



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS – TAGBILARAN CITY

**Office of the Schools Division  
Superintendent**

**DIVISION MEMORANDUM**

MLC-2023-OSDS- 109

TO : **RUBEN C. LOREJO**  
Administrative Officer II

FROM : **WILFREDA D. BONGALOS PhD, CESO V**  
Schools Division Superintendent

SUBJECT : **BOHOL ASSOCIATION OF HUMAN RESOURCE MANAGEMENT  
PRACTITIONERS INCORPORATED (BAHRMPI) COORDINATIVE  
MEETING/REGULAR MONTHLY MEETING**

DATE : September 20, 2023

1. You are hereby directed to attend the Coordinative Meeting/Regular Monthly Meeting of Bohol Association of Human Resource Management Practitioners Incorporated (BAHRMPI) in partnership with the Civil Service Commission on September 22, 2023 at 8:00 A.M. The gathering will be held at the Conference Room, Trinidad Municipal Hall, Poblacion, Trinidad, Bohol.
2. Expenses relative to the said activity shall be charged against the local funds or Division MOOE, subject to the usual auditing and accounting rules and regulations.
3. For your information, guidance, and compliance.

WDB/EQA/ADMIN/atm



H. Zamora St., Dampas, Tagbilaran City, Bohol  
(038)427-1702; (038)427-2506  
tagbilarancity.division@deped.gov.ph



**BOHOL ASSOCIATION OF HUMAN RESOURCE  
MANAGEMENT PRACTITIONERS INCORPORATED  
(BAHRMPI)**

SEC Reg. No.: 2023060104786-81

September 05, 2023

**WILFREDA D. BONGALOS PhD, CESO V**

Schools Division Superintendent

DepEd Tagbilaran City

Dear Dr. Bongalos,

Warm greetings from the Bohol Association of Human Resource Management Practitioners Incorporated (BAHRMPI)!

In partnership with the Civil Service Commission (CSC) Bohol Field Office, we are delighted to extend an invitation to your HRMO or HRMO-Designate to our Coordinative Meeting/Regular Monthly Meeting scheduled for **September 22, 2023**, commencing at 08:00 AM. The gathering will be held at the **Conference Room, Trinidad Municipal Hall, Poblacion, Trinidad, Bohol**.

The primary objective of this meeting is to create a platform for knowledge exchange, foster collaborative discussions, and facilitate networking opportunities among human resource management professionals within our province. Additionally, the meeting will serve as a platform for sharing pertinent CSC updates and addressing matters related to our Association.

During the course of the meeting, the Association, in collaboration with the Municipal Government of Trinidad, will co-sponsor a significant bloodletting activity.

We kindly request your HRMO or HRMO-Designate to attend the meeting on official business. A registration fee of PhP 1,500.00 for food and snacks for members, as well as for blood donors shall be collected.

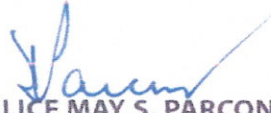
As we collectively work towards advancing best practices in HR and public service, the valuable presence our HRMO or HRMO-Designate will greatly contribute to the success of this meeting.

Thank you and more power.

Very respectfully yours,

  
**QUIRINO T. NUGAL, JR., PhD, DPA**  
HRMO, LGU-Trinidad  
Interim President

Noted by:

  
**ALICE MAY S. PARCON**  
Director II  
CSC- Bohol Field Office



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## **COORDINATIVE/REGULAR MEETING**

**SEPTEMBER 22, 2023**

**Conference Room, Trinidad Municipal Hall  
Poblacion, Trinidad, Bohol**

- PART I - 08:00 am - Arrival of Participants  
PART II - 08:30 am - Start of Bloodletting  
PART III - 09:00 am - Meeting Proper

1. Call to Order
2. Opening Prayer
3. Singing of Hymns
4. Declaration / Consideration of presence of quorum;
5. Reading, consideration and approval of the Minutes of the previous meeting
6. Matters arising from the minutes
7. Approval of Agenda
  - a. CSC Updates
  - b. Election of Officers
  - c. Capacity Building for HR Practitioners/Association members
  - e. Updates of the Association
  - e. Other matters
8. ADJOURNMENT

Prepared by:

Noted by:

**DANA ESCASINAS PIZAÑA**  
Interim Secretary

**QUIRINO T. NUGAL, JR., PhD, DPA**  
Interim President