



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS TAGBILARAN CITY

Office of the Schools Division Superintendent

February 13, 2023

DIVISION MEMORANDUM

NO: 054 s. 2023

**ADDENDUM TO DM NO. S. 2023**  
**RE: ORIENTATION ON AGENCY MERIT SELECTION PLAN (MSP) and**  
**RECRUITMENT, SELECTION AND APPOINTMENT (RSA) GUIDELINES TO SCHOOL**  
**HEADS**

TO: ASDS/ ASDS  
Division Chiefs CID, SGOD  
Education Program Supervisors (CID)  
HRMPSB Members  
Public Elementary and Secondary School Heads  
All Others Concerned

1. This Office hereby announces the venue of the Orientation on Agency Merit Selection (MSP) and Recruitment, Selection and Appointment (RSA) Guidelines to School Heads on February 15, 2023. The said activity will be held at Reyna's the Haven and Gardens, Calceta St. Tagbilaran City.
2. Education Program Supervisors of the Curriculum Implementation Division (CID) are advised to attend the aforementioned activity.
3. All other provisions of the said MLA shall remain in force.
4. Immediate dissemination of this Memorandum is desired.

**JOSEPH IRWIN A. LAGURA PhD**  
Schools Division Superintendent

JIAL/CPC/SGOD/ft



Address: Dampas District, Tagbilaran City, Bohol  
Telephone Nos.: (038)427-1702; (038)427-2506; (038)422-8177; (038)427-6718; (038)544-2147  
Email Address: tagbilarancity.division@deped.gov.ph