



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

Office of the Schools Division Superintendent

MLA-2022-CID- 197

TO: MR. ALBERTO A. LACANG-EPS-MAPEH
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FROM: JOSEPH IRWIN A. LAGURA PhD
Schools Division Superintendent

DATE: October 17, 2022



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SUBJECT: PLANNING CONFERENCE FOR THE DIVISION INSET OF TEACHERS IN MAPEH

1. In line to the preparation for the upcoming Division In-Service Training (INSET) of teachers in MAPEH, a Face to Face Planning Conference will be held at Dao Elementary School – Science Room on (Saturday) October 29, 2022 from 8:00-12:00 pm.
2. Participants to the said activity are the MAPEH planning team composed of the education program supervisor in MAPEH, Medical Officer, school heads, master teachers and identified MAPEH Facilitators. They are advised to bring a copy of the Most Essential Learning (MELCs) in their respective levels, least learned skills in every component for the last school year, issues and concern and possible topics/sessions for those identified as Facilitators in the forthcoming INSET.
3. Since this is a Non-School Days participants are given **half day service credits** pursuant to Dep Ed Order No. 53, s. 2003. Snacks and lunch will be provided during the activity. Incidental expenses of participants in relation to this activity shall be charged to local funds subject to the accounting rules and regulations.
4. Immediate dissemination of, and compliance with this Memorandum is desired.



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