



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS - TAGBILARAN

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**Office of the Schools Division  
Superintendent**



DIVISION MEMORANDUM  
No. 403 s. 2023

September 20, 2023

**ADDENDUM TO DIVISION MEMORANDUM No. 396, s. 2023 RE:  
FINALIZATION OF THE SCHOOL IMPROVEMENT PLAN(SIP) DRAFTS**

To: Assistant Schools Division Superintendent  
Chiefs for Curriculum and Governance Divisions  
Education Program Supervisors  
Public Elementary and Secondary School Heads  
**All Others Concerned**

1. This Office hereby announces that the venue of the activity will be at Bohol Bee Farm, Dao, Dausis, Bohol.
2. Participants are advised to bring laptops, pocket wifi, extension wire, SIP-related data and other pertinent materials needed for the write shop
2. All other contents on the superseded Division Memorandum not emphasized in the addendum are still in effect.
3. For immediate dissemination and compliance.

  
**WILFREDA D. BONGALOS PhD, CESO V**  
Schools Division Superintendent 

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WDB/EQAJR/MCC-SGOD/elc



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