



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

MLA-2023-001

TO : Budget and Accounting Section Personnel
Supply Section Personnel
Cash Section Personnel
All Financial Staff of Implementing Units

FROM : **JOSEPH IRWIN A. LAGURA PhD** *40*
Schools Division Superintendent
Office of the Schools Division Superintendent

SUBJECT : **CORRIGENDUM TO MLA 2022-228 Re: PREPARATION AND
SUBMISSION YEAR-END FINANCIAL AND BUDGETARY
REPORTS**

DATE : January 3, 2023

Announcing the earlier conduct of the above activity on January 4-7, 2023 instead of January 9-13, 2023. This is due to an earlier schedule of the 2022 Regional Preparation and Submission of Year-end Financial and Budgetary Reports which is scheduled on January 10-12, 2023.

All senior bookkeepers are requested to submit your 2022 financial and budgetary reports on or before January 7, 2023.

Please be guided accordingly.

For immediate dissemination and strict compliance.



Accounting Section

Address: Rajah Sikatuna Avenue, Dampas, Tagbilaran City, 6300 Bohol

Telephone Nos.: (038) 427-1702; (038) 422-8177; (038) 427-6718; (038) 544-2147

Email Address: tagbilarancity.division@deped.gov.ph