



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS – TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM

MLA-2023-OSDS- 067-A

To : Dr. JOHN ARIEL A. LAGURA
Dr. AQUILINO T. MILAR JR
Dr. FILOMENA C. TANGGAAN
Dr. JANET T. BUTALID
(Mrs.) BRENDA LOU D. ARANCANA MPA, REA, JD

From : WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent

Subject : EVALUATION & VALIDATION OF DOCUMENTS AND CONDUCT OF INTERVIEW OF APPLICANTS FOR THE POSITIONS OF SCHOOL GOVERNANCE AND OPERATIONS DIVISION (SGOD) CHIEF AND ADMINISTRATIVE OFFICER II

Date : April 20, 2023

1. Designated as the Division Human Resource Merit Promotion and Selection Board in pursuance to DepEd Order No. 19, s. 2022, you are hereby directed to evaluate and validate the pertinent papers of the applicants for the ranking of the positions of School Governance and Operations Division (SGOD) Chief and Administrative Officer II on **May 8 - 9, 2023**, and to conduct an interview on **May 16 - 17, 2023** at the Division Conference Room.
2. You are expected to perform your duties and responsibilities with utmost sincerity and dedication.
3. Expenses relative to the conduct of the said activity are chargeable against Division MOOE, subject to the usual auditing rules and regulations.
4. For information, guidance, and strict compliance.





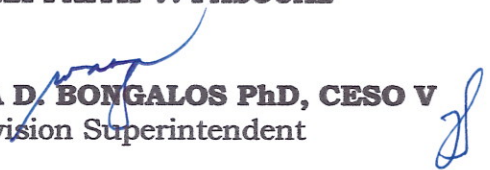
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DIVISION MEMORANDUM

MLA-2023-OSDS- 067-A

To : **Dr. ESTHER L. CAGAS**
Dr. ROSENE D. OLAIVAR
Miss LADY MAY P. KARAAN
Miss ANGELI FAITH V. PASCUAL

From : **WILFREDA D. BONGALOS PhD, CESO V**
Schools Division Superintendent 

Subject : **EVALUATION & VALIDATION OF DOCUMENTS AND CONDUCT OF INTERVIEW OF APPLICANTS FOR THE POSITIONS OF SCHOOL GOVERNANCE AND OPERATIONS DIVISION (SGOD) CHIEF AND ADMINISTRATIVE OFFICER II**

Date : April 20, 2023

1. Designated as the Division Human Resource Merit Promotion and Selection Board Secretariat, you are hereby directed to facilitate the preliminaries and assist the Board in the evaluation and validation of pertinent papers of the applicants for the ranking of the positions of School Governance and Operations Division (SGOD) Chief and Administrative Officer II on **May 8 - 9, 2023**, and during the conduct of interview on **May 16 - 17, 2023** at the Division Conference Room.
2. You are expected to perform your duties and responsibilities with utmost sincerity and dedication.
3. Expenses relative to the conduct of the said activity are chargeable against Division MOOE, subject to the usual auditing rules and regulations.
4. For information, guidance, and strict compliance.

WDB/ JAAL/ASDS /JAAL/afvp



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