



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS – TAGBILARAN CITY

Office of the Schools Division
Superintendent

DIVISION MEMORANDUM
MLA-2023-BAC- 108

TO : **Mr. Ernesto Q. Alas-as Jr. CESE** **Miss Margarita L. Tejano**
Dr. John Ariel A. Lagura **(Mrs.) Rowena L. Pizarra**
Dr. Beatriz E. Incog **(Mrs.) Julie Ann Kristie A. Redillas**
Dr. Aquilino T. Milar Jr. **Dr. Neolita S. Sarabia**
Dr. Aimee T. Amistoso **Dr. Esther L. Cagas**
Dr. Nenita J. Incog **(Mrs.) Emily L. Acabo**
Mr. Alberto A. Lacang **Mr. Simon T. Rios**
Mr. Joseph C. Barrete **(Mrs.) Elizabeth Rosil-Escolano**
Dr. Ma. Antonette P. Dugang **Dr. Lev V. Nadela**
Miss Angeli Faith V. Pascual **Dr. Vida N. Romero**
Mr. Bernadito T. Taguisa **(Mrs.) Rhodelia B. Tumanda**
(Mrs.) Marife C. Rallos **(Mrs.) Joermelyne P. Pasilbas**
Mr. Christian John L. Capon **(Mrs.) Liza E. Maquiling**
(Mrs.) Marianne P. Calipes **(Mrs.) Adeline Carmen C. Dagamac**
Miss Lady May P. Karaan **(Mrs.) Maricel A. Galan**
Mr. Aldrin M. Pajo **(Mrs.) April R. Taghap**
Mr. Artemio B. Alo EnP, JD **Dr. Filomena C. Tanggaan**
Engr. Junicel T. Mancha **Dr. Rosene D. Olaivar**
Engr. Louenie T. Indanao **(Mrs.) Elainie C. Centino**
Engr. Jose C. Mariñas III

FROM : **WILFREDA D. BONGALOS PhD, CESO V**
Schools Division Superintendent

SUBJECT : **NEW COMPOSITION OF DIVISION BIDS AND AWARDS COMMITTEE
(BAC) AND SUPPORT COMMITTEES**

Date : **June 1, 2023**

Due to the designation of the new OIC-Assistant Schools Division Superintendent and pursuant to the provisions of Article V, Section 11, of Republic Act 9184 or otherwise known as "The Government Procurement Reform Act" specifically on Rule V, Sec. 11.2 and Sec. 14 of the Implementing Rules and Regulations (IRR), which prescribe the necessary law, rules and regulation for the modernization, standardization and regulation of the procurement activities of the government, the following Personnel are hereby designated to compose the new BIDS AND AWARDS COMMITTEE and Support Committees of the Division of City Schools – Tagbilaran City:

1. **Ernesto Q. Alas-as Jr. CESE**, Officer-in-Charge Assistant Schools Division Superintendent, third (3rd) ranking permanent office as the Overall Chairperson of the BAC.

2. **John Ariel A. Lagura PhD**, Chief of the Curriculum Implementation Division, Vice-Chairperson, who shall automatically take the lead as authorized and to act as the Officer-in-Charge in the absence of Chairperson.
3. **Beatriz E. Incog EdD**, Educational Program Supervisor I, as regular member, who provides the technical knowledge on the goods or materials to be procured.
4. **Aquilino T. Milar Jr. PhD**, Administrative Officer V, as regular member who represents the legal and administrative area of the agency.
5. **Aimee T. Amistoso PhD**, Education Program Supervisor I, as regular member, in case of school and office supplies and instructional materials procurement.
6. **Nenita J. Incog PhD**, Education Program Supervisor I, in case of infrastructure projects, athletic and medical supplies.

SUPPORT COMMITTEES

1. ALTERNATE MEMBERS

- **Alberto A. Lacang** - EPS I (alternate of Dr. Aquilino T. Milar Jr.)
- **Joseph C. Barrete** - EPS I (alternate of Dr. Aimee T. Amistoso)
- **Ma. Antonette P. Dugang PhD** - EPS I (alternate of Dr. Nenita J. Incog)

2. BAC SECRETARIAT

- **Angeli Faith V. Pascual** - ADAS III, Secretariat Chairperson
- **Bernadito T. Taguisa** - ADA IV, Secretariat Vice Chairperson
- **Marife C. Rallos** - AO IV, Secretariat Member
- **Christian John L. Capon** - ADAS III, Secretariat Member
- **Marianne P. Calipes** - ADA VI, Secretariat Member
- **Lady May P. Karaan** - ADAS III, Secretariat Member
- **Aldrin M. Pajo** - ADAS I, Secretariat Member
- **(Mrs.) Elaine C. Centino** - ADA VI, Secretariat Member

3. TECHNICAL WORKING GROUP

- **Artemio B. Alo EnP, JD** - PO III
- **Engr. Junicel T. Mancha** - PDO II Physical Facilities
- **Engr. Jose C. Mariñas III** - ITO I
- **Engr. Louenie T. Indanao** - DepEd Engineer

4. INSPECTORATE TEAM – DIVISION INSPECTION TEAMS (DIT)

- Team Leader: **Filomena C. Tanggaan PhD**
 Regular Members: **Julie Ann Kristie A. Redillas**
Marife C. Rallos
 Provisional Members: **Neolita S. Sarabia EdD**
Esther L. Cagas PhD

For different procurement projects:

a. Learning Materials, Supplementary Learning Resources, Printing Projects and LTE for TVL and SME

- Chairperson: **Neolita S. Sarabia EdD**
 Members: **Emily L. Acabo**
Simon T. Rios

b. Food and Medicines, Dental Tools and Supplies and Other Health Supplies

- Chairperson: **Lev V. Nadela MD**
 Members: **Vida N. Romero DMD**
Rhodelia B. Tumanda RN

c. Sports-Related Goods and Equipment

- Chairperson: **Ma. Antonette P. Dugang PhD**

Members: **Alberto A. Lacang**
Joermelyne P. Pasilbas

d. Training/ Seminar Kits

Chairperson: **John Ariel A. Lagura PhD**
Members: **Aimee T. Amistoso PhD**
Beatriz E. Incog EdD

e. Furniture and Related Goods

Chairperson: **Engr. Louenie T. Indanao**
Members: **Engr. Junicel T. Mancha**
Artemio B. Alo EnP, JD

f. DCP Packages, IT-Related Goods and Internet Services

Chairperson: **Engr. Jose C. Mariñas III**
Members: **Lady May P. Karaan**

g. DRRM Supplies and Materials

Chairperson: **Engr. Junicel T. Mancha**
Members: **Liza E. Maquiling**
Adeline Carmen C. Dagamac RN

h. Service Vehicles

Chairperson: **Aquilino T. Milar Jr. PhD**
Members: **Marife C. Rallos**
Lady May P. Karaan

i. Security, Janitorial and Other General Services

Chairperson: **Aquilino T. Milar Jr. PhD**
Members: **Maricel A. Galan**
April R. Taghap

5. DIVISION CANVASSING TEAMS

Per end-user units/ division:

a. Office of the Schools Division Superintendent (OSDS)

➤ **Bernadito T. Taguisa**

b. School Governance and Operations Division (SGOD)

➤ **Filomena C. Tanggaan PhD**

➤ **Rosene D. Olaivar PhD**

c. Curriculum Implementation Division (CID)

➤ **Marianne P. Calipes**

➤ **Emily L. Acabo**

d. Division Supply

➤ **Margarita L. Tejano**

e. Information and Communications Technology

➤ **Engr. Jose C. Mariñas III**

f. Venue and Trainings

➤ **Filomena C. Tanggaan PhD**

➤ **Engr. Junicel T. Mancha**

➤ **Rosene D. Olaivar PhD**

➤ **Marianne P. Calipes**

g. Repairs and Maintenance

- **Engr. Junicel T. Mancha** *(for Furnitures & Fixtures and Minor Repairs of Buildings)*
- **Bernadito T. Taguisa** *(for Motor Vehicles)*

h. Philippine Government Electronic Procurement System (PhilGEPS)

- **Aldrin M. Pajo**
- **Christian John L. Capon**

i. Medical

- **Rhodelia B. Tumanda RN**
- **Rowena L. Pizarras RN**
- **Adeline Carmen C. Dagamac RN**

You are expected to perform your duties and responsibilities with utmost sincerity and dedication.

Furthermore, as provided for in the above-mentioned law, your term of office shall be one (1) year from the date of designation, renewable at the discretion of the agency head.

WDB/EQA/ADMIN/atm



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