



Republic of the Philippines  
Department of Education  
REGION VII - CENTRAL VISAYAS

DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

Office of the Schools  
Division Superintendent

DIVISION MEMORANDUM

No. **304**, s. 2023

July 26, 2023

**RESEARCH MANAGEMENT: PROGRESS MONITORING AND PROVISION OF  
TECHNICAL ASSISTANCE (TA) TO RESEARCH MANAGERS AND BERF 2023  
PROGRAM GRANTEEES**

To: CID Chief, SGOD Chief, Education Program Supervisors  
Division Functional Division Chiefs  
All other Concerned

1. This Office through the School Governance Operation Division (SGOD) hereby disseminates the content of Regional Memorandum No.0512s, 2023 dated July 24, 2023. Department of Education Region VII, through the Policy, Planning, and Research Division (PPRD) in close coordination with the Regional Research Committee (RRC) announces the conduct of **Progress Monitoring and Provision of Technical Assistance (TA) to Research Managers and BERF Grantees per Research Management** for the 3<sup>rd</sup> Quarter of CY 2023.

2. The participants are the regional research Coordinators, regional Statistician, other RRC secretariat Members/ PPRD Personnel, Division Research coordinators, and BERF 2023 Program Grantees.

3. The activity aims to monitor and evaluate the SDOs' implementation of research management, both BERF and Non-BERF engagements, as well as provide TA to BERF 2023 Program Grantees in the conduct of their respective research studies. Kindly refer to the following **Enclosures** for reference and guidance on the conduct of the said engagement:

*Enclosure A – Schedule of Research Visits and Indicative Research Activity Matrix*  
*Enclosure B- Research Deliverables of BERF Grantees and Research Manager*

4. Board and lodging, meal expenses, travel and other incidental expenses relative to the conduct of the aforementioned activity shall be charged to Regional/ Division MOOE/ local funds, all subject to the usual accounting and auditing rules and regulations.

5. For clarification/queries, kindly contact (PPRD) loc.734 or email them at pprd.ro7@deped.gov.ph.

6. For the information and compliance of all concerned.

**WILFREDA D. BONGALOS PhD, CESO V**  
Schools Division Superintendent

WDB/JAL/SGOD/MCC/mapd



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