



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS – CITY OF TAGBILARAN

**Office of the Schools
Division
Superintendent**

DIVISION MEMORANDUM

No. **214**, s. 2023

May 30, 2023

**REVISITING THE SCHOOL GOVERNANCE COUNCIL (SGC) AND
LEARNERS' DISCIPLINE MANUAL**

To: All Public Elementary & Secondary School Principals
SGC Chairman of the Public Elementary & Secondary Schools
Education Supervisor – Values Education & SGOD
Senior Education Program Specialist – M & E
Education Program Specialist II – M & E
All Others Concerned

1. The Department of Education issues the Implementing Guidelines on the Establishment of School Governance Councils (SGC) following the Republic Act (RA) No. 9155, also known as the Governance of Basic Education Act of 2001. This policy seeks to recognize and strengthen the role of school stakeholders as partners in providing learners with accessible and quality education, protecting children's rights, and promoting respect and well-being in the learning environment to ensure effective education service delivery. The SGC will serve as a shared governance structure and a feedback mechanism at the school level.

The procedures and processes outlined are intended to help all public elementary and secondary schools reestablish their respective School Governance Councils. The SGC shall serve as the overall coordinating body for all committees, associations, and organizations in their schools, translating the principle of shared governance enshrined in RA 9155 and contributing to the strengthening of School-Based Management implementation and taking part in the finalization of the Learners Discipline Manual.

2. Tagbilaran City Schools Division will conduct a re-orientation on the Role of the School Governance Council (SGC) Functionality in the Schools. This will be on **June 14, 2023, from 1:00 to 5:00 PM, City Tourism Conference Hall, Tagbilaran City.**

3. The objective of the said reorientation is to deliberate modifications and adjustments in the Learner's Discipline Manual, revisit the roles and functions of the School Governance Council, and finalize the Learners Discipline Manual for school operations.



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4. A total of 60 participants are expected to attend the reorientation. These are 27 Public School Principals, 3 Assistant School Principals, 24 SGC Chairman, 2 Education Program Supervisors – SGOD & Values Education, SEPs & EPS – M & E, the Schools Division Superintendent, and the Assistant Schools Division Superintendent.

5. Expenses relative to and in the conduct of the above-mentioned activity shall be charged to Division MOOE Fund for the PM snacks while transportation of the school-based participants shall be charged to school MOOE/local funds subject to the usual accounting and auditing rules and regulations.

6. Wide dissemination of this Memorandum is desired.

John Arul A. Saquon 010 5/20/23
For: **WILFREDA D. BONGALOS PhD CESO V**
Schools Division Superintendent *WDB*