



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS – TAGBILARAN CITY

**Office of the Schools Division  
Superintendent**

JULY 25, 2023

DIVISION MEMORANDUM

No. 300, s. 2023

**CORRIGENDUM TO DIVISION MEMORANDUM NO. 287, S. 2023 (Evaluation of documents of qualified applicants for Senior High School (SHS) Master Teacher (MT) II, Junior High School (JHS) Master Teacher (MT) I and Elementary School Master Teachers (MTs) I and II)**

To: Assistant Schools Division Superintendent  
Human Resource Merit Promotion and Selection Board  
Public Elementary and Secondary School Heads  
All Others Concerned

1. This Office hereby announces the changes of the schedule of activities for the Recruitment and Selection of applicants for the position of Senior High School (SHS) Master Teacher (MT) II, Junior High School (JHS) Master Teacher (MT) I and Elementary School Master Teachers (MTs) I and II.
2. Attached is the new schedule of activities for your guidance and reference.
3. All other provisions of Division Memorandum No. 287, s. 2023 not consistent with this memorandum shall remain in effect.
4. Immediate and wide dissemination of this Memorandum is directed.

**WILFREDA D. BONGALOS, PhD, CESO V,**  
Schools Division Superintendent



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**Enclosure A to Division Memorandum No. \_\_\_\_, s.2023 dated July 25, 2023**

<b>Recruitment and Selection Schedule of Activities</b>	
July 27, 2023 Time: 9:00 A.M. Venue: Division of City Schools-Tagbilaran City (Conference Room)	Orientation of Human Resource Merit Promotion and Selection Board (HRMPSB) of the Applicants on MEC Order No. 10, s. 1979 titled Implementing Rules and Regulations for the System of Career Progression for Public School Teachers and DO No.3, s. 2016 titled Hiring Guidelines for Senior High School (SHS) Teaching Positions Effective School Year (SY) 2016-2017
July 28, 2023 Time: 9:00 A.M. Venue: TCCES	Re-orientation of Applicants and Human Resource Merit Promotion and Selection Board (HRMPSB) and Sub-Committee on MEC the Applicants on DO No. 10, s. 1979 titled Implementing Rules and Regulations for the System of Career Progression for Public School Teachers and DO No.3, s. 2016 titled Hiring Guidelines for Senior High School (SHS) Teaching Positions Effective School Year (SY) 2016-2017
July 31-August 02, 2023	Initial Evaluation and Assessment of Documents by the Human Resource Management Office (HRMO)
August 03-04, 2023	Issuance of Initial Evaluation Results (IER) to applicants Submission to HRMPSB Secretariat of IER Posting of IER
August 07-08, 2023	Conduct of Comparative Assessment of Applicants and Open Ranking by the HRMPSB
August 11, 2023	Presentation of Initial Results
August 14, 2023	Consolidation and preparation of Comparative Assessment Results (CAR)
August 17, 2023	Submission of duly signed CAR by the HRMPSB to the Schools Division Superintendent (SDS)
August 18, 2023	Review and approval of the CAR by the SDS
August 19-28, 2023	Posting of CAR



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