



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM
No. **405**, s. 2023

September 18, 2023

RESEARCH MANAGEMENT: UTILIZATION OF RESEARCH

To: Assistant Schools Division Superintendent
Chiefs, CID, SGOD
Education Program Supervisors
Division Functional Heads
All other Concerned

1. In support of the Department of Education Regional Office VII's aim to continuously promote and strengthen the culture of research in basic education per DepEd Order No. 16, s. 2017, "Research Management Guidelines," this Office, through the School Governance Operation Division (SGOD) hereby disseminates to all concerned and/ or relevant interested parties the **Utilization of Research in the Preparation of Research Proposals and Reports** for all BERF and Non-BERF funded researches by teaching, teaching-related, and non-teaching personnel.
2. In particular, the aforementioned research initiative aims to guide the research proponents in the submission of documentary attachments, liquidation documents, and other eligibility requirements for approved, ongoing, and completed research studies. This also serves as a strategic intervention by PPRD RO7 and SDO PRU's Research Managers to continuously provide technical assistance to all research enthusiasts, in specific the Basic Education Research Fund (BERF) Grantees as well as Non-BERF Proponents based on the feedback gathered from the recently conducted regional progress monitoring per RM 0512, s. 2023 and RM 0524, s. 2023 and PPRD-IM-2023-032, "Research Diaries Diaries and Documentaries".
3. Furthermore, the research resources can be accessed through the Research and Development (R&D) Google site, PPRD Hub, and DepEd ROVII's R&D Portal through this link <https://region7.deped.ov.ph/r-and-d/>.
4. For inquiries, kindly contact the Policy, Planning, and Research Division (PPRD) loc. 734 or email us at pprd.ro7@deped.gov.ph.
5. For the information and guidance of all concerned.

WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent 

WDB/JAL/SGOD/MCC/mapd



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