



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS – TAGBILARAN CITY

Office of the Schools Division
Superintendent

DIVISION MEMORANDUM
MLA-2023-BAC- 061

TO : **Dr. John Ariel A. Lagura**
Dr. Beatriz E. Incog
Dr. Aquilino T. Milar Jr.
Dr. Aimee T. Amistoso
Dr. Nenita J. Incog
Mr. Alberto A. Lacang
Mr. Joseph C. Barrete
Dr. Ma. Antonette P. Dugang
Miss Angeli Faith V. Pascual
Mr. Bernadito T. Taguisa
(Mrs.) Marife C. Rallos
Mr. Christian John L. Capon
(Mrs.) Marianne P. Calipes
Miss Lady May P. Karaan
Mr. Aldrin M. Pajo
Mr. Artemio B. Alo EnP, JD
Engr. Junicel T. Mancha
Engr. Louenie T. Indanao
Engr. Jose C. Mariñas III

(Mrs.) Julie Ann Kristie A. Redillas
Dr. Neolita S. Sarabia
Dr. Esther L. Cagas
(Mrs.) Emily L. Acabo
Mr. Simon T. Rios
(Mrs.) Elizabeth Rosil-Escolano
Dr. Lev V. Nadela
Dr. Vida N. Romero
(Mrs.) Rhodelia B. Tumanda
(Mrs.) Joermelyne P. Pasilbas
(Mrs.) Liza E. Maquiling
(Mrs.) Adeline Carmen C. Dagamac
(Mrs.) Maricel A. Galan
(Mrs.) April R. Taghap
Dr. Filomena C. Tanggaan
Dr. Rosene D. Olaivar
Miss Margarita L. Tejano
(Mrs.) Rowena L. Pizarra

FROM : **WILFREDA D. BONGALOS PhD, CESO V**
Schools Division Superintendent

SUBJECT : **COMPOSITION OF DIVISION BIDS AND AWARDS COMMITTEE AND
SUPPORT COMMITTEES**

Date : **April 4, 2023**

Pursuant to the provisions of Article V, Section 11, of Republic Act 9184 or otherwise known as "The Government Procurement Reform Act" specifically on Rule V, Sec. 11.2 and Sec. 14 of the Implementing Rules and Regulations (IRR), which prescribe the necessary law, rules and regulation for the modernization, standardization and regulation of the procurement activities of the government, the following Personnel are hereby designated to compose the BIDS AND AWARDS COMMITTEE and Support Committees of the Division of City Schools – Tagbilaran City:

1. **John Ariel A. Lagura PhD**, Chief of the Curriculum Implementation Division, third (3rd) ranking permanent office as the Over-all Chairperson of the BAC.
2. **Beatriz E. Incog EdD**, Educational Program Supervisor I, Vice-Chairman, who provides the technical knowledge on the goods or materials to be procured.
3. **Aquilino T. Milar Jr. PhD**, Administrative Officer V, as regular member who represents the legal and administrative area of the agency.
4. **Aimee T. Amistoso PhD**, Education Program Supervisor I, as regular member, in case of school and office supplies and instructional materials procurement.
5. **Nenita J. Incog PhD**, Education Program Supervisor I, in case of infrastructure projects, athletic and medical supplies.

SUPPORT COMMITTEES

1. ALTERNATE MEMBERS

- **Alberto A. Lacang** - EPS I (alternate of Dr. Aquilino T. Milar Jr.)
- **Joseph C. Barrete** - EPS I (alternate of Dr. Aimee T. Amistoso)
- **Ma. Antonette P. Dugang PhD** - EPS I (alternate of Dr. Nenita J. Incog)

2. BAC SECRETARIAT

- **Angeli Faith V. Pascual** - ADAS III, Secretariat Chairperson
- **Bernadito T. Taguisa** - ADA IV, Secretariat Vice Chairperson
- **Marife C. Rallos** - AO IV, Secretariat Member
- **Christian John L. Capon** - ADAS III, Secretariat Member
- **Marianne P. Calipes** - ADA VI, Secretariat Member
- **Lady May P. Karaan** - ADAS III, Secretariat Member
- **Aldrin M. Pajo** - ADAS I, Secretariat Member

3. TECHNICAL WORKING GROUP

- **Artemio B. Alo EnP, JD** - PO III
- **Engr. Junicel T. Mancha** - PDO II Physical Facilities
- **Engr. Jose C. Mariñas III** - ITO I
- **Engr. Louenie T. Indanao** - DepEd Engineer

4. INSPECTORATE TEAM – DIVISION INSPECTION TEAMS (DIT)

- Team Leader: **Filomena C. Tanggaan PhD**
 Regular Members: **Julie Ann Kristie A. Redillas**
Marife C. Rallos
 Provisional Members: **Neolita S. Sarabia EdD**
Esther L. Cagas PhD

For different procurement projects:

a. Learning Materials, Supplementary Learning Resources, Printing Projects and LTE for TVL and SME

- Chairperson: **Neolita S. Sarabia EdD**
 Members: **Emily L. Acabo**
Simon T. Rios

b. Food and Medicines, Dental Tools and Supplies and Other Health Supplies

- Chairperson: **Lev V. Nadela MD**
 Members: **Vida N. Romero DMD**
Rhodelia B. Tumanda RN

c. Sports-Related Goods and Equipment

- Chairperson: **Ma. Antonette P. Dugang PhD**

Members: **Alberto A. Lacang**
Joermelyne P. Pasilbas

d. Training/ Seminar Kits

Chairperson: **John Ariel A. Lagura PhD**
Members: **Aimee T. Amistoso PhD**
Beatriz E. Incog EdD

e. Furniture and Related Goods

Chairperson: **Engr. Louenie T. Indanao**
Members: **Engr. Junicel T. Mancha**
Artemio B. Alo EnP, JD

f. DCP Packages, IT-Related Goods and Internet Services

Chairperson: **Engr. Jose C. Mariñas III**
Members: **Lady May P. Karaan**

g. DRRM Supplies and Materials

Chairperson: **Engr. Junicel T. Mancha**
Members: **Liza E. Maquiling**
Adeline Carmen C. Dagamac RN

h. Service Vehicles

Chairperson: **Aquilino T. Milar Jr. PhD**
Members: **Marife C. Rallos**
Lady May P. Karaan

i. Security, Janitorial and Other General Services

Chairperson: **Aquilino T. Milar Jr. PhD**
Members: **Maricel A. Galan**
April R. Taghap

5. DIVISION CANVASSING TEAMS

Per end-user units/ division:

a. Office of the Schools Division Superintendent (OSDS)
➤ **Bernadito T. Taguisa**

b. School Governance and Operations Division (SGOD)
➤ **Filomena C. Tanggaan PhD**
➤ **Rosene D. Olaivar PhD**

c. Curriculum Implementation Division (CID)
➤ **Marianne P. Calipes**
➤ **Emily L. Acabo**

d. Division Supply
➤ **Margarita L. Tejano**

e. Information and Communications Technology
➤ **Engr. Jose C. Mariñas III**

f. Venue and Trainings
➤ **Filomena C. Tanggaan PhD**

- **Engr. Junicel T. Mancha**
- **Rosene D. Olaivar PhD**
- **Marianne P. Calipes**

g. Repairs and Maintenance

- **Engr. Junicel T. Mancha** *(for Furnitures & Fixtures and Minor Repairs of Buildings)*
- **Bernadito T. Taguisa** *(for Motor Vehicles)*

h. Philippine Government Electronic Procurement System (PhilGEPS)

- **Aldrin M. Pajo**
- **Christian John L. Capon**

i. Medical

- **Rhodelia B. Tumanda RN**
- **Rowena L. Pizarra RN**
- **Adeline Carmen C. Dagamac RN**

You are expected to perform your duties and responsibilities with utmost sincerity and dedication.

Furthermore, as provided for in the above-mentioned law, your term of office shall be one (1) year from the date of designation, renewable at the discretion of the agency head.



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