



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools
Division Superintendent**

October 19, 2022

DIVISION MEMORANDUM

No. 391, s. 2022

**DESIGNATING THE UNDERSECRETARIES AND ASSISTANT SECRETARIES TO
THEIR STRANDS AND FUNCTIONAL AREAS OF RESPONSIBILITY**

To: Chief, CID and OIC, SGOD
Public Elementary and Secondary School Heads
Non-Teaching and Teaching Personnel
All Others Concerned

1. Pursuant to DepEd Order No. 045 s. 2022, the Department of Education announces the designation of the undersecretary and assistant secretaries to the different strands and functional areas of the department. This DepEd Order is being issued pursuant to the provisions of the Revised Administrative Code¹, Republic Act (RA) No. 9155, also known as the *Governance of Basic Education Act of 2001*², and other existing laws, which empower the Secretary to delegate authority to the officers and employees under her direction³, and to promulgate the administrative issuances necessary for the efficient administration of the officers under the Secretary and for the proper execution of the laws⁴, the same being incidents of the Secretary's power of supervision and control over the Department⁵, her responsibility for the exercise of DepEd's mandate, powers, and functions⁶, and her authority over the operations of the DepEd.⁷
2. Consistent with the principles of accountability and shared governance⁸, the foregoing delegations of authority and designations aim to improve upon the previous reporting structures, functions, and staffing complements of the DepEd bureaus, services, divisions, offices, and units to ensure their relevance and responsiveness to the changing environment, the development needs of the learners and stakeholders, and the pursuit of long-term education reforms at the various organizational levels.
3. This Order delineates the authorities and accountabilities of the Executive Committee (ExeCom) members over their functional areas of responsibility, and the offices and units under them. Certain DepEd offices and units are also renamed and placed in the appropriate strand based on the similarity of functions and objectives of the offices and units.
4. In light of the foregoing, in the interest of the service, and pursuant to existing laws, the Undersecretaries and Assistant Secretaries are hereby designated to their organizational strands, to exercise supervision and control over their designated DepEd organizational units and functional areas of responsibility, as follows:



Address: Dampas District, Tagbilaran City, Bohol
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Email Address: tagbilarancity.division@deped.gov.ph

A. CHIEF OF STAFF

1. EPIMACO V. DENSING III

Undersecretary and Chief of Staff

- a. Chief of Staff, Office of the Secretary
- b. Planning Service
 - i. Educational Management Information System Division
 - ii. Planning and Programming Division
 - iii. Policy Research and Development Division
- c. Public Affairs Service
 - i. Communications Division
 - ii. Publications Division
 - iii. Public Assistance Action Center
- d. Internal Audit Service
 - i. Management Audit Division
 - ii. Operations Audit Division

B. CURRICULUM AND INSTRUCTION

1. Assistant Secretary ALMA RUBY C. TORIO

Officer-In-Charge, Office of the Undersecretary for Curriculum and Instruction

2. ALMA RUBY C. TORIO

Assistant Secretary for Curriculum and Instruction -Curriculum Development, Learning Resources, and Education Assessment

- a. Bureau of Curriculum Development
 - i. Curriculum Standards Development Division
 - ii. Special Curriculum Programs Division
- b. Bureau of Learning Resources-Manila & Cebu
 - i. Learning Resources Production Division
 - ii. Learning Resources Quality Assurance Division
- c. Bureau of Education Assessment
 - i. Education Assessment Division
 - ii. Education Research Division
- d. Private Education Office

3. G.H.S. AMBAT

Assistant Secretary for Curriculum and Instruction -Learning Delivery and Alternative Learning System

- a. Bureau of Learning Delivery
 - i. Teaching and Learning Division
 - ii. Student Inclusion Division
 - iii. Education Technology Program (formerly the *Education Technology Unit*)
- b. Bureau of Alternative Education
 - i. Policy and Quality Assurance Division

- ii. Program Management and System Development Division
- c. Indigenous Peoples Education Office
- d. Literacy Coordinating Council Secretariat

C. YOUTH AFFAIRS AND SPECIAL CONCERNS

1. DR. DEXTER A. GALBAN

Assistant Secretary for Youth Affairs and Special Concerns

- a. OSEC-Special Concerns Unit
- b. Youth Formation Division
- c. BARMM concerns

D. ADMINISTRATION

1. ATTY. KRISTIAN R. ABLAN

Undersecretary for Administration

2. ATTY. CHRISTOPHER LAWRENCE S. ARNUCO

Assistant Secretary for Administration

- a. Administrative Service
 - i. General Services Division
 - ii. Asset Management Division
 - iii. Cash Division
 - iv. Records Division
- b. Information and Communications Technology Service
 - i. Solutions Development Division
 - ii. Technology Infrastructure Division
 - iii. User Support Division
- c. Procurement Management Service
 - i. Contract Management Division
 - ii. Procurement Planning Management Division
 - iii. Bids and Awards Committee Secretariat Division
- d. Education Facilities Division
- e. Central Security and Safety Office
- f. Teachers Camps in Baguio City and Bagabag, Nueva Vizcaya

E. FINANCE

1. ANNALYN M. SEVILLA

Undersecretary for Finance

2. ATTY. OMAR ALEXANDER V. ROMERO

Assistant Secretary for Finance

- a. Finance Service
 - i. Accounting Division
 - ii. Budget Division
 - iii. Employee Accounts Management Division
- b. Education Programs Management Office
- c. Voucher Program Management Office (formerly the *Government Assistance and Subsidies Program Management Office*)

F. GOVERNANCE AND FIELD OPERATIONS

1. ATTY. REVSEE A. ESCOBEDO

Undersecretary for Governance and Field Operations

2. FRANCIS CESAR B. BRINGAS

Assistant Secretary for Governance and Field Operations

- a. Field Operations (including Regional Offices, Schools Division Offices, and Schools and Learning Centers)
- b. Disaster Risk Reduction Management Service
- c. Bureau of Learner Support Services
 - i. School Health Services
 - ii. School Sports Division including Palarong Pambansa Secretariat
- d. Learner Safeguarding Office (formerly the *Child Protection Unit*)

G. HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

1. GLORIA JUMAMIL-MERCADO

Undersecretary for Human Resource and Organization

- a. Bureau of Human Resource and Organizational Development
 - i. Employee Welfare Division
 - ii. Human Resource Development Division
 - iii. Organizational Effectiveness Division
 - iv. Personnel Division
 - v. School Effectiveness Division
- b. National Educators Academy of the Philippines
 - i. Professional Development Division
 - ii. Quality Assurance Division
- c. Teacher Education Council Secretariat

H. LEGAL AFFAIRS

1. ATTY. JOSE ARTURO C. DE CASTRO

Undersecretary for Legal Affairs

2. ATTY. AMANDA MARIE F. NOGRALES

Assistant Secretary for Legal Affairs

- a. Legal Service
 - i. Investigation Division
 - ii. Legal Division
- b. Sites Titling Office
- c. Child Rights in Education Desk
- d. Alternative Dispute Resolution Office (formerly the *Mediation Unit*)

I. LEGISLATIVE AFFAIRS AND PARTNERSHIPS

1. ATTY. GERARD L. CHAN

Undersecretary for Legislative Affairs and Partnerships

- a. External Partnership Service
 - i. International Cooperation Office
- b. Project Management Service
 - i. Project Development Division
 - ii. Project Management Division
- c. Legislative Liaison Office

5. The designations under this Order shall complement and be in addition to the existing duties and responsibilities of the foregoing officials, without additional compensation.


6. In connection with the exercise of their authority, the foregoing officials are enjoined to observe the relevant laws, policies, rules and regulations to ensure the legality and validity of all their acts performed pursuant to this Order. All DepEd officials and employees shall give their full support and cooperation to the foregoing officials in the exercise of their duties and responsibilities.

7. The foregoing officials shall continue to be under the supervision and control of the Secretary. Nothing in this Order shall preclude the Secretary from exercising her authority and mandate under RA No. 9155, EO NO. 292, s. 1987, and other existing laws.

8. The provisions of DO No. 52, s. 2015, DO No.3, s. 2021, DO No. 16, s. 2021, DO No. 30, s. 2022, DepEd Memorandum Order No. 7, s. 2018, Office Order No. OSEC-2022-043, and all other departmental issuances that are inconsistent with this Order are hereby repealed, modified, or amended accordingly.

9. For more information, please contact the Bureau of Human Resource and Organization Development-Organization Effectiveness Division (BHROD-OED), 4th Floor, Mabini Building, Department of Education Central Office, DepEd Complex, Meralco Avenue, Pasig City, through email at bhrod.oed@deped.gov.ph.

10. Immediate dissemination of this Memorandum is desired.


JOSEPH IRWIN A. LAGURA PhD
Schools Division Superintendent
Office of the Schools Division Superintendent



Republic of the Philippines
Department of Education

17 OCT 2022

DepEd ORDER
No. 045, s. 2022

**DESIGNATING THE UNDERSECRETARIES
AND ASSISTANT SECRETARIES
TO THEIR STRANDS AND
FUNCTIONAL AREAS OF RESPONSIBILITY**

To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Directors
Assistant Regional Directors
Schools Division Superintendents
Assistant Schools Division Superintendents
All Others Concerned

1. This Order is being issued pursuant to the provisions of the Revised Administrative Code,¹ Republic Act (RA) No. 9155, also known as the *Governance of Basic Education Act of 2001*,² and other existing laws, which empower the Secretary to delegate authority to the officers and employees under her direction,³ and to promulgate the administrative issuances necessary for the efficient administration of the offices under the Secretary and for the proper execution of the laws,⁴ the same being incidents of the Secretary's power of supervision and control over the Department,⁵ her responsibility for the exercise of DepEd's mandate, powers, and functions,⁶ and her overall authority over the operations of the DepEd.⁷

2. Consistent with the principles of accountability and shared governance,⁸ the foregoing delegations of authority and designations aim to improve upon the previous reporting structures, functions, and staffing complements of the DepEd bureaus, services, divisions, offices, and units to ensure their relevance and responsiveness to the changing environment, the development needs of the learners and stakeholders, and the pursuit of long-term education reforms at the various organizational levels.

3. This Order delineates the authorities and accountabilities of the Executive Committee (ExeCom) members over their functional areas of responsibility, and the offices and units under them. Certain DepEd offices and units are also renamed and placed in the appropriate strand based on the similarity of functions and objectives of the offices and units.

4. The following offices or units shall be placed under the concerned strands:

¹ Sections 6-11, Chap.2; Section 40, Chap.8, Book IV, Rev. Admin. Code (1987).

² Section 7, Republic Act (RA) No. 9155.

³ Section 7(8), Chap.2, Book IV, Rev. Admin. Code (1987).

⁴ *Id.* at Section 7(4), Chap. 2, Book IV.

⁵ *Id.* at Section 6, Chap.2, Book IV; Sections 39-40, Chap. 8, Book IV.

⁶ *Id.* at Section 6, Chap.2, Book IV.

⁷ Section 7, Chapter 1, RA No. 9155.

⁸ *Id.* at Section 5.

- A. **Education Technology Program.**—The *Education Technology Unit*, renamed as the *Education Technology Program*, inclusive of its programs and personnel, shall be transferred from the *Information and Communications Technology Service* and placed under the *Bureau of Learning Delivery* under the supervision and control of the *Undersecretary Curriculum and Instruction*, and the *Assistant Secretary for Curriculum and Instruction- Learning Delivery and Alternative Learning System*.
- B. **Education Futures Programme.**—The *Education Futures Programme*, inclusive of its programs and personnel, shall be transferred from the *OSEC - Special Concerns Unit* and placed under the *National Educators Academy of the Philippines (NEAP)* under the supervision and control of the *Undersecretary for Human Resource and Organizational Development*.
- C. **DepEd Employees' Associations Coordinating Office (DEACO).**—The DEACO, inclusive of its programs and personnel, shall be absorbed by the *Employee Welfare Division (EWD)* of the *Bureau of Human Resource and Organizational Development (BHROD)* under the supervision and control of the *Undersecretary for Human Resource and Organizational Development*.
- D. **Voucher Program Management Office.**—The *Government Assistance and Subsidies Program Management Office*, renamed as the *Voucher Program Management Office*, shall be under the supervision and control of the *Undersecretary and Assistant Secretary for Finance*.
- E. **Learner Safeguarding Office.**—The *Child Protection Unit*, renamed as the *Learner Safeguarding Office*, inclusive of its programs and personnel, shall be placed under the supervision and control of the *Undersecretary and Assistant Secretary for Governance and Field Operations*.
- F. **Alternative Dispute Resolution Office.**—The *Mediation Unit*, renamed as the *Alternative Dispute Resolution Office*, inclusive of its programs and personnel, shall be transferred from the *Personnel Division* of the *Bureau of Human Resources and Organizational Development* and placed in the *Legal Affairs strand* under the supervision and control of the *Undersecretary and Assistant Secretary for Legal Affairs*.

5. The concerns regarding Bangsamoro Autonomous Region in Muslim Mindanao (BARMM) shall be handled by the *Office of the Assistant Secretary for Youth Affairs and Special Concerns*.

6. In light of the foregoing, in the interest of the service, and pursuant to existing laws, the Undersecretaries and Assistant Secretaries are hereby designated to their organizational strands, to exercise supervision and control over their designated DepEd organizational units and functional areas of responsibility, as follows:

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8. In connection with the exercise of their authority, the foregoing officials are enjoined to observe the relevant laws, policies, rules, and regulations to ensure the legality and validity of all their acts performed pursuant to this Order. All DepEd officials and employees shall

give their full support and cooperation to the foregoing officials in the exercise of their duties and responsibilities.


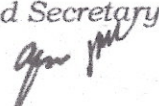
9. The foregoing officials shall continue to be under the supervision and control of the Secretary. Nothing in this Order shall preclude the Secretary from exercising her authority and mandate under RA No. 9155, EO No. 292, s. 1987, and other existing laws.

10. The *Bureau of Human Resources and Organizational Development*, through its *Organization Effectiveness Division* and *Personnel Division*, shall monitor, provide assistance, gather issues and feedback, and facilitate the implementation of this Order. This Order shall be periodically reviewed to further enhance its relevance to the priorities and thrusts of the Department.

11. The provisions of DO No. 52, s. 2015, DO No. 3, s. 2021, DO No. 16, 2021, DO No. 30, s. 2022, DepEd Memorandum Order No. 7, s. 2018, Office Order No. OSEC-2022-043, and all other departmental issuances that are inconsistent with this Order are hereby repealed, modified, or amended accordingly.

12. For more information, please contact the **Bureau of Human Resource and Organizational Development – Organization Effectiveness Division (BHROD – OED)**, 4th Floor, Mabini Building, Department of Education Central Office, DepEd Complex, Meralco Avenue, Pasig City, through email at bhrod.oed@deped.gov.ph.

13. This Order shall take effect immediately, and shall remain in force until further orders. Certified copies of this Order shall be registered with the Office of the National Administrative Register (ONAR) at the University of the Philippines Law Center (UP LC), UP Diliman, Quezon City.


SARA Z. DUTERTE
Vice President and Secretary




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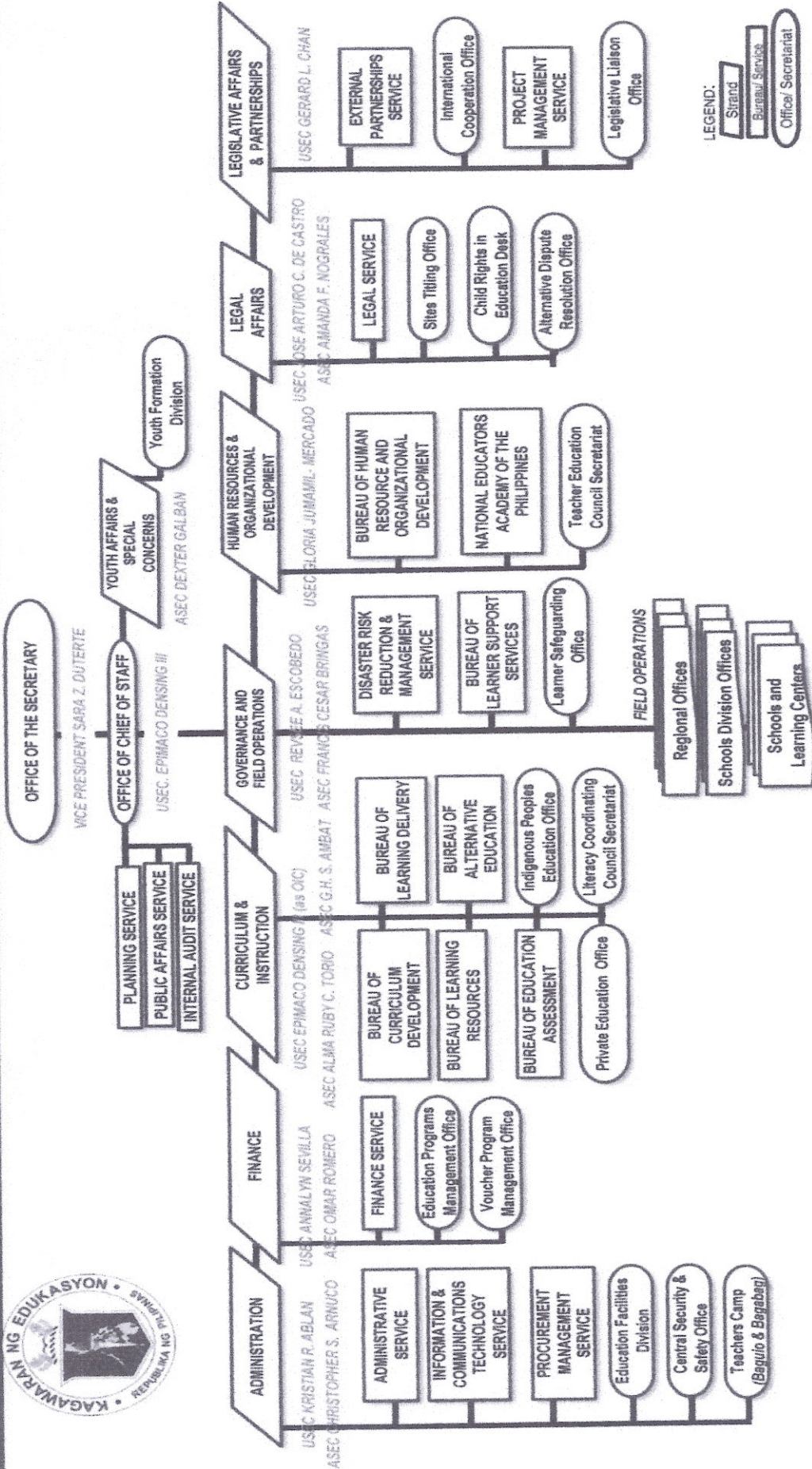


DEPED-OSEC472594



DEPED-05EC/2384

DepEd Central Office New Reporting Structure



DEPARTMENT OF EDUCATION

REFERENCES:

DepEd Order No. 42, s. 2022 – Delegation of Signing Authority to the Undersecretary – Chief of Staff.

Office Order No. OSEC-2022-060 – Designation of DepEd Representatives to Inter-Agency Bodies, Boards, Councils, and Committees.

Office Order No. OSEC-2022-043 – Implementation of Memorandum Circular No. 1 and Designation of Officers-In-Charge.

DepEd Order No. 30, s. 2022 – Creation of the DepEd Employees' Associations Coordinating Office in the Department of Education.

DepEd Order No. 16, s. 2021 – Creation of the Program Management Office (PMO) in the Department of Education-Central Office for Finance Processes Relative to Government Assistance and Subsidies Programs.

DepEd Order No. 3, s. 2021 – Creation of the Child Protection Unit and the Child Rights in Education Desk in the Department of Education.

DepEd Memorandum No. 007, s. 2018 – Transfer of the International Cooperation Office to the Office of the Secretary.

DepEd Order No. 52, s. 2015 – New Organizational Structures of the Central, Regional and Schools Division Offices of the Department of Education.