



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM
No. 354, s. 2023

August 18, 2023

ADDENDUM TO DIVISION MEMORANDUM NO. 336, s.2023
RE: (Announcing the vacant positions in the Department of Education
(DepEd) Tagbilaran City Division

To : OIC Assistant Schools Division Superintendent
Chiefs of Functional Divisions
Section and Unit Heads
Public Elementary and Secondary School Heads
All Others Concerned

1. This Office hereby announces the Schedule of Orientation for Applicants and Sub-Committee of Human Resource Merit Promotion and Selection Board (HRMPSB) on **MEC Order No.10, s.1979 titled Implementing Rules and Regulations for the System of Career Progression for Public School Teachers; DO No.3 s, 2016 titled Hiring Guidelines for Senior High School (SY) 2016-2017; DO 66,s. 2007-Revised Guidelines on the Appointment and Promotion of other Teaching, Related Teaching and Non-Teaching Positions; DO.007,s. 2023 Guidelines on Recruitment, Selection, and Appointment in the Department of Education on August 23, 2023 at Cogon Elementary School.**
2. For the schedule of orientation, kindly refer to Enclosure A.
3. All other provisions of Division Memorandum No. 336, s.2023 shall remain in effect.
4. Immediate and wide dissemination of this Memorandum is directed.

WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent

WDB/EQA/ASDS/EQA/ecc



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Enclosure A to Division Memorandum No. ____, s.2023 dated August 18, 2023

Schedule of Orientation	
8:00-10:00 A.M.	Elementary School Principal II Applicants Administrative Assistant II Applicants
10:00-12:00 NOON	Elementary Master Teacher II Applicants Elementary Master Teacher I Applicants
12:00-1:00 P.M.	Lunch Break
1:00-3:00 P.M.	Senior High School Teacher II Applicants Senior High School Teacher III Applicants Senior High School Master Teacher II Applicants
3:00-5:00 P.M.	Elementary Teacher III Applicants Secondary Teacher II Applicants Secondary Teacher III Applicants