



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS – TAGBILARAN CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

April 17, 2023

MLA-2023- 064

**CORRIGENDUM ON THE DESIGNATION AS DISBURSING OFFICERS TO
HANDLE THE CASH ADVANCES, DISBURSEMENTS, PAYMENTS AND
LIQUIDATION OF ALL PLANS, PROGRAMS PROJECTS AND ACTIVITIES
DURING THE 2023 CENTRAL VISAYAS REGIONAL ATHLETIC ASSOCIATION
(CVIRAA) EFFECTIVE April 17, 2023**

To: **ANTONETTE OGUIS**

1. In the exigency and best interest of the service, you are hereby DESIGNATED as DISBURSING OFFICER in lieu of Josefina Tayag to handle the Cash Advances, Disbursements, Payments and Liquidations of all Plans, Programs, Projects and Activities during the 2023 Central Visayas Regional Athletic Association (CVIRAA) EFFECTIVE April 14, 2023. As such, it shall be your mandated duties and responsibilities to strictly follow, abide, adhere, implement and the standard accounting and auditing rules and procedures in accordance with the laws, decrees, city ordinances and all other applicable laws and regulations on fiscal management.
2. This Order shall take effect immediately and remain in full force until revoked, rescinded or amended by the undersigned.
3. For your information, guidance and strict compliance.

John Arul G. Lopez oic 4/17/23
Fr: **WILFREDA D. BONGALOS PhD, CESO V**
Schools Division Superintendent



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