



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Division of City Schools – Tagbilaran City

Office of the Schools Division
Superintendent

MEMORANDUM

MLA-2023-CID 016

TO : Nenita Incog - EPSvr-AP
Dolores Dahab - Principal, Cogon HS-EC
Legardo Palaca Jr.- Asst. Principal II, DCPNHS
Jesilo Jala - Asst. Principal, TCCES
Ma Sandra Isabel Fortich- HT V ,DCPNHS
Lemuel Barol- HT III, Cogon HS-EC
Genevieve Bongcac- MT II, DCPNHS
Arnulfa Purgarillas- MT II, DCPNHS
Rowena Salutan- MT I, DCPNHS
Annabelle Pergamino- MT II, Ubujan ES
Marlene Madrio- MT I, Manga ES
Geraldine Duron- MT I , Manga HS
Jan Elvin Flor- SPET III, TCCES-SPED
Patrice Angeli KC Lumactud GC II, Mansasa HS
Rhodelia Tumanda- Nurse II ,SDO Tagbilaran
Atty. Katrina Ora- Legal Officer Designate,
SDO Tagbilaran

FROM : **JOSEPH IRWIN A. LAGURA PhD**
Schools Division Superintendent
Office of the Schools Division Superintendent

SUBJECT : **PLANNING CONFERENCE OF ARALING PANLIPUNAN IN-SERVICE TRAINING (INSET) FACILITATORS**

DATE : January 18, 2023

1. In preparation for the forthcoming In-Service-Training (INSET) for Teachers on February 6-10, 2023, the names mentioned above are required to attend a Planning Conference on Monday, January 23, 2023, 3:00 PM at DCPNHS Library.
2. The meeting aims to:
 - a. Discuss the flow of the INSET
 - b. Finalization of training matrix for the INSET
3. For compliance.



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