



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS – TAGBILARAN CITY

**Office of the Schools
Division Superintendent**

DIVISION MEMORANDUM
MLA-2023-OSDS- 004

TO : CASIANA P. CABERTE PhD ROSENE D. OLAIVAR PhD
JOHN ARIEL A. LAGURA PhD ANGELI FAITH V. PASCUAL
MICHELLE T. SAGARAL CPA DARYL JOY P. CORNELL
BRENDA LOU D. ARANCANA JD JOANALLI R. OPERIANO
FILOMENA C. TANGGAAN PhD LADY MAY P. KARAAN
AQUILINO T. MILAR JR. PhD JUANITA C. LAFUENTE DevEd
ATTY. KATRINA B. ORA JENELOU JOHN F. ISRAEL
ESTHER L. CAGAS PhD

FROM : JOSEPH IRWIN A. LAGURA PhD
Schools Division Superintendent

SUBJECT : DIVISION ORIENTATION FOR AGENCY MERIT SELECTION
(MSP) AND RECRUITMENT, SELECTION AND APPOINTMENT
(RSA) GUIDELINES

DATE : January 5, 2023

1. You are hereby advised to attend the Division Orientation for Agency Merit, Selection Plan (MSP) and Recruitment, Selection and Appointment (RSA) Guidelines on January 24-25, 2023. Venue will be announced later.
 2. The activity aims to orient HRMPSB Members and Secretariat on the new guidelines of the Agency MSP and RSA and to strengthen the understanding and practice of HRMO and HRMPSB Members through the conduct of assessment process.
 3. Expenses relative to the conduct of the activity are chargeable against Division MOOE subject to the usual accounting and auditing rules and regulations.
 4. For your information guidance and compliance.
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