



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools
Division Superintendent**

DIVISION MEMORANDUM
No. 357, s. 2023

August 23, 2023

**5th POTTE NATIONAL CONVENTION AND 2ND POTTE GAWAD PARANGAL
SA NATATANGING GURO 2023**

To: Public Elementary and Secondary School Heads

1. Pursuant to the letter received dated 23 August 2023 from the president of Philippine Organization for TLE/TVL Educators, Inc. (OTTE) in the person of DR. JORDAN C. GALLANO, RE: 5th POTTE National Convention and 2nd POTTE Gawad Parangal sa Natatanging Guro 2023, this Office encourages voluntary participation to all concerned and interested individuals to this coming big event of TLE and TVL this December 16 -18, 2023 in Teachers' Camp, Baguio City, Philippines. However, the travel is on Official Time only.
2. Please see attached Matrix, Categories and Awards and Pointing System for your reference.
3. Interested parties may email to potte.incorporated@gmail.com or contact through the following numbers: (02)7987-1356, 0917-805-3370, or 0933-867-4931.
4. For your guidance and immediate action.


WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent



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**5th POTTE National Convention and
2nd POTTE Gawad Parangal sa Natatanging Guro**

Theme: "MATATAG Agenda: Redirecting EPP, TLE, and TVL Educators
towards Accessibility, Quality, and Resiliency in Education"

December 16-18, 2023 | Teachers Camp, Baguio City

August 23, 2023

TO: SCHOOLS DIVISION SUPERINTENDENT
DepEd Schools Division Office

SUBJECT: 2ND POTTE GAWAD PARANGAL SA NATATANGING GURO 2023
AND 5TH POTTE NATIONAL CONVENTION
Teachers Camp, Baguio City
December 16-18, 2023

Peace and good health be unto you!

The Philippine Organization for TLE and TVL Educators, Inc. (POTTE, Inc.) will conduct its **5th National Convention and 2nd POTTE Gawad Parangal sa Natatanging Guro 2023** at Teachers Camp, Baguio City on December 16-18, 2023.

Anchored on the theme, "**MATATAG Agenda: Redirecting EPP, TLE, and TVL Educators towards Accessibility, Quality, and Resiliency in Education**", the convention will highlight the complexities of digital transformation in education by employing Industrial Revolution 5.0 in designing curriculum for quality EPP, TLE and TVL instruction. Emphasis on the integration of Higher Order Thinking Skills (HOTS), the promotion of inclusive education, and the utilization of Artificial Intelligence (AI) in achieving digital resiliency and accessibility in EPP, TLE, and TVL education are paramount for quality 21st century instruction. Discussion on High Impact Instruction (HII) is also given primary consideration through Futures Thinking and Design Thinking Models in preparing future-ready teachers and learners for various industry standards and demands.

For this reason, the undersigned would like to request from your good office a **DIVISION ADVISORY** to inform teachers and school leaders to participate (**VOLUNTARY**) in this year's convention and **NATIONAL SEARCH FOR 2ND POTTE GAWAD PARANGAL SA NATATANGING GURO AWARDEES 2023**.


Attached herewith are the **PROGRAM MATRIX, CATEGORIES AND AWARDS, and POINTING SYSTEM** for your reference.

Interested individuals may email our secretariat at potte.incorporated@gmail.com or contact through the following numbers: (02) 7987-1356, 0917-805-3370, or 0933-867-4931.

In anticipation of your favorable response, allow me to express my sincerest gratitude in advance!

Mahalin natin ang Pilipinas!

Sincerely,


JORDAN C. GALLANO, PhD
President
POTTE, Inc.



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	Employing Industrial Revolution 5.0 in Designing Curriculum for Quality EPP, TLE and TVL Education	Regional Education Program Supervisor Curriculum and Learning Management Division DepEd - CAR, Regional Office, Wangal, La Trinidad, Benguet
12: 00NN- 1: 00PM	LUNCH BREAK	
1:00PM- 2:30PM	TOPIC 2: Integration of Higher Order Thinking Skills for 21st Century EPP, TLE, and TVL Instruction	Dr. Algene Malte de Guzman Chief, Faculty Training and Development, Assistant Professor IV, Polytechnic University of the Philippines National Resource Person, Department of Trade and Industry (DTI), Phil. Trade and Training Center, Global MSME Academy
2: 30PM- 3: 00PM	HEALTH BREAK AND SNACK	
3: 00PM- 5: 00PM	TOPIC 3: Promoting Inclusive Education for EPP, TLE, and TVL Educators	Dr. Eloy Aenlle Faculty, Juan Sumulong High School DepEd Division of Quezon City Adjunct Assistant Professorial Lecturer, Graduate School of Education, University of Perpetual Help Dalta, Las Laspifiñas City
DAY 2- DECEMBER 17, 2023		
8: 00AM- 8: 30AM	Registration and Attendance	C/O POTTE Officers and PCPD Staff
8: 30AM- 12: 00NN (10am- HEALTH BREAK AND SNACKS)	TOPIC 3: Futures Thinking and Design Thinking Models: Future-ready Teachers and Learners through High Impact Curriculum and Instruction	Annabele A. Gordonas, Phd Director, Resource Generation Office Chair, Master of Arts in English Language Teaching Polytechnic University of the Philippines- Manila
12: 00NN- 1:00PM	LUNCH BREAK	
1: 00PM- 3: 00PM	TOPIC 4: Utilizing Artificial Intelligence (AI) in TLE and TVL Education: Teacher-Learner Resiliency in the Digital Era	Dr. Niño Naldoza Director, Institute of Knowledge Management Philippine Normal University-Manila
3: 00PM- 3: 30PM	HEALTH BREAK AND SNACKS	
3: 30PM- 5: 00PM	PREPARATION FOR THE AWARDS NIGHT	
5: 30PM ONWARDS	AWARDS NIGHT PROPER	<i>National Search for 2ND POTTE Gawad Parangal sa Natatanging Guro 2023</i>
DAY 3- DECEMBER 18, 2023		
8: 00AM- 8: 30AM	Registration and Attendance	C/O POTTE Officers and PCPD Staff
8: 30AM- 12: 00NN	TOPIC 5:	Christian Lloyd D. Taguba Faculty, Isabela State University- Echague Campus



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(10am- HEALTH BREAK AND SNACKS)	Trends and Best Practices in Teaching Technology and Livelihood Education	National Finalist (Ten Outstanding Students of the Philippines) Awardee (Gawad Udirang Kabataan, Sampung Natatanging Kabataang Isabeleño) Specializes in Technological-developmental Studies and Hybrid Technopreneurial Education
12: 00NN- 1: 00PM	LUNCH BREAK	
1: 00PM- 2: 30PM	Ways Forward, Reorganization, and Selection of Regional Heads and Officers	POTTE BOARD OF TRUSTEES, OFFICERS, AND REGIONAL COORDINATORS, PCPD STAFF
2: 30PM- 3: 00PM	HEALTH BREAK AND SNACKS	
3: 00PM- 5: 00PM	Distribution of Certificates	PCPD STAFF AND POTTE OFFICERS

***Please note this is a working program. Minor change may occur due to unforeseen circumstances.

**CRITERIA AND POINTING SYSTEM FOR
2ND POTTE GAWAD PARANGAL SA NATATANGING GURO 2023**

The "POTTE Gawad Parangal para sa Natatanging Guro" is a national search for "Most Outstanding" and "Outstanding" educators and school leaders. This national recognition is given to educators and school leaders in recognition of their commendable achievements and exceptional contributions in the field of EPP, TLE, and TVL education in general, and in Home Economics, ICT, Industrial Arts, and Agri-Fishery Arts components in particular. It is open to all active members of POTTE, Inc. including those aspiring members of the organization. This will highlight the vision and mission of POTTE, Inc. towards 'developing proactive and skilled 21st century Filipino professionals'.

Building from its first iteration last December 2020, POTTE Gawad Parangal 2023 will introduce a new mechanism on the application, submission of documents, and evaluation based on various categories to promote fair and just recognition of competencies, skills, academic achievements, professional growth, community service records, research and publication, innovation, and other meritorious achievements.

A **blind evaluation procedure** is to be utilized in reviewing and assessing all submitted documents. This would mean that all evaluators are from outside the organization, and applicant's basic information is hidden to ensure the integrity of the selection process.

OVERALL-CHAMPIONS IN ALL CATEGORIES:

**Top 3 Highest Scores from Major Awards in all categories will be recognized as the overall champions.*

- 2023 POTTE Natatanging Guro National Awardee: RANK 1** (with Php 10, 000.00 cash prize)
- 2023 POTTE Natatanging Guro National Awardee: RANK 2** (with Php 5, 000.00 cash prize)
- 2023 POTTE Natatanging Guro National Awardee: RANK 3** (with Php 3, 000.00 cash prize)



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I. Categories:

Each applicant may submit their application form based on the following categories:

A. EDUCATION PROGRAM SUPERVISORS (EPS) CATEGORY

Major Awards:

1. Most Outstanding Supervisor in EPP, TLE, and TVL Education (1)
2. Most Outstanding Supervisor in Leadership and Management (1)
3. Most Outstanding Supervisor in Innovation (1)
4. Most Outstanding Supervisor in Research and Development (1)

Special Awards:

- Outstanding Supervisor in Home Economics
- Outstanding Supervisor in Agriculture and Fishery Arts
- Outstanding Supervisor in Industrial Arts
- Outstanding Supervisor in Information and Communications Technology

B. PRINCIPALS CATEGORY

- Most Outstanding Principal in EPP, TLE, and TVL Education (1)
- Most Outstanding Principal in Leadership and Management (1)
- Most Outstanding Principal in Innovation (1)
- Most Outstanding Principal in Research and Development (1)

C. HEAD TEACHERS (HT) CATEGORY

Major Awards:

1. Most Outstanding Head Teacher in EPP, TLE, and TVL Education (1)
2. Most Outstanding Head Teacher in Leadership and Management (1)
3. Most Outstanding Head Teacher in Innovation (1)
4. Most Outstanding Head Teacher in Research and Development (1)

Special Awards:

- Outstanding Head Teacher in Home Economics
- Outstanding Head Teacher in Agriculture and Fishery Arts
- Outstanding Head Teacher in Industrial Arts
- Outstanding Head Teacher in Information and Communications Technology

D. MASTER TEACHERS (MT) CATEGORY

Major Awards:

- Most Outstanding Master Teacher in EPP, TLE, and TVL Education (1)
- Most Outstanding Master Teacher in Leadership and Management (1)
- Most Outstanding Master Teacher in Innovation (1)
- Most Outstanding Master Teacher in Research and Development (1)

Special Awards:

- Outstanding Master Teacher in Home Economics
- Outstanding Master Teacher in Agriculture and Fishery Arts
- Outstanding Master Teacher in Industrial Arts
- Outstanding Master Teacher in Information and Communications Technology



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E. TEACHER I-III CATEGORY (ELEMENTRY LEVEL, EPP and TLE)

Major Awards:

- Most Outstanding Teacher in EPP and TLE

Special Awards:

- Outstanding EPP Teacher in Leadership and Management
- Outstanding EPP Teacher in Innovation
- Outstanding EPP Teacher in Pedagogy and Instruction
- Outstanding EPP Teacher in Research and Development

F. TEACHER I-III CATEGORY (JHS LEVEL, TLE)

Major Awards:

- Most Outstanding Teacher in Technology and Livelihood Education

Special Awards:

- Outstanding TLE Teacher in Leadership and Management
- Outstanding TLE Teacher in Innovation
- Outstanding TLE Teacher in Pedagogy and Instruction
- Outstanding TLE Teacher in Research and Development
- Outstanding TLE Teacher in Home Economics
- Outstanding TLE Teacher in Agriculture and Fishery Arts
- Outstanding TLE Teacher in Industrial Arts
- Outstanding TLE Teacher in Information and Communications Technology

G. TEACHER I-III CATEGORY (SHS LEVEL, TVL)

Major Awards:

- Most Outstanding Teacher in TVL Education

Special Awards:

- Outstanding TVL Teacher in Leadership and Management
- Outstanding TVL Teacher in Innovation
- Outstanding TVL Teacher in Pedagogy and Instruction
- Outstanding TVL Teacher in Research and Development
- Outstanding TVL Teacher in Home Economics
- Outstanding TVL Teacher in Agriculture and Fishery Arts
- Outstanding TVL Teacher in Industrial Arts
- Outstanding TVL Teacher in Information and Communications Technology

H. HEIs CATEGORY

Major Awards:

- Most Outstanding Educator in TLE and TVL Education (3 awardees)

Special Awards:

- Outstanding TLE and TVL Educator in Leadership and Management
- Outstanding TLE and TVL Educator in Innovation
- Outstanding TLE and TVL Educator in Pedagogy and Instruction
- Outstanding TLE and TVL Educator in Research and Development



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- Outstanding TLE and TVL Educator in Home Economics
- Outstanding TLE and TVL Educator in Industrial Arts
- Outstanding TLE and TVL Educator in ICT
- Outstanding TLE and TVL Educator in Agriculture and Fishery Arts

I. KASANAYAN LEADERSHIP AND EXCELLENCE IN EDUCATION AWARDS

This national award is given to professionals from the academe, industry partners, and government agencies in recognition of their commendable achievements and exceptional contributions to Philippine Education System (PES) in general and POTTE, Inc. in particular. The recognition is to be chosen by POTTE Chairman of the Board through merit and practice-based selection and to be conferred during the 5th National Convention and 2nd Gawad Parangal para sa Natatanging Guro 2023.

Awards:

- Most Outstanding Leader in Education
- Most Outstanding Leader in Education (EPP, TLE, TVL, ICT, Home Economics, Agri-fishery Arts, Industrial Arts)
- Most Outstanding Educator in Research Development and Innovation
- Most Outstanding Professional in Leadership and Excellence in Education

II. Pointing System

Evaluators shall review, assess, and score the submitted documents of the candidates using the table below for all categories:

AREAS	POINTS
Research and Publication	25
Academic Development	25
Professional and Skills Development	20
Community Service	10
Awards and Recognition	10
Speakership	10
TOTAL	100

The points for each area are scored as follows:

1. Research and Publication

Criteria: Research presented and/or published in an/a:	Score
International Level	25 (Presented and published/Published but not presented: 25 pts.) (Presented but not published: 22 pts.)
National Level	20 (Presented and published/Published but not presented: 20 pts.) (Presented but not published: 17 pts.)



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Regional Level	15 (Presented and published/Published but not presented: 15 pts.) (Presented but not published: 12 pts.)
Division Level	10 (Presented and published/Published but not presented: 10 pts.) (Presented but not published: 7 pts.)
District Level	5 (Presented and published/Published but not presented: 5 pts.) (Presented but not published: 4 pts.)
School Level	3 (Presented and published/Published but not presented: 3 pts.) (Presented but not published: 2 pts.)

2. Academic Development

Criteria	Score
Doctorate and PhD Level	25 (Completed with dissertation: 25 pts.) (Complete Academic Requirements: 23 pts.) (Unit Earner: 21 pts.)
Master's Degree Level	20 (Completed with Thesis: 20 pts.) (Complete Academic Requirements/Non-Thesis Program: 17 pts.) (Unit Earner: 15 pts.)
Bachelor's Degree Level	10

3. Professional and Skills Development (innovation, invention, and other projects are accepted, just make sure that pertinent certifications are available)

Criteria	Score
POTTE hosted Training Programs, Conventions, Seminars, Workshops, and Webinars	20
International Level Training Programs, Seminars, Workshops, and Webinars	20
National Level Training Programs, Seminars, Workshops, and Webinars	18
Regional Level Training Programs, Seminars, Workshops, and Webinars	12
Division Level Training Programs, Seminars, Workshops, and Webinars	8
District Level Training Programs, Seminars, Workshops, and Webinars	5
School Level Training Programs, Seminars, Workshops, and Webinars	3



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4. Community Service

Criteria: Proponent	Score
Fully Implemented	10
Ongoing Implementation	7
Approved Proposal	5

5. Awards and Recognition

Criteria: Awards, Recognition, Outstanding Accomplishments, and other Meritorious Achievements depending on its level	Score
International	10
National	7
Regional	5
Division/ Provincial	4
District/ Municipal	3
School/Barangay	2

6. Speakership

Criteria	Score
International	10
National	7
Regional	5
Division/ Provincial	4
District/ Municipal	3
School/Barangay	2

Important notes:

- Who can join the 2nd POTTE Gawad Parangal? All active **POTTE members and NEW POTTE members** who will be joining in this year's POTTE Convention are eligible to join the 'parangal', however, they need to register first for the 5th National Convention to confirm their application.
- Notarized Application Form shall include the following:
 - Letter of Intent** (LoI) signed by the applicant and endorsed or nominated by, at least, the immediate superior or school head;
 - Curriculum Vitae** (use the template/format to be provided by POTTE, Inc.).
- All submitted certificates must be recognized by CHED, DepEd, TESDA, or other government agencies and institutions. In the case that the certificate was issued by a private institution or organization, the said organization must be SEC registered or at least recognized by one of the accrediting institutions here and abroad.
- We will only accept certificates and other attestations which were earned within the **LAST FIVE (5) YEARS**, that is 2019 to present. Candidates who will submit documents from 2018 shall incur deduction of points.
- Candidates who have earned at least **75 points and above** are qualified to receive one of the **special awards**.



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- 6.** Candidate with the highest score in each category will be awarded for the **major awards**.
- 7.** In the case that there are candidates who **tie** for the major awards, additional points should be given to:
 - 7.1.** candidate who is an **ACTIVE MEMBER** from 2019-2022, meaning consistent participation in the annual convention of POTTE, Inc.
 - 7.2.** candidate who has either attended or participated in any of the professional development programs, seminars, workshops, conferences, and the like, offered by POTTE's partner institutions and organizations:
 - a. Philippine Continuing Professional Development Training Center, Inc. (PCPD Training Center, Inc.),
 - b. International Integrated Research Conference (IIRC) by Asia-Pacific Movement for the Advancement of Pedagogy and Research, Inc. (APMAPeRe, Inc.),
 - c. "Ang Kampilan" (Kalipunan ng mga Mamamayang Pilipino Laban sa Katiwalian), and
 - d. ChapterHouse Publishing, Inc.
 - 7.3.** candidate who bested the panel interview.