



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS TAGBILARAN CITY

Office of the Schools Division Superintendent

June 8, 2023

DIVISION MEMORANDUM

NO: 224 s. 2023

**2023 INTERNATIONAL, NATIONAL, AND SPECIALIZED TRAINING WORKSHOP
FOR HUMAN RESOURCE, RECORDS, AND OFFICE PERSONNEL AND TEACHERS
(FACE-TO-FACE AND ONLINE/SELF-PACED)**

TO: Chiefs, CID and SGOD
All Public Elementary and Secondary Principals
All Others Concerned

1. This Office hereby disseminates Regional Advisory No. 0154 s. 2023 dated June 6, 2023, titled “**2023 International, National, and Specialized Training Workshop for Human Resource, Records, and Office Personnel and Teachers (Face to face and Online/ Self-Paced)**”, which is self-explanatory.
2. Please see attached communication for more details.
3. Immediate and wide dissemination of this Memorandum is desired.

For the SDS:

WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent


ERNESTO Q. ALAS-AS JR. CESE
OIC-Assistant Schools Division Superintendent

WDB/EQA/SGOD/ftc



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Regional Advisory No. 0154, s. 2023
June 6, 2023

BY: Jmk DATE: 6/7/2023

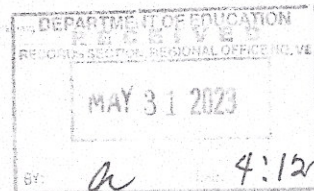
In compliance with DepEd Order (DO) No. 8, s 2013, this advisory is issued not for endorsement per DO 28, s. 2001, but also for the information of DepEd Officials, personnel/staff, as well as the concerned public.

Region VII
(Visit www.depedro7.gov.ph)

2023 INTERNATIONAL, NATIONAL, AND SPECIALIZED TRAINING WORKSHOP FOR HUMAN RESOURCE, RECORDS, AND OFFICE PERSONNEL AND TEACHERS (FACE-TO-FACE AND ONLINE/SELF-PACED)

1. This Office is hereby disseminating the communication received from Jackbert D. Mendoza, DEM (cand.), Deputy Executive Training Director of PCPD Training Center, Inc. dated May 29, 2023, inviting all interested parties to join in the **2023 International, National, and Specialized Training Workshop for Human Resource, Records, and Office Personnel and Teachers** which will start from July 1, 2023 until February 15, 2024 through face-to-face/online and self-paced.
2. Please see attached communication for more details.
3. Participation of interested personnel to this professional endeavor is subject to the discretion and approval of the Schools Division Superintendents, and to the provisions of DECS Order No. 28, s. 2001 entitled "Prohibiting the Commercialization of DECS organization through Endorsements and Accreditation of Goods and Services", and DepEd Order No. 9, 2005 entitled "Instituting Measures to Increase Engaged Time-On-Task" and all other existing DepEd policies, regulations, and ensuring compliance therewith.
4. For the information of all interested and concerned parties.

STJ/CAE/HRDD/MGB/JFA



Date: **May 29, 2023**

To: **THE REGIONAL DIRECTOR**
Office of the Regional Director
Department of Education

Subject: **2023 INTERNATIONAL, NATIONAL, AND SPECIALIZED TRAINING-
WORKSHOP FOR HUMAN RESOURCE, RECORDS, AND OFFICE
PERSONNEL AND TEACHERS (FACE-TO-FACE AND ONLINE/SELF-PACED)**

Dear Sir/Madam:

Peace and good health be unto you!

Anchored on the **MATATAG Agenda** of the Department of Education under the leadership of *Vice President Sara Z. Duterte-Carpio*, PCPD Training Center, Inc. believes that advancement in any field of knowledge is largely due to on-going research studies and technical training that aim to gain new ground in explaining theories and phenomena. Outside this would only be a repetition of formerly held beliefs and understandings which only reiterates what most know as truth and thereby remain stagnant. As such, it is but imperative that in the advent of technological advancement with the emerging models, approaches, tools, frameworks, and other social constructs that adaptation through 21st century skills training be the course taken by professionals working as a human resource, records, and office personnel and teachers as well.

To contribute to professionals "lifelong learning" through the MATATAG Agenda of DepEd, PCPD Training Center, Inc. will conduct an **INTERNATIONAL, NATIONAL, AND SPECIALIZED TRAINING-WORKSHOPS FOR HUMAN RESOURCE, RECORDS, AND OFFICE PERSONNEL AND TEACHERS (FACE-TO-FACE AND ONLINE/SELF-PACED)**. The details are as follows:

A.

3-DAY NATIONAL SEMINAR-WORKSHOP ON E-PERSONNEL AND LEADERSHIP 5.0 FOR HUMAN RESOURCE, RECORDS, AND OFFICE MANAGEMENT AND ADMINISTRATION

Theme: *e-Personnel and Leadership 5.0: An Innovative and Transformative 21st Century*

Venue: La Carmela de Boracay Beachfront, Station 2, Balabag, Boracay Island, Malay, Aklan

Date: September 8-10, 2023 (24 HOURS)

PROGRAM DESCRIPTION:

This seminar-workshop is a 3-day face-to-face program for human resource, records, and office personnel. Anchored on the theme, **"e-Personnel and Leadership 5.0: An Innovative and Transformative 21st Century Managerial and Administrative Skills"**, this seminar-workshop will capacitate human resource personnel with regards to leadership, management, and administration in the digital era. E-personnel or electronic personnel is the utilization of digital technology and online platforms for managing and administering human resources processes within an organization. It includes the application of various digital tools and techniques to streamline HR system, enhance office and records personnel efficiency, and improve overall human resource leadership, management, and administration. It leverages technology to optimize HR processes, leading to increased efficiency, improved employee experience, and better decision-making in human resources management in the 21st century through leadership 5.0.

PROGRAM OBJECTIVES:



<p>a. Formulate strategic policy for office management and administration through the positive use of Artificial Intelligence, b. Understand the fundamental concepts of Data Privacy, Information Security, and Intellectual Property for Human Resource, Records, and Office Personnel, c. Integrate Leadership 5.0 and Personnel Agility in Leadership and Managerial Skills for Human Resource, Records, and Office Personnel, and d. Utilize e-Governance and the Social Media Platforms for effective 21st century communication skills among human resource, records, and office personnel.</p>			
TOPICS	INTENDED LEARNING OUTCOMES	Resource Persons	Date and Time
<p>7:30am-8am-Registration/Attendance/Prayer/National Anthem/Opening Remarks/ Basic Orientation</p>		c/o PCPD Training Center Staff	
<p>DAY 1 (8AM-5PM)</p> <p>TOPICS</p> <p>Morning Session: Artificial Intelligence (AI) as a Tool in Formulating Strategic Policy for Office Management and Administration</p> <p>Afternoon Session: Data Privacy, Information Security, and Intellectual Property: Building Integrity among Human Resource and Records Personnel</p>	<p>1. Learn and understand how to formulate strategic policy for office management and administration through the positive use of Artificial Intelligence</p>	<p>ROMEL MENORIAS FEU-Alabang Master Arts in Education Major in Social Studies</p>	<p>Sept. 8-10, 2023 (8am to 5pm)</p>
<p>DAY 2 (8AM-5PM)</p> <p>TOPICS</p> <p>Morning Session: Leadership 5.0 and the Human Resource Management</p> <p>Afternoon Session: Personnel Agility through Digital Leadership and Managerial Skills</p>	<p>2. Integrate and understand the fundamental concepts of Data Privacy, Information Security, and Intellectual Property for Human Resource, Records, and Office Personnel</p>	<p>ANNABELLE A. GORDONAS, PhD Director, Resource Generation Office Chair, Master of Arts in English Language Teaching</p>	
<p>DAY 3 (8AM-5PM)</p> <p>TOPIC:</p> <p>e-Governance and Social Media Platforms: Developing an Effective 21st Century Communication Skills</p>	<p>3. Utilize and Integrate Leadership 5.0 and Personnel Agility in Leadership and Managerial Skills for</p>	<p>Polytechnic University of the Philippines, Sta. Mesa, Manila</p>	



	Human Resource, Records, and Office Personnel, and		
	4. Utilize e-Governance and the Social Media Platforms for effective 21 st century communication skills among human resource, records, and office personnel.		

B.

3-DAY NATIONAL SEMINAR-WORKSHOP AND SPECIALIZED TRAINING ON EDUCATION 5.0 AND INSTRUCTIONAL LEADERSHIP FOR LANGUAGE (ENGLISH AND FILIPINO), MATHEMATICS, AND SCIENCE EDUCATORS

Theme: Forging Path Towards Responsive and Transformative 21st Century Language (English and Filipino), Mathematics, and Science Education

Venue: Teachers' Camp, Baguio City
Date: July 28-30, 2023 (24 HOURS)

PRC-CPD PROGRAM ACCREDITATION NO.: PTR-2019-311-_____

PROGRAM DESCRIPTION:

This is a 3-day national seminar-workshop and specialized training program (24 HOURS) in the field of Language (English and Filipino), Mathematics, and Science Education. It is designed to capacitate 21st Century educators on the advent of Industrial Revolution 5.0 and its relevance on instructional leadership to enhance the teaching and learning process thus developing a progressive, transformative, and responsive education. The training program is anchored on the theme, "Forging Path Towards Responsive and Transformative 21st Century Language (English and Filipino), Mathematics, and Science Education" and is intended for educators in basic and higher educational institutions in the field of Language (English and Filipino), Mathematics, and Science. The following topics are formulated and are integrated in the program in response to Education 5.0 and instructional leadership and to achieve a digital-oriented educators for 21st century learners: Artificial Intelligence (AI), Internet of Things (IoT), and the Big Data Analytics: Theories and Concepts, Instructional Leadership in the Digital Age, and Integration of Industry 5.0 Digital Frontiers in Curriculum and Assessment Design. This program is to be conducted in a face-to-face modality on July 28-30, 2023, at Teachers Camp, Baguio City following the minimum health protocol to ensure the safety of participants.

PROGRAM OBJECTIVES:

- e. Discuss and understand the fundamental concepts of Education 5.0 in relation AI, IoT, and the Big Data Analytics in teaching-learning process in Language (English and Filipino), Mathematics, and Science education,



- f. Employ the technical-know-how of utilizing AI, IoT, and the Big Data Analytics to enhance the pedagogical skills of 21st century Language (English and Filipino), Mathematics, and Science educators,
- g. Integrate digital tools and techniques in Instructional Leadership for Language (English and Filipino), Mathematics, and Science, and
- h. Utilize Industry 5.0 Digital Frontiers in designing curriculum and assessments in Language (English and Filipino), Mathematics, and Science subjects.

TOPICS	INTENDED LEARNING OUTCOMES	Resource Persons	Date and Time
7:30am-8am- Registration/Attendance/Prayer/National Anthem/Opening Remarks/ Basic Orientation on CPD Law/AQRF/PQF		c/o PCPD Training Center Staff	
DAY 1 (8AM-5PM) Topic: Artificial Intelligence (AI), Internet of Things (IoT), and the Big Data Analytics: Theories and Concepts	<ol style="list-style-type: none"> 1. Discuss and understand the fundamentals and concepts of AI, IoT, and the Big Data Analytics for Language, Mathematics, and Science educators 2. Utilize AI, IoT, and the Big Data Analytics to enhance the 21st century skills of Language, Mathematics, and Science educators 3. Demonstrate the positive use of AI, IoT, and the Big Data Analytics in the teaching-learning process in Language, Mathematics, and Science education 	ROMEL MENORIAS FEU-Alabang Master Arts in Education Major in Social Studies	July 28, 2023 8AM-5PM
DAY 2 (8AM-5PM) Topic: Instructional Leadership in the Digital Age	<ol style="list-style-type: none"> 1. Discuss and understand the fundamental concepts of Instructional 	ANNABELLE A. GORDONAS, PhD Director, Resource	July 29, 2023 8AM-5PM



	<p>3. Create and Design Curriculum and Assessment using digital frontier to enhance the teaching-learning process in Language, Mathematics, and Science Education</p>		
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C.

3-DAY NATIONAL SEMINAR-WORKSHOP AND SPECIALIZED TRAINING ON EDUCATION 5.0 AND INSTRUCTIONAL LEADERSHIP FOR EPP, TLE, AND TVL EDUCATORS

Theme:

Venue: Teachers' Camp, Baguio City
Date: August 11-13, 2023 (24 HOURS)

PRC-CPD PROGRAM ACCREDITATION NO.: PTR-2019-311-_____

PROGRAM DESCRIPTION:

This is a 3-day national seminar-workshop and specialized training program (24 HOURS) in the field of EPP, TLE, and TVL education. It is designed to capacitate 21st Century educators on the advent of Industrial Revolution 5.0 and its relevance on instructional leadership to enhance the teaching and learning process thus developing a progressive, transformative, and responsive education. The training program is anchored on the theme, "Forging Path Towards Responsive and Transformative 21st Century EPP, TLE, AND TVL Education" and is intended for educators in basic and higher educational institutions in the field of EPP, TLE, and TVL. The following topics are formulated and are integrated in the program in response to Education 5.0 and instructional leadership and to achieve a digital-oriented educators for 21st century learners: Artificial Intelligence (AI), Internet of Things (IoT), and the Big Data Analytics: Theories and Concepts, Instructional Leadership in the Digital Age, and Integration of Industry 5.0 Digital Frontiers in Curriculum and Assessment Design. This program is to be conducted in a face-to-face modality on August 11-13, 2023, at Teachers Camp, Baguio City following the minimum health protocol to ensure the safety of participants.

PROGRAM OBJECTIVES:

- i. Discuss and understand the fundamental concepts of Education 5.0 in relation AI, IoT, and the Big Data Analytics in teaching-learning process in EPP, TLE, and TVL,
- j. Employ the technical-know-how of utilizing AI, IoT, and the Big Data Analytics to enhance the pedagogical skills of 21st century EPP, TLE, and TVL educators,
- k. Integrate digital tools and techniques in Instructional Leadership for EPP, TLE, and TVL educators, and
- l. Utilize Industry 5.0 Digital Frontiers in designing curriculum and assessments in EPP, TLE, and TVL subjects.

TOPICS	INTENDED LEARNING OUTCOMES	Resource Persons	Date and Time
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PHILIPPINE CONTINUING PROFESSIONAL DEVELOPMENT

DepEd NSRP Accreditation Number: ...
 PRC Accreditation Number: ...
 SBI Registration Number: ...
 TIN Number: ...

Contact Numbers:
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	<p>Leadership in the Digital Age for Language, Mathematics, and Science educators</p> <p>2. Integrate digital tools and techniques in Instructional Leadership for Language, Mathematics, and Science educators</p> <p>3. Demonstrate Instructional Leadership in the Digital Age in the context of education: teaching and learning process in Language, Mathematics, and Science education</p>	<p>Generation Office</p> <p>Chair, Master of Arts in English Language Teaching</p> <p>Polytechnic University of the Philippines, Sta. Mesa, Manila</p>	
<p>DAY 3 (8AM-5PM)</p> <p>Topic: Integration of Industry 5.0 Digital Frontiers in Curriculum and Assessment Design</p>	<p>1. Discuss and understand the fundamental concepts of Industry 5.0 in 21st century Language, Mathematics, and Science education</p> <p>2. Integrate Industry 5.0 digital frontiers in designing curriculum and assessment in Language, Mathematics, and Science education</p>	<p>ANNABELLE A. GORDONAS, PhD Director, <i>Resource Generation Office</i></p> <p>Chair, Master of Arts in English Language Teaching</p> <p>Polytechnic University of the Philippines, Sta. Mesa, Manila</p>	<p>July 23, 2023</p> <p>8AM-5PM</p>



<p>7:30am-8am-Registration/Attendance/Prayer/National Anthem/Opening Remarks/ Basic Orientation on CPD Law/AQRF/PQF</p>		<p>c/o PCPD Training Center Staff</p>	
<p>DAY 1 (8AM-5PM)</p> <p>Topic: Artificial Intelligence (AI), Internet of Things (IoT), and the Big Data Analytics: Theories and Concepts</p>	<ol style="list-style-type: none"> 1. Discuss and understand the fundamentals and concepts of AI, IoT, and the Big Data Analytics for EPP, TLE, and TVL 2. Utilize AI, IoT, and the Big Data Analytics to enhance the 21st century skills of EPP, TLE, and TVL 3. Demonstrate the positive use of AI, IoT, and the Big Data Analytics in the teaching-learning process in EPP, TLE, and TVL 	<p>ROMEL MENORIAS FEU-Alabang Master Arts in Education Major in Social Studies</p>	<p>August 11, 2023 8AM-5PM</p>
<p>DAY 2 (8AM-5PM)</p> <p>Topic: Instructional Leadership in the Digital Age</p>	<ol style="list-style-type: none"> 1. Discuss and understand the fundamental concepts of Instructional Leadership in the Digital Age for EPP, TLE, and TVL 2. Integrate digital tools and techniques 	<p>ANNABELL E. A. GORDONAS, PhD Director, Resource Generation Office Chair, Master of Arts in English Language Teaching</p>	<p>August 12, 2023 8AM-5PM</p>



	<p>in Instructional Leadership for EPP, TLE, and TVL</p> <p>3. Demonstrate Instructional Leadership in the Digital Age in the context of education: teaching and learning process in EPP, TLE, and TVL</p>	<p>Polytechnic University of the Philippines, Sta. Mesa, Manila</p>	
<p>DAY 3 (8AM-5PM)</p> <p>Topic: Integration of Industry 5.0 Digital Frontiers in Curriculum and Assessment Design</p>	<p>1. Discuss and understand the fundamental concepts of Industry 5.0 in 21st century EPP, TLE, and TVL</p> <p>2. Integrate Industry 5.0 digital frontiers in designing curriculum and assessment in EPP, TLE, and TVL</p> <p>3. Create and Design Curriculum and Assessment using digital frontier to enhance the teaching-learning process in EPP, TLE, and TVL</p>	<p>ANNABELL E. A. GORDONA S, PhD <i>Director, Resource Generation Office</i></p> <p>Chair, <i>Master of Arts in English Language Teaching</i></p> <p>Polytechnic University of the Philippines, Sta. Mesa, Manila</p>	<p>August 13, 2023</p> <p>8AM-5PM</p>



D.

3-DAY NATIONAL SEMINAR-WORKSHOP AND SPECIALIZED TRAINING ON EDUCATION 5.0 AND INSTRUCTIONAL LEADERSHIP FOR EsP (VALUES EDUCATION), MAPEH, AND SOCIAL STUDIES EDUCATORS

Theme: *Forging Path Towards Responsive and Transformative 21st Century EsP (Values Education), MAPEH, and Social Studies Education*

Venue: Teachers' Camp, Baguio City
 Date: August 25-27, 2023 (24 HOURS)

PRC-CPD PROGRAM ACCREDITATION NO.: PTR-2019-311-_____

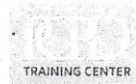
PROGRAM DESCRIPTION:

This is a 3-day national seminar-workshop and specialized training program (24 HOURS) in the field of EsP (Values Education), MAPEH, and Social Studies education. It is designed to capacitate 21st Century educators on the advent of Industrial Revolution 5.0 and its relevance on instructional leadership to enhance the teaching and learning process thus developing a progressive, transformative, and responsive education. The training program is anchored on the theme, "Forging Path Towards Responsive and Transformative 21st Century EsP (Values Education), MAPEH, and Social Studies Education" and is intended for educators in basic and higher educational institutions in the field of EsP (Values Education), MAPEH, and Social Studies. The following topics are formulated and are integrated in the program in response to Education 5.0 and instructional leadership and to achieve a digital-oriented educators for 21st century learners: Artificial Intelligence (AI), Internet of Things (IoT), and the Big Data Analytics: Theories and Concepts, Instructional Leadership in the Digital Age, and Integration of Industry 5.0 Digital Frontiers in Curriculum and Assessment Design. This program is to be conducted in a face-to-face modality on August 25-27, 2023, at Teachers Camp, Baguio City following the minimum health protocol to ensure the safety of participants.

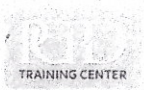
PROGRAM OBJECTIVES:

- m. Discuss and understand the fundamental concepts of Education 5.0 in relation to AI, IoT, and the Big Data Analytics in teaching-learning process in EsP (Values Education), MAPEH, and Social Studies,
- n. Employ the technical-know-how of utilizing AI, IoT, and the Big Data Analytics to enhance the pedagogical skills of 21st century EsP (Values Education), MAPEH, and Social Studies educators,
- o. Integrate digital tools and techniques in Instructional Leadership for EsP (Values Education), MAPEH, and Social Studies, and
- p. Utilize Industry 5.0 Digital Frontiers in designing curriculum and assessments in EsP (Values Education), MAPEH, and Social Studies subjects.

TOPICS	INTENDED LEARNING OUTCOMES	Resource Persons	Date and Time
7:30am-8am- Registration/Attendance/Prayer/National Anthem/Opening Remarks/ Basic Orientation on CPD Law/AQRF/PQF		c/o PCPD Training Center Staff	
DAY 1 (8AM-5PM) Topic: <i>Artificial Intelligence (AI), Internet of Things (IoT), and the Big Data Analytics: Theories and Concepts</i>	1. Discuss and understand the fundamentals and concepts of AI, IoT, and the Big Data Analytics for EsP (Values Education),	ROMEL MENORIAS FEU-Alabang Master Arts in Education Major in Social Studies	August 25, 2023 8AM-5PM



	<p>MAPEH, and Social Studies</p> <p>2. Utilize AI, IoT, and the Big Data Analytics to enhance the 21st century skills of EsP (Values Education), MAPEH, and Social Studies</p> <p>3. Demonstrate the positive use of AI, IoT, and the Big Data Analytics in the teaching-learning process in EsP (Values Education), MAPEH, and Social Studies</p>		
<p>DAY 2 (8AM-5PM)</p> <p>Topic: <i>Instructional Leadership in the Digital Age</i></p>	<p>1. Discuss and understand the fundamental concepts of Instructional Leadership in the Digital Age for EsP (Values Education), MAPEH, and Social Studies</p> <p>2. Integrate digital tools and techniques in Instructional Leadership for EsP (Values Education),</p>	<p>ANNABELLE A. GORDONAS, PhD <i>Director, Resource Generation Office</i></p> <p><i>Chair, Master of Arts in English Language Teaching</i></p> <p>Polytechnic University of the Philippines, Sta. Mesa, Manila</p>	<p>August 26, 2023</p> <p>8AM-5PM</p>



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	<p>MAPEH, and Social Studies</p> <p>3. Demonstrate Instructional Leadership in the Digital Age in the context of education: teaching and learning process in EsP (Values Education), MAPEH, and Social Studies</p>		
<p>DAY 3 (8AM-5PM)</p> <p>Topic: Integration of Industry 5.0 Digital Frontiers in Curriculum and Assessment Design</p>	<ol style="list-style-type: none"> 1. Discuss and understand the fundamental concepts of Industry 5.0 in 21st century EsP (Values Education), MAPEH, and Social Studies 2. Integrate Industry 5.0 digital frontiers in designing curriculum and assessment in EsP (Values Education), MAPEH, and Social Studies 3. Create and Design Curriculum and Assessment using digital frontier to enhance the teaching- 	<p>ANNABELLE A. GORDONAS, PhD <i>Director, Resource Generation Office</i></p> <p>Chair, Master of Arts in English Language Teaching</p> <p>Polytechnic University of the Philippines, Sta. Mesa, Manila</p>	<p>August 27, 2023</p> <p>8AM-5PM</p>

