



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM

MLA-2023-OSDS- 080

TO : Information Technology Officer I
The Principals of the following schools:
Cogon High School - Evening Class
Dr. Cecilio Putong National High School
Mansasa National High School
Tagbilaran City Central Elementary School
Tagbilaran City Science High School

FROM : *For* *W.D. Bongalos* *oic 5/10/23*
WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent

SUBJECT : **PLANNING CONFERENCE FOR THE DEVELOPMENT OF DIVISION
TRACKING SYSTEM**

DATE : **May 10, 2023**

1. In line with the efforts of the Department of Education for continuous improvement, this Office will conduct a Planning Conference for the Development of a Tracking System to be Implemented in the Schools Division Office of Tagbilaran City on Thursday, May 11, 2023 at the Division Office Conference Room at 2:00 PM.

2. The following are the participants in this meeting:
- 2.1 Jose C. Mariñas III - Division Office
 - 2.2 Jesilo G. Jala - Tagbilaran City Central Elementary School
 - 2.3 Rachele V. Toston - Cogon High School – Evening Class
 - 2.4 Eva Marie F. Budiongan – Dr. Cecilio Putong National High School
 - 2.5 Brian C. Rosal - Dr. Cecilio Putong National High School
 - 2.6 Jose Cristito B. Inting - Mansasa National High School
 - 2.7 Shiela Mae Racho - Mansasa National High School
 - 2.8 Marivic I. Casocot - Tagbilaran City Science High School
 - 2.9 Julia Fe Tabaco - Tagbilaran City Science High School

3. Immediate dissemination of this Memorandum is desired.

WDB/OSDS/jaal



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