



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS – TAGBILARAN CITY

**Office of the Schools Division  
Superintendent**

JULY 31, 2023

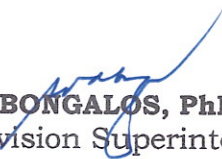
DIVISION MEMORANDUM

No. 317, s. 2023

**CORRIGENDUM TO CORRIGENDUM MEMORANDUM NO. 300, S. 2023 (Evaluation of documents of qualified applicants for Senior High School (SHS) Master Teacher (MT) II, and Elementary School Master Teachers (MTs) I and II)**

To: Assistant Schools Division Superintendent  
Human Resource Merit Promotion and Selection Board  
Public Elementary and Secondary School Heads  
All Others Concerned

1. This Office hereby announces the changes of the schedule of activities for the Recruitment and Selection of applicants for the position of Senior High School (SHS) Master Teacher (MT) II, and Elementary School Master Teachers (MTs) I and II.
2. Attached is the new schedule of activities for your guidance and reference.
3. All other provisions of Division Memorandum No. 300, s. 2023 not consistent with this memorandum shall remain in effect.
4. Immediate and wide dissemination of this Memorandum is directed.

  
**WILFREDA D. BONGALOS, PhD, CESO V**  
Schools Division Superintendent



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### **Recruitment and Selection Schedule of Activities**

August 08-11, 2023	Initial Evaluation and Assessment of Documents by the Human Resource Management Office (HRMO)
August 14-15, 2023	Issuance of Initial Evaluation Results (IER) to applicants
	Submission to HRMPSB Secretariat of IER
	Posting of IER
August 16-18, 2023	Conduct of Comparative Assessment of Applicants and Open Ranking by the HRMPSB
August 22, 2023	Presentation of Initial Results
August 23, 2023	Consolidation and preparation of Comparative Assessment Results (CAR)
August 25, 2023	Submission of duly signed CAR by the HRMPSB to the Schools Division Superintendent (SDS)
August 28, 2023	Review and approval of the CAR by the SDS
August 29-September 8, 2023	Posting of CAR



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