



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

DIVISION BIDS AND AWARDS COMMITTEE (BAC) MINUTES OF THE MEETING

Opening of Bids

9:00 A.M., June 30, 2022 @ Division Conference Hall

I. ATTENDANCE

Present:

- | | |
|---------------------------------|-------------------------|
| 1. Dr. Casiana P. Caberte | - Chairperson |
| 2. Dr. Beatriz C. Luga | - Co-Chairperson |
| 3. Dr. Aimee T. Amistoso | - Regular Member |
| 4. Dr. Beatriz E. Incog | - Regular Member |
| 5. Mr. Alberto A. Lacang | - Alternate Member |
| 6. Dr. Nenita J. Incog | - Alternate Member |
| 7. Mr. Joseph C. Barrete | - TWG Member |
| 8. Engr. Junicel T. Mancha | - TWG Member |
| 9. Engr. Louenie T. Indanao | - TWG Member |
| 10. Engr. Jose C. Marinas III | - TWG Member |
| 11. Mr. Artemio B. Alo JD, EnP | - TWG Member |
| 12. Atty. Katrina B. Ora | - TWG Member |
| 13. Dr. John Ariel A. Lagura | - Secretariat Chair |
| 14. Ms. Angeli Faith V. Pascual | - Secretariat V-Chair |
| 15. Mr. Christian John L. Capon | - Secretariat Member |
| 16. Ms. Lady May P. Karaan | - Secretariat Member |
| 17. Mr. Bernadito T. Taguisa | - Secretariat Member |
| 18. Mayflor L. Robles | - Secretariat Member |
| 19. Ms. Marianne C. Palomares | - Secretariat Member |
| 20. Dennis Noroño | - Global Copier Trading |

Absent:

- | | |
|-------------------------------------|-----------------------------|
| 1. Dr. Aquilino T. Milar, Jr. | - Regular Member (On-leave) |
| 2. Mrs. Michelle T. Sagaral CPA, MM | - TWG Member |
| 3. Mrs. Marife C. Rallos | - Secretariat Member |

II. CALL TO ORDER

The Opening of Bids was called to order at 9:00 A.M. by the Presiding Officer, Dr. Casiana P. Caberte. It started with a prayer led by Dr. Beatriz C. Luga. The BAC Presiding Officer declared the meeting quorum after a roll call of the BAC Members.

III. CLOSING OF RECEIPT OF BID DOCUMENTS

The box which contains the bid documents was closed at 8:59 in the morning with the presence of the Bids and Awards Committee and a representative from the Global Copier Trading, the only present bidder.

IV. READING AND APPROVAL OF THE PREVIOUS MINUTES

A motion to dispense on the reading of the previous minutes was raised to give way to the main agendum of the meeting.





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V. AGENDA OF THE MEETING

A. Opening of Bids:

1. Supply and Delivery of Toner, Image Drum, and Fusing Assembly

VI. OPENING OF BIDS

The Presiding Officer acknowledged the presence of the interested bidder. The opening of Bids for the Supply and Delivery of ES5162 Toner, ES5162 Image Drum, and ES5162 Fusing Assembly with (ABC 1,490,201.42).

After the BAC Members examined the bid documents submitted, the Presiding Officer declared that the Global Copier Trading is eligible for the supply and delivery of toner, image drum, and fusing assembly. The BAC Members then filled-up the form of Abstract of Bid as Calculated and as Read.

The Presiding Officer declared that the Global Copier Trading represented by Mr. Dennis Noroño is a responsive bidder for the Supply and Delivery of ES5162 Toner, ES5162 Image Drum, and ES5162 Fusing Assembly. After the declaration of the winning bidder, the Presiding Officer then excused the bidder from the BAC meeting.

SUPPLY AND DELIVERY OF TONER, IMAGE DRUM, TONER, PICK-UP ROLLER & FUSING ASSEMBLY

NAME OF BIDDER	BID SECURITY	SAMPLE	(ABC 1,490,201.42) ES5162 Toner, ES5162 Drum, ES5162 Fusing Assembly	REMARKS
Global Copier Trading	BSD	OKI ES5162 Image Drum Fuser Assembly- PN307(240V) ES5162 Toner	Php 1,488,488.00	Eligible

VII. ADJOURNMENT

As there were no more points to discuss, the meeting has been adjourned at exactly 12:00 noon.

I hereby attest that the foregoing statements were true and correct.

Prepared by:

MARIANNE C. PALOMARES
 BAC Secretariat

Noted by:

CASIANA P. CABERTE PhD, CESE
 BAC Chairperson

