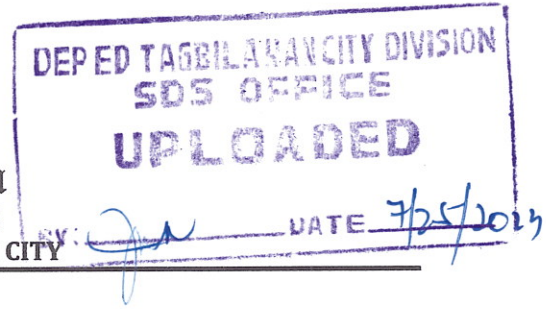




Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY



**Office of the Schools Division  
Superintendent**

July 24, 2023

DIVISION MEMORANDUM

No. 299, s. 2023

**SEARCH FOR 2023 DEPED REGION VII PASIDUNGOG AWARDEES**

To: OIC Assistant Schools Division Superintendent  
Division Office Personnel  
Public Elementary and Secondary School Heads  
All Others Concerned

1. Attached is the DepEd Regional Memorandum No. 0490, s. 2023 announcing the **Search for 2023 DepEd Region VII Pasidungog Awardees.**
2. Official entries for the 2023 DepEd Region VII Pasidungog shall be screened through the Division Rewards and Recognition or the PRAISE Committee or after the Division Search. For details, please see attached Regional Memorandum.
3. Immediate and wide dissemination of this Memorandum is desired.

  
**WILFREDA D. BONGALOS PhD, CESO V**  
Schools Division Superintendent

WDB/EQA/ADMIN/atm



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Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS

7-119  
DEPED TAGBILARAN CITY DIVISION  
SDS OFFICE  
**DOWNLOADED**

DATE: 7/17/2023

JUL 13 2023

Office of the Regional Director

REGIONAL MEMORANDUM

No. **0490**, s. 2023

**SEARCH FOR 2023 DEPED REGION VII PASIDUNGOG AWARDEES**

To: Schools Division Superintendents  
Assistant Schools Division Superintendents  
All Others Concerned

1. Pursuant to DepEd Order No. 09, s. 2002 entitled *Establishing the Program on Awards and Incentives for Service Excellence (PRAISE) in the Department of Education*, Regional Memorandum No. 273, s. 2020 entitled *Policy of the Department of Education Regional Office VII Pasidungog (DEPED RO VII PASIDUNGOG)*, and in adherence to Civil Service Commission (CSC) PRAISE Program, this Office announces the **Search for 2023 DepEd Region VII Pasidungog Awardees**.
2. This year's *Pasidungog* shall recognize and reward teaching, teaching-related, non-teaching personnel, and third level officials who have made meritorious contributions to the attainment of the organization's goals and objectives of their assigned Schools and Schools Division Offices (SDOs).
3. This program shall also give recognition to schools and SDOs that put exceptional efforts in the delivery of quality basic education services.
4. The award categories for the 2023 DepEd Region VII *Pasidungog* are the following:

**Award Categories**

**A. Individual Category**

**1. Most Outstanding Teachers**

- 1.1 T1-MT3 (K-6 teachers)
- 1.2 T1-MT3 (G7-G12 teachers)
- 1.3 SPED (K-12)
- 1.4 ALS

**2. Most Outstanding School Head**

- 2.1 Elementary
- 2.2 Secondary

**3. Most Outstanding Teaching-Related Personnel**

- 3.1 District
  - 3.1.1 Public Schools District Supervisor (PSDS)
- 3.2 Division
  - 3.2.1 Education Program Specialist II (EPS-II)/ Senior Education Program Specialist (SEPS)
  - 3.2.2 Education Program Supervisor (EPS)
  - 3.2.3 Chief Education Supervisor (CES)



Address: Doña M. Gaisano St., Sudlon, Lahug, Cebu City  
Telephone Nos.: (032) 231:1433; (032) 414-7399  
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3.3 Region

3.3.1 Education Program Specialist II (EPS-II)

3.3.2 Education Program Supervisor (EPS)

3.3.3 Most Outstanding Functional Division Chief  
(Chief Education Supervisor (CES)/Chief  
Administrative Officer (CAO))

**4. Most Outstanding Non-Teaching Personnel**

4.1 Level 1 (School, Division & Region)

4.2 Level 2 (School, Division & Region)

**5. Most Outstanding 3<sup>rd</sup> Level Official**

5.1 Most Outstanding Superintendent

5.2 Most Outstanding Assistant Superintendent

**B. School Category**

**1. Most Outstanding Elementary School**

1.1 Small

1.2 Medium

1.3 Large

1.4 Very Large

**2. Most Outstanding Secondary School**

2.1 Small

2.2 Medium

2.3 Large

2.4 Very Large

**C. Schools Division Office Category**

**1. Most Outstanding Schools Division Office**

1.1 Small

1.2 Medium

1.3 Large

5. The documents of each nominee with labels/tabs shall be submitted to this Office in a long white folder or thru MS Teams (Pasidungog 2021-2023) by SDO R & R focal person following this order:

- a. R & R Form 1: Nomination Form (Must be fully accomplished)
- b. R & R Form 2: Nomination Write-up for all Categories (Executive Summary to be written by the nominating party. Specify why the Nominee deserves the award).
- c. R & R Form 3: Omnibus Certification for Individual & Group Categories (All documents must be submitted as attachments).

6. The Regional/Division PRAISE committee shall conduct the screening and evaluation process following the set of criteria per category. The committee shall proclaim all **Rank 1** per category per level as Regional/Division winners/awardees.

7. For the evaluation criteria, mechanics, forms, and other relevant information of this undertaking, refer to Regional Memoranda No. 273, s. 2020.


8. Specified below are the schedule of activities and venues relative to the said search.

<b>Activities</b>	<b>Date</b>	<b>Venue</b>
Selection/Submission of entries, forms, documents to the Division Office	August 10 to September 01, 2023	Schools Division Office
Selection/Submission of entries, forms 1, 2 & 3 to the Regional Office, addressed to the Regional Director <b>SALUSTIANO T. JIMENEZ JD, EdD</b> & attention HRDD Chief <b>MISAEEL G. BORGONIA</b>	September 02 to October 02, 2023	Regional Office (Records Section)
<b>Regional Screening Process</b>		
A. Evaluation of Documents	October 06-20, 2023	Regional Office (Conference Room/HRDD Office)
B. On – site validation (if necessary)	October 23 to November 20, 2023	
C. Consolidation of Results	November 21-24, 2023	
<b>Awarding Ceremonies</b>	To be announced in a separate memorandum.	

9. All expenses incurred relative to the conduct Screening Process and other related activities shall be charged to the School/Division/Region Office funds/Local funds, subject to the usual accounting and auditing rules and regulations.

10. For inquiries and clarifications, you may contact the Regional PRAISE Committee Chair and Assistant Regional Director Atty. Fiel Y. Almendra or HRDD office at 09457623193, local numbers 729 and 730, and look for Mr. Misael Borgonia, CES, HRDD or Dr. Mitchelin L. Micabani, EPS, HRDD, Regional R and R Focal Person.

11. Immediate and wide dissemination of this Memorandum is desired.

  
**SALUSTIANO T. JIMENEZ JD, EdD, CESO V**  
 Director IV  
 Regional Director 