



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM

MLA-2023-CID- 046

TO : **Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors/Specialist
School Heads of the Following Schools:
Manga Elementary School
Mansasa National High School
Taloto Elementary School**

FROM : **JOSEPH IRWIN A. LAGURA PhD**
Schools Division Superintendent

SUBJECT : **CONDUCT OF MONITORING AND EVALUATION ON THE PILOT
IMPLEMENTATION OF THE RO7 MANUAL OF INSTRUCTIONAL
SUPERVISION**

DATE : **March 21, 2023**

1. Pursuant to Regional Memorandum No. 10, s. 2023, DepEd Regional Office No. 7 will conduct Monitoring and Evaluation on the Pilot Implementation of the RO7 Manual of Instructional Supervision on March 22, 2023.

2. The activity aims to:

- check any hitches in the developed manual and gather feedback and information on the effectiveness of its utilization;
- track the efficiency with which the different components of MIS are being implemented;
- determine whether or not the set of objectives, outputs, and desired outcomes are met; and
- identify gaps so that appropriate adjustments can be made prior to its full-scale implementation.

3. Below is the Activity Flow for Wednesday, March 22, 2023:
Venue: Mansasa National High School

8:30 AM - Focus Group Discussion

Participants:

Group 1 – Teachers (Shiela Mae A. Racho, Eutropia R. Arcayena, and
Michelle C. Cahucom)



Address: Dampas District, Tagbilaran City, Bohol

Telephone Nos.: (038)427-1702; (038)427-2506; (038)422-8177; (038)427-6718; (038)544-2147

Email Address: tagbilarancity.division@deped.gov.ph

Group 2: Schools Heads (Corazon H. Samuya, Juanita C. Lafuente, and Eldiebrando S. Correa)

Group 3: Division MIS Team (Chief Education Supervisor, Education Program Supervisors, Education Program Specialist (ALS), Senior Education Program Specialist (M&E))

10:00 AM - Actual Class Observation

Set A

Demonstrator: - Crystal Hyacinth P. Sumatra

Observers: - Corazon H. Samuya and Aimee T. Amistoso

Set B

Demonstrator: - Alberto O. Darato Jr.

Observers: - Florafel C. Datoy, Juanita J. Monton,
and Cherry Michelle F. Collyer

1:00 PM - Post Observation Conference
- Feedback Giving
- Other Matters

4. Expenses incurred during the M&E activity like meals and snacks shall be charged against School MOOE/Local Funds, subject to the usual government accounting and auditing rules and regulations.

5. Immediate dissemination of, and compliance with this Memorandum is directed.

JIAL/CPC/CID/jaal