



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

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**Office of the Schools**  
**Division Superintendent**

DIVISION MEMORANDUM

No. 264, s. 2023

July 3, 2023

**BLENDED ADVANCE TRAINING COURSE FOR LEADERS OF ADULTS**

To: Public Elementary and Secondary School Head  
Assistant School Principal, Head Teachers  
BSP School Coordinators  
All Others Concerned

1. This Office through the School Governance Operation Division (SGOD) hereby disseminates the contents of Regional Memorandum NO. 0400 s, 2023 from **SALVIO B. QUICHO** the BSP, Acting Regional Scout Director re **BLENDED ADVANCED TRAINING COURSE FOR LEADERS OF ADULTS** on July 18-23, 2023 at San Isidro, Elementary School, Barangay San Isidro, Tanauan, Leyte.
2. In this regard all school heads and coordinators are encouraged to support the said activity. Please refer to the attachments for further details.
3. All expenses incurred by the participants shall be charged against the local funds/MOOE/SEF, subject to its availability and the usual accounting and auditing procedures.
4. DepEd personnel/ employees are authorized to claim compensatory time credits/ off (CTO) or service credits.
5. For your information, guidance and strict compliance.

**WILFREDA D. BONGALOS PhD, CESO V**  
Schools Division Superintendent

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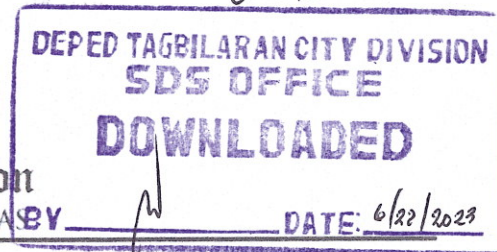
WDB/EQA/SGOD/FCT/mapd



Address: Dampas District, Tagbilaran City, Bohol  
Telephone Nos.: (038)427-1702; (038)427-2506; (038)422-8177; (038)427-6718; (038)544-2147  
Email Address: tagbilarancity.division@deped.gov.ph



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS



Office of the Regional Director


REGIONAL MEMORANDUM

No. **0399**, s. 2023

**ADVANCED TRAINING COURSE FOR LEADERS OF ADULTS**

To : Schools Division Superintendents  
Assistant Schools Division Superintendents  
All Others Concerned

1. Attached is a Regional Memorandum #09 s. 2023 from **SALVIO B. QUICHO**, Boy Scouts of the Philippines, Acting Regional Scout Director re **ADVANCED TRAINING COURSE FOR LEADERS OF ADULTS** on August 3 - 8, 2023 at Maasin City National High School, Maasin City.
2. In this connection, all Council Executives and Officer -in-Charge are encouraged to support the said activity.
3. All expenses incurred by the participants shall be charged against the local funds/MOOE/SEF, subject to its availability and the usual accounting and auditing procedures.
4. DepEd personnel/employees are authorized to claim compensatory time credits/off (CTO) or service credits.
5. Immediate dissemination of this Memorandum is desired.

  
**SALUSTIANO T. JIMENEZ JD, EdD, CESO V**  
Director IV  
Regional Director

End.: As stated  
STI/FYA/MLB/FTAD/apv



Address: Doña M. Gaisano St., Sudlon, Lahug, Cebu City  
Telephone Nos.: (032) 231:1433; (032) 414-7399  
Email Address: region7@deped.gov.ph



Republic of the Philippines

## Boy Scouts of the Philippines

### Eastern Visayas Region

Capitol Hills Scout Camp

6000 Cebu City

Email Address: [bsp.evr@scouts.org.ph](mailto:bsp.evr@scouts.org.ph)

Facebook: [www.facebook.com/BSPEasternVisayas](https://www.facebook.com/BSPEasternVisayas)

Website: [www.scouts.org.ph](http://www.scouts.org.ph)

Telephone Number: (032) 255 5996

6 June 2023

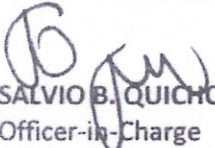
#### REGIONAL MEMORANDUM

No. 09 s. 2023

TO : All Council Scout Executives and Officers-in-Charge

SUBJECT : **ADVANCED TRAINING COURSE FOR LEADERS OF ADULTS**

1. The Boy Scouts of the Philippines, Eastern Visayas Region is pleased to announce the conduct of **Advanced Training Course for Leaders of Adults on August 3-8, 2023 at Maasin City National High School, Maasin City.**
2. Participants to this training are graduates of the Basic Training Course for Leaders of Adults, Troop Leaders and/or Kawan Leaders and have been promoted and currently holding the position as School Administrator/Principals/Supervisors. Currently registered with the BSP, physically fit with duly accomplished Physical Examination Form.
3. Registration Fee: A registration fee of **EIGHT THOUSAND PESOS ONLY (Php8,000.00)** shall be charged to each participant to defray cost of meals, snacks, handouts, T-shirt, materials/supplies, Wood Badge Tokens (Neckerchief, Woggle, Beads) and other administrative expenses. (Dinner will be served a day before the start of the Course).
4. Application for Participation must be fully accomplished with proper endorsement by the Council Scout Executive and must be reach at Regional Office 20 days before the start of the course. The course will be cancelled if total participants will not reach 32.
5. The registration fee, transportation and other incidental expense on this travel shall be chargeable against **scouting funds/local funds/MOOE/SEF**, subject to its availability and the usual accounting and auditing rules and regulations.
6. Reporting Date: Participants are requested to report promptly at the training venue on August 2, 2023 at 5:00 P.M. for registration and briefing.
7. Should you have queries, you may refer them to CSE Christopher Roa at 09178780103, or Regional Office via mail [bsp.evr@scouts.org.ph](mailto:bsp.evr@scouts.org.ph)
8. For information, wide dissemination and compliance.

  
SALVIO B. QUICHO

Officer-in-Charge

Regional Coordination Office-Eastern Visayas

Enclosed: Application to Attend  
Medical Form  
Checklist What to Bring

BOY SCOUTS OF THE PHILIPPINES  
National Office  
Manila

**APPLICATION TO ATTEND**

ADVANCED TRAINING COURSE (ATC)  
COURSE FOR MANAGERS OF LEARNING (CML)  
COURSE FOR MANAGERS OF TRAINING (CMT)

\_\_\_\_\_

Title and Course No.	Date	Venue
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\_\_\_\_\_

Host: National/Region/Council

Name: \_\_\_\_\_ Nickname: \_\_\_\_\_  
(Surname) (Given Name) (Middle Name)

Mailing Address: \_\_\_\_\_

E-mail: \_\_\_\_\_ CP \_\_\_\_\_ Tel # \_\_\_\_\_ Fax # \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_ Place of Birth: \_\_\_\_\_

Civil Status: \_\_\_\_\_ Religion: \_\_\_\_\_ Occupation: \_\_\_\_\_

Business Address: \_\_\_\_\_

Scouting Position: \_\_\_\_\_ Unit & No. \_\_\_\_\_

Registration Status: Expiry Date \_\_\_\_\_ Cert. No. \_\_\_\_\_

Training Certificates received to qualify you to attend this course:

For ATC: Phase 3 Completion or  
Training Assignment Cert. No. \_\_\_\_\_ Date issued: \_\_\_\_\_

For CML: Wood Badge Cert. \_\_\_\_\_ Date issued: \_\_\_\_\_

For CMT: Assistant Leader Trainer Cert. No. \_\_\_\_\_ Date issued: \_\_\_\_\_

\_\_\_\_\_

Date filed	Signature of Applicant
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**LOCAL COUNCIL OFFICE ACTION**

After verification of the above information, we hereby recommend the acceptance of the above-named Scouter to attend the aforementioned course.

Recommending Acceptance:

Endorsed:

\_\_\_\_\_

Deputy Council Scout Commissioner for Training	Scout Executive/OIC
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\_\_\_\_\_

Date

**REGIONAL OFFICE ACTION**

Verified:

By: \_\_\_\_\_

Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Regional Scout Director

**NATIONAL OFFICE ACTION**

Processed:

By: \_\_\_\_\_

Date: \_\_\_\_\_

Noted: \_\_\_\_\_  
Director  
Program & Adult Resources Development

# MEDICAL EXAMINATION FORM

Last Name \_\_\_\_\_, First Name \_\_\_\_\_ Middle Initial \_\_\_\_\_ Sex \_\_\_\_\_ Age \_\_\_\_\_ Civil Status \_\_\_\_\_

Mailing Address \_\_\_\_\_ Date of Birth \_\_\_\_\_ Place of Birth \_\_\_\_\_

Next of Kin (Relationship) \_\_\_\_\_ Address \_\_\_\_\_ Tel. No. \_\_\_\_\_

Date of Examination \_\_\_\_\_ Purpose of Examination \_\_\_\_\_

## Clinical Evaluation

=====

Physician's Findings \_\_\_\_\_ Describe abnormality in detail  
Normal: Abnormal: \_\_\_\_\_ Enter pertinent number for every comment

- \_\_\_\_\_ 1. Eyes \_\_\_\_\_
- \_\_\_\_\_ 2. Ears \_\_\_\_\_
- \_\_\_\_\_ 3. Nose \_\_\_\_\_
- \_\_\_\_\_ 4. Throat \_\_\_\_\_
- \_\_\_\_\_ 5. Teeth \_\_\_\_\_
- \_\_\_\_\_ 6. Lungs \_\_\_\_\_
- \_\_\_\_\_ 7. Heart \_\_\_\_\_
- \_\_\_\_\_ 8. Abdomen \_\_\_\_\_
- \_\_\_\_\_ 9. Genitalia \_\_\_\_\_
- \_\_\_\_\_ 10. Posture \_\_\_\_\_
- \_\_\_\_\_ 11. Extremities \_\_\_\_\_
- \_\_\_\_\_ 12. Skin \_\_\_\_\_
- \_\_\_\_\_ 13. Identifying Marks \_\_\_\_\_

## Measurements and other Findings

Weight \_\_\_\_\_ Height: \_\_\_\_\_ Color of Hair: \_\_\_\_\_ Color of Eyes: \_\_\_\_\_  
Blood Pressure (Sitting) Systolic: \_\_\_\_\_ Diastolic: \_\_\_\_\_  
Vision: Distant vision : Right \_\_\_\_\_ Left \_\_\_\_\_  
Near vision : Right \_\_\_\_\_ Left \_\_\_\_\_  
Hearing: (ears) : Right \_\_\_\_\_ Left \_\_\_\_\_  
Past Medical History : Serious diseases, operations, injury, etc.

## Laboratory Findings

Blood Examination : Type \_\_\_\_\_ etc. \_\_\_\_\_  
Urinalysis : Albumin \_\_\_\_\_ Sugar \_\_\_\_\_ Microscopic \_\_\_\_\_  
Chest X-ray : Date Taken \_\_\_\_\_ Results \_\_\_\_\_  
Electrocardiogram : Date taken \_\_\_\_\_ Results \_\_\_\_\_  
Other Tests : \_\_\_\_\_

## REMARKS & RECOMMENDATION

\_\_\_\_\_  
Signature of Examinee

\_\_\_\_\_  
Medical Examiner  
License No. \_\_\_\_\_

## **ADVANCED TRAINING COURSE FOR LEADERS OF ADULTS**

**WHAT TO BRING:** Participants must bring with them the following items:

- Current Membership Card
- Two (2) set of Type "A" Scout Uniform
  - a. Male – Type A Polo and Long Pants
  - b. Female – Type A Polo and Skirt with Flap and Stockings
- Black Leather Shoes with shoe strings (Low cut for men and women)
- BSP Belt and Buckle
- BSP Neckerchief with Carabao slide
- Activity Short/Sports wear
- Casual Clothing
- Attire for Socials
- Personal Accessories
- Tent
- Sleeping Bag
- Rubber shoes
- Raincoat
- Blanket/Malong
- Flashlight
- White Handkerchief