



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

May 4, 2023


DIVISION MEMORANDUM

No. 15.6, s. 2023

**NATIONAL INVENTORY OF DEPED PUBLIC SCHOOLS BUILDING (NSBI)
SY 2022 - 2023 SIMULTANEOUS DATA ENCODING**

TO: Assistant Superintendent
Chiefs, CID/ SGOD
Education Supervisors/Coordinators
Elementary and Secondary School Heads

1. In line with the goal of the Department of Education (DepEd) to establish accurate and comprehensive data on school buildings, this Office, through the School Governance and Operations Division – Education Facilities, and Planning & Research Section, shall conduct a simultaneous online encoding of the National School Building Inventory (NSBI) data on May 17, 2023, Wednesday at 9am – 4pm.
2. Schools shall encode within the day the data on the submitted and validated hard copies of the NSBI Forms SY 2022-2023 at their respective schools.
3. An orientation on the online encoding will be carried out through Google Meet with link: <https://meet.google.com/qwo-trqt-qpy> at 9:00am.
4. Participants to the orientation are: a.) designated Physical Facilities Coordinators, b.) ICT Coordinators and c.) School Property Custodian.
5. Immediate dissemination of and compliance to this Memorandum to all concerned is directed.


WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent

WDB/JAAL/SGOD/FCT/lti



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