring and Action Center (REMAC) Representatives :
Dr. Emerson O. Degamo, EPS, QAD
Mr. Rosario Pagal, Jr., Admin. Asst. I, HRDD

2. The ETF will ensure that teachers and personnel are provided with adequate information, technical and legal assistance in the course of the performance of their duties as members of the Electoral Board. This will also serve as DepEd's institutional link to volunteer organizations and individuals.



Doña M. Gaisano St., Sudlon, Lahug, Cebu City
Telephone Number: 639457623193 local 700

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3. The Regional ETF will establish the command center at the Office Administrative Service Division starting at 1:00 p.m. on from October 29, 2023 and ending at 5:00 p.m. on October 30, 2023. Contact number 09457623193.
4. The functions of the BSKE-ETF members include, but are not limited to the following :
 - a. Maintain an Operations and Monitoring Center to document and report all teachers and school-related issues and concerns before, during, and after elections;
 - b. Ensure that teachers are provided with and/or referred to adequate information technical and legal assistance in the course of the performance of their duties as members of the Electoral Board;
 - c. Serve as DepEd institutional link to volunteer organizations and individuals;
 - d. Provide close horizontal and vertical coordination and consultation among DepEd, COMELEC, and partner agencies involved in the 2023 BSKE; and
 - e. Compliment the other government agencies' effort for an honest, orderly, and peaceful elections.
5. The grant of honoraria or payment of overtime or compensatory time-off or whatever is applicable to members of the Regional ETF is subject to availability of funds, existing COA rules and regulations, DBM issuances, relevant and applicable Civil Service Laws.
6. Expenses incurred (meals, supplies, tarpaulins, T-shirts and other necessary expenses) shall be charged against Regional Office/Local funds, subject to the usual accounting and auditing rules and regulations.
7. For immediate dissemination and compliance of this Memorandum is desired.

SALUSTIANO T. JIMENEZ, JD., Ed.D., CESO V
Director IV, Regional Director



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