



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS – TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM

MLA-2023- me

TO : MAURINE C. CASTAÑO
Principal III

FROM : WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent *WDB*

SUBJECT : DESIGNATION OF SCHOOL GOVERNANCE AND OPERATIONS
DIVISION (SGOD) CHIEF

DATE : JULY 10, 2023

In the exigency of service, you are hereby designated as the School Governance and Operations Division (SGOD) Chief, effective immediately. You are to provide strategic direction and technical inputs to the management of the schools division towards effective and efficient governance and operation of the schools and learning centers and in being accountable for its organizational effectiveness.

Further, you are to lead and manage the work of the team that will help ensure that Schools Division has the resources, technical assistance and are able to implement sustainable programs and projects to help schools establish and manage a conducive learning environment and ensure learner readiness to learn.

This designation will entitle you to Representation And Transportation Allowance (RATA) until termination of this designation.

For your information, guidance, and compliance.

WDB/EQA/ADMIN/atm



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