



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS – TAGBILARAN CITY

**Office of the Schools Division  
Superintendent**

DIVISION MEMORANDUM

No. *406*, s. 2022

November 7, 2022

**RANKING RESULTS FOR THE POSITIONS OF  
ELEMENTARY SCHOOL PRINCIPAL I AND ADMINISTRATIVE ASSISTANT II**

To : Human Resource Merit Promotion and Selection Board  
Elementary Public School Heads  
Applicants  
Others Concerned

1. Announcing herewith are the results for the ranking of applicants for the positions of Elementary School Principal I, and Administrative Assistant II.
2. The effectivity of this first posting is ten (10) calendar days, within which applicants may ask through written queries and/or clarifications before the final result will be released/ posted.
3. Only those with letters will be entertained and shall be acted upon accordingly. No additional document shall anymore be received by this Office and given credit within the said period.
4. For information and guidance.

**JOSEPH IRWIN A. LAGURA PhD**  
Schools Division Superintendent





Republic of the Philippines  
 Department of Education  
 Region VII, Central Visayas  
 DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

POSITION:

**ELEMENTARY SCHOOL PRINCIPAL I**

Pursuant to DepEd Order No. 42, s. 2007

**SELECTION LINE-UP (In Alphabetical Order)**

The selection line-up presents the results of the PSB evaluation of the qualified and competent candidates for a vacant position.

	NAME OF CANDIDATE	Performance Rating (30 pts)	Experience (10 pts)	Outstanding Accomplishments (30 pts)	Education (10 pts)	Training (10 pts)	Potential (5 pts)	Psychosocial Attributes and Personality Traits (5 pts)	Total Score (100 pts)
1	<b>ARCAYENA, Eutropia R.</b>	9.15	0.070	7.000	6.00	8.00	4.13	3.47	<b>37.83</b>
2	<b>JALA, Jesilo G.</b>	8.58	2.670	14.000	9.00	10.00	4.37	4.27	<b>52.88</b>

**HUMAN RESOURCE MERIT PROMOTION AND SELECTION BOARD:**

  
**JOHN ARIEL. A. LAGURA PhD**  
 Member

  
**CASIANA P. CABERTE PhD, CESE**  
 Chairperson

  
**ATTY. KATRINA B. ORA**  
 Member

  
**BRENDALOUD. ARANCANA JD**  
 Member

  
**FILOMENA C. TANGGAAN PhD**  
 Member

APPROVED BY:

**JOSEPH IRWIN A. LAGURA PhD**  
 Schools Division Superintendent



Republic of the Philippines  
 Department of Education  
 Region VII, Central Visayas  
 DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

POSITION:

**ADMINISTRATIVE ASSISTANT II**

NON TEACHING - FIRST LEVEL

**(CATEGORY A - Preferred qualification/ Commerce graduate, within the three-salary grade limitation)**

Pursuant to DepEd Order No. 66, s. 2007

**SELECTION LINE-UP (in Alphabetical Order)**

The selection line-up presents the results of the PSB evaluation of the qualified and competent candidates for a vacant position.

NAME OF CANDIDATE	Performance Rating (35 pts)	Experience (5 pts)	Outstanding Accomplishments (5 pts)	Education (10 pts)	Training (10 pts)	Potential (15 pts)	Psychosocial Attributes and Personality Traits (20 pts)	Total Score (100 pts)
1 <b>BABAISON, Fairy Ann C.</b>	34.18	0.63	0.00	0.00	8.00	13.63	18.18	<b>74.62</b>
2 <b>SOCONG, Stela Maris C.</b>	19.06	3.21	0.25	0.00	0.00	11.73	16.85	<b>51.10</b>

**HUMAN RESOURCE MERIT PROMOTION AND SELECTION BOARD:**

*John Ariel A. Lagura*  
 JOHN ARIEL A. LAGURA/PhD  
 Member

*Brendalou D. Arancana*  
 BRENDALOU D. ARANCANA JD  
 Member

*Atty. Katrina B. Ora*  
 ATTY. KATRINA B. ORA  
 Member

*Casiana P. Caberte*  
 CASIANA P. CABERTE PhD, CESE  
 Chairperson

*Filomena C. Tanggaan*  
 FILOMENA C. TANGGAAN PhD  
 Member

*Michelle T. Sagara*  
 MICHELLE T. SAGARAL CPA, MM  
 Member

APPROVED BY:

**JOSEPH IRWIN A. LAGURA PhD**  
 Schools Division Superintendent



Republic of the Philippines  
 Department of Education  
 Region VII, Central Visayas  
 DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

Pursuant to DepEd Order No. 66, s. 2007

**ADMINISTRATIVE ASSISTANT II**  
**NON TEACHING - FIRST LEVEL**  
**(CATEGORY B - Preferred qualification/ Commerce graduate, NOT within the three-salary grade limitation)**

POSITION:

**SELECTION LINE-UP (in Alphabetical Order)**

The selection line-up presents the results of the PSB evaluation of the qualified and competent candidates for a vacant position.

	NAME OF CANDIDATE	Performance Rating (35 pts)	Experience (5 pts)	Outstanding Accomplishments (5 pts)	Education (10 pts)	Training (10 pts)	Potential (15 pts)	Psychosocial Attributes and Personality Traits (20 pts)	Total Score (100 pts)
1	<b>INSON, Jared S.</b>	0.00	3.88	0.25	0.00	0.00	12.10	16.10	<b>32.33</b>
2	<b>JALAPADAN, Patrice Pia S.</b>	0.00	4.67	0.00	0.00	0.00	13.45	17.43	<b>35.55</b>
3	<b>LAPEZ, Rowena Marie L.</b>	0.00	5.00	0.00	0.00	0.00	0.00	0.00	<b>5.00</b>
4	<b>MUYET, Rey Aira B.</b>	0.00	0.00	0.00	0.00	0.00	11.65	16.15	<b>27.80</b>
5	<b>REFORMINA, Kevin Alexander</b>	29.32	0.00	0.00	0.00	0.00	11.65	16.95	<b>57.92</b>

*John David A. Pagasa*

*Damar*

*[Signature]*

*[Signature]*

POSITION:

**ADMINISTRATIVE ASSISTANT II**

NON TEACHING - FIRST LEVEL

**(CATEGORY B - Preferred qualification/ Commerce graduate, NOT within the three-salary grade limitation)**

Pursuant to DepEd Order No. 66, s. 2007

**SELECTION LINE-UP (in Alphabetical Order)**

The selection line-up presents the results of the PSB evaluation of the qualified and competent candidates for a vacant position.

	NAME OF CANDIDATE	Performance Rating (35 pts)	Experience (5 pts)	Outstanding Accomplishments (5 pts)	Education (10 pts)	Training (10 pts)	Potential (15 pts)	Psychosocial Attributes and Personality Traits (20 pts)	Total Score (100 pts)
6	<b>TAGSA, Jereilou D.</b>	31.94	5.00	0.00	0.00	0.00	11.85	16.40	<b>65.19</b>

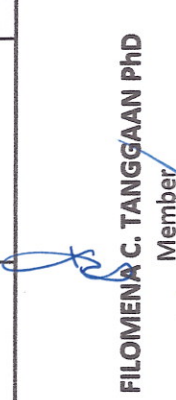
**HUMAN RESOURCE MERIT PROMOTION AND SELECTION BOARD:**

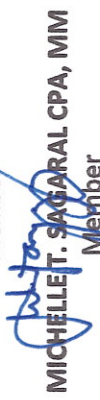
  
**JOHN ARIEL. A. LAGURA PhD**  
Member

  
**BRENDALOU D. ARANCANA JD**  
Member

  
**ATTY. KATRINA B. ORA**  
Member

  
**CASIANA P. CABERTE PhD, CESE**  
Chairperson

  
**FILOMENA C. TANGGAAN PhD**  
Member

  
**MICHELLE T. SACARAL CPA, MM**  
Member

APPROVED BY:

**JOSEPH IRWIN A. LAGURA PhD**  
Schools Division Superintendent



Republic of the Philippines  
 Department of Education  
 Region VII, Central Visayas  
 DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

POSITION:

**ADMINISTRATIVE ASSISTANT II**

NON TEACHING - FIRST LEVEL

**(CATEGORY C - CSC minimum qualification/ Non-Commerce graduate, within the three-salary grade limitation)**

Pursuant to DepEd Order No. 66, s. 2007

**SELECTION LINE-UP (in Alphabetical Order)**

The selection line-up presents the results of the PSB evaluation of the qualified and competent candidates for a vacant position.

NAME OF CANDIDATE	Performance Rating (35 pts)	Experience (5 pts)	Outstanding Accomplishments (5 pts)	Education (10 pts)	Training (10 pts)	Potential (15 pts)	Psychosocial Attributes and Personality Traits (20 pts)	Total Score (100 pts)
1 <b>CALIPAYAN, Pris Jane R.</b>	31.90	4.25	0.00	0.00	8.00	11.73	15.98	<b>71.86</b>

**HUMAN RESOURCE MERIT PROMOTION AND SELECTION BOARD:**

**JOHN ARIEL A. LAGURA PhD**  
 Member

**BRENDALOU D. ARANCANA JD**  
 Member

**ATTY. KAJRINA B. ORA**  
 Member

**CASIANA P. CABERTE PhD, CESE**  
 Chairperson

**FILOMENA C. TANGGAAN PhD**  
 Member

**MICHELLE T. SAGALAR CPA, MM**  
 Member

APPROVED BY:

**JOSEPH IRWIN A. LAGURA PhD**  
 Schools Division Superintendent



Republic of the Philippines  
 Department of Education  
 Region VII, Central Visayas  
 DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

Pursuant to DepEd Order No. 66, s. 2007

**ADMINISTRATIVE ASSISTANT II**

NON TEACHING - FIRST LEVEL

**(CATEGORY D - CSC minimum qualification/ Non-Commerce graduate, NOT within the three-salary grade limitation)**

**SELECTION LINE-UP (in Alphabetical Order)**

The selection line-up presents the results of the PSB evaluation of the qualified and competent candidates for a vacant position.

	NAME OF CANDIDATE	Performance Rating (35 pts)	Experience (5 pts)	Outstanding Accomplishments (5 pts)	Education (10 pts)	Training (10 pts)	Potential (15 pts)	Psychosocial Attributes and Personality Traits (20 pts)	Total Score (100 pts)
1	<b>ARCAYA, Evelyn C.</b>	30.05	5.00	0.00	0.00	0.00	8.63	13.83	<b>57.51</b>
2	<b>EXCLAMADOR, Virgelio Jr. D.</b>	7.47	2.67	0.00	0.00	0.00	12.63	15.68	<b>38.45</b>

**HUMAN RESOURCE MERIT, PROMOTION AND SELECTION BOARD:**

*John Arel A. Lagura*  
**JOHN ARIEL. A. LAGURA PhD**  
 Member

*Brendalou D. Arancana*  
**BRENDALOU D. ARANCANA JD**  
 Member

*Atty. Katrina B. Ora*  
**ATTY. KATRINA B. ORA**  
 Member

*Casiana P. Caberte*  
**CASIANA P. CABERTE PhD, CESE**  
 Chairperson

*Filomena C. Tanggaan*  
**FILOMENA C. TANGGAAN PhD**  
 Member

*Michelle T. Sagara*  
**MICHELLE T. SAGARA CPA, MM**  
 Member

APPROVED BY:

**JOSEPH IRWIN A. LAGURA PhD**  
 Schools Division Superintendent