



Republic of the Philippines  
**Department of Education**  
 REGION VII – CENTRAL VISAYAS  
 DIVISION OF CITY SCHOOLS - TAGBILARAN

**Office of the Schools Division  
 Superintendent**

DIVISION MEMORANDUM  
 No. 119 s. 2023

March 24, 2023

**PRESENTATION AND CRITIQUING OF THE INDIVIDUAL WORK AND FINANCIAL PLAN (WFP)**

To: Assistant Schools Division Superintendent  
 Chiefs for Curriculum and Governance Divisions  
 Education Program Supervisors  
 Division ITO  
 SEPS/EPSII HRD, M&E  
 Medical Team  
 Functional Section and Unit Heads  
 All Others Concerned

1. This Office through the School Governance Operations Division, (SGOD) hereby announces the presentation and critiquing of the Work and Financial Plan aligned with the Division Education Development Plan (DEDP) on March 30, 2023 at Tagbilaran City Central Elementary School Library commencing 8:30 a.m. onwards.

2. This activity aims to present the commitment of the different activities aligned for the fiscal/school year in the delivery of basic education and to guide in the correctness of decisions in the management of the allocated Division Funds.

3. Participants to the orientation are the following:

Assistant Sch Div Superintendent		SEPS and EPS II, HRD, M&E , ALS	
CID,SGOD Chiefs		Medical Team	
Education Program Supervisors		Functional Section/Unit Heads	
Division Engineer		Division ITO	
PDO II (DRRM)		PDO I (YFD Focal)	

4. Participants are requested to bring the following:

- Laptop
- Extension wire
- Wifi connection , if any
- Food provision for lunch and snacks

5. For your information, guidance and compliance

*For the SDS:*

**JOSEPH IRWIN A LAGURA PhD**  
 Schools Division Superintendent



JIAL/CPC/FCT-SGOD/etc



**Address:** Dampas District, Tagbilaran City, Bohol  
**Telephone Nos.:** (038)427-1702; (038)427-2506; (038)422-8177; (038)427-6718; (038)544-2147  
**Email Address:** tagbilarancity.division@deped.gov.ph