



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS TAGBILARAN CITY

Office of the Schools Division Superintendent

November 9, 2022

DIVISION MEMORANDUM

NO: 409 s. 2022

CONDUCT OF DIVISION MANAGEMENT COMMITTEE MEETING

TO: ASDS/ ASDS
Division Chiefs CID, SGOD
Education Program Supervisors, Division Section Heads
Public Elementary and Secondary School Heads
Assistant Principals and Head Teachers
All Others Concerned

1. This Office hereby announces the conduct of Division Management Committee Meeting on November 14, 2022 at 8:00AM to 5:00PM. The venue will be announced later.
2. Participants to this activity are the following:
 - SDS/ASDS
 - Education Program Supervisors
 - Education Program Specialists
 - Section Heads of the Division -Medical Doctor, Dentist, Accountant, Budget Officer, ITO, Supply, HRMO IV
 - 24 School Heads
 - 5 Assistant Principals
 - 13 Head Teachers
3. Expenses relative to the conduct of the said activity shall be charged against Division MOOE subject to the usual accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is desired.

JOSEPH IRWIN A. LAGURA PhD
Schools Division Superintendent

JIAL/CPC/SGOD/fct



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