



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS – TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

August 9, 2023

DIVISION MEMORANDUM
No. 335, s. 2023

RANKING OF TEACHER TRANSFEREE APPLICANTS

To : Human Resource Merit Promotion and Selection Board
Education Program Supervisors
Teacher Transferee Applicants
All Others Concerned

1. This Office hereby announces the ranking for Teacher Transferee Applicants. Pursuant to DepEd Order No. 22, s. 2013 titled “Revised Guidelines on the Transfer of Teachers from One Station to Another”, kindly refer to the following situations that should be given priority:

- a) When the teacher is declared excess by the SH and/or his/her expertise/area of specialization is needed in another school/ district/ division;
- b) The teacher has served for more than five years outside his/her home barangay/municipality;
- c) The teacher is a bonafide resident of the barangay, municipality, city, or province where the school is located (RA No. 8190, Localization Law), as evidenced by the teacher’s Voter’s ID;
- d) The teacher is joining his/her husband/wife in the same school (RA No. 4670);
- e) She is a nursing mother (PD No. 603, Child and Youth Welfare Code);
- f) The teacher’s life is in danger due to armed conflict, hostilities, or other similar circumstances in the area where the school is located; or
- g) He/She is in poor health condition, as evidenced by pertinent medical records to that effect.

2. Applicants may submit the pertinent documents as support of the above-mentioned situations to the **Office of the Schools Division Superintendent** not later than **August 22, 2023**. Be sure that the application has the cover letter and an updated Personal Data Sheet (PDS).

3. This ranking welcomes and gives equal employment opportunity to all. No applicant shall be discriminated and/or denied access to opportunities for suitable employment. Interested and qualified applicants, regardless of gender, civil status, age, disability, ethnicity, and members of the Indigenous Communities, and those





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from any Sexual Orientation and Gender Identities and Expression (SOGIE) may apply.

4. For information and guidance.

For the SDS:

WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent


AQUILINO T. MILAR JR. JD, PhD 8/10/23
Administrative Officer V 

WDB/EQA/ADMIN/atm



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