



Republic of the Philippines
Department of Education

REGION VII – CENTRAL VISAYAS
Division of City Schools – Tagbilaran City

Office of the Schools Division Superintendent

December 2, 2022

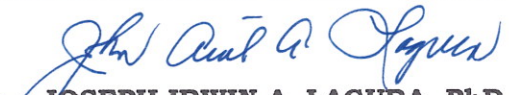

DIVISION MEMORANDUM

No. 450, s.2022

**Workshop on Booking- Up, Inventory Taking and Progress Monitoring
of Self Learning Modules and other Learning Resource Materials**

To: Chief Education Supervisor – CID
Education Program Supervisor - LRMS
Elementary and Secondary School Principals
All Others Concerned

1. This office through the Curriculum Implementation Division – Learning Resource Management Section (CID-LRMS) will conduct a **Workshop on Booking-Up, Inventory Taking and Progress Monitoring of Self-Learning Modules (SLMs) and other Learning Resource Materials** on **December 10, 2022 from 8:00 A.M to 5:00 P.M** . Venue will be announce later.
2. This activity aims to harmonized inventory taking reports and progress monitoring of Self-Learning Modules and other Learning Resource Materials using a standard data-based template .
3. The participants of this activity are the Schools' Learning Resource Coordinators, Education Program Supervisors, LRMS PDO- V and LRMS- Librarian.
4. Participants are requested to bring laptop, extension wire and inventory report of Self-Learning Modules and Textbooks.
5. Participants shall be entitled to service credit pursuant to DepEd Order No.53, s. 2003, entitled Updated Guidelines on Grant of Service Credits to Teachers.
6. Expenses for meals and snacks of Training Team and snacks of participants shall be charged against Division HRDD Funds subject to the usual accounting and auditing rules and regulations.
7. Immediate and wide dissemination of this Memorandum is highly directed.

For: 
JOSEPH IRWIN A. LAGURA, PhD
Schools Division Superintendent
o/c 12/2/22 

JIAL/CPC/CID/JAAL /NSS



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