



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS – TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

MEMORANDUM
No. 480 s. 2022

TO : Ellen S. Cesar
Ruben Lorejo
Ananias Sumaylo
Retchel Sumampong
Raquel Arabaca
Dinah Bustamante
Aireen Ciruela
Jennifer Sarigumba
Mary Melody G. Ocon
Easter Sunday Muyco
Marecyl Mar
Grace Rios
Anna Mae Bellezas
Mary Grace Agustines

FROM : **JOSEPH IRWIN A. LAGURA PhD** *mtg*
Schools Division Superintendent
Office of the Schools Division Superintendent

SUBJECT : **ADVISORY ON THE CONDUCT OF PAYOUT OF FISCAL YEAR 2022
SERVICE RECOGNITION INCENTIVE**

DATE : December 29, 2022

You are requested to report to the Division Office today December 29, 2022 at 12:30PM to help in the identification of teachers during the payout of the 2022 Service Recognition Incentive.

Please be guided accordingly.

For strict compliance

JIAL/BUDGET&ACCOUNTING/CPC/mts



Accounting Section

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