



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools
Division
Superintendent**

DIVISION MEMORANDUM

No. 474, s. 2023

October 17, 2023

**CALL FOR THE CONDUCT OF ELECTION FOR DIVISION PARENTS-TEACHERS
ASSOCIATION (PTA) FEDERATION OFFICERS SY 2023-2024**

To: Public Elementary and Secondary School Principals
Elected Public Schools PTA BOD School Year 2023-2024
All Others Concerned

1. In reference to DepEd Order No. 13, s. 2022, *re: Omnibus Guidelines on the Regulation of Operations for Parent-Teacher Association*, this Office through the School Governance Operations Division hereby calls for the Conduct of Election for Division Parents-Teachers Association (PTA) Federation Officers on the 25th day of October 2023, at Tagbilaran City Central Elementary School (TCCES) Covered Court commencing 1:00 p.m. onwards.
2. This activity aims to organize the Parents-Teachers Association (PTA) for discussion of issues, solutions and ensure full cooperation of parents, guardians in the efficient implementation and delivery of basic education services to the learners.
3. Participants to this activity are the OIC-Assistant Schools Division Superintendent, SGOD Chief, EPSvsr (SGOD), SEPS (HRDS, M and E), EPS II (HRDS), School Principals, 1 Division Nurse, Public School PTA BOD (Chairman, Vice Chair, Secretary, Treasurer) ADAs 3 (Driver), Division ITO, Planning Officer III, 2 LGU-paid Clerks
4. All expenses incurred relative to the conduct of the activity is charged against the Division Program Support Fund (PSF) on Partnership Building and Linkages subject to the usual auditing and accounting rules and regulations.
5. For dissemination of and compliance with this Memorandum is desired

WILFREDA D. BONGALOS PhD CESO V
Schools Division Superintendent

WDB/EQAJR./MCC-SGOD/etc



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