



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

MLA-2023-SGOD- ks

TO: VICTOR I. TESORERO II – Tagbilaran City Central Elementary School

FROM: WILFREDA D. BONGALOS PhD, CESO V 
Schools Division Superintendent

SUBJECT: ADVANCE TRAINING COURSE FOR TROOP LEADERS

DATE: July 13,2023

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1. You are hereby advised to attend the Advance Training Course for Troop Leaders on July 17-23, 2023 at green House, Basdaku, San Vicente, Olango Island, Lapu Lapu City.
 2. All expenses incurred by the participant shall be charged against the local funds/MOOE/SEF, subject to its availability and the usual accounting and auditing procedures.
 3. DepEd personnel/ employee are authorized to claim compensatory time credits/ off (CTO) or service credits.
 4. Immediate dissemination of this Memorandum is desired.

WDB/EQA/SGOD/MCC/mapd



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