



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS – TAGBILARAN CITY

Office of the Schools Division
Superintendent

DIVISION MEMORANDUM
MLA-2022-OSDS- 154-1

To : **Dr. CASIANA P. CABERTE CESE**
Dr. JOHN ARIEL A. LAGURA
ATTY. KATRINA B. ORA JD
(Mrs.) JOCELYN P. CUTIN
(Mrs.) MICHELLE T. SAGARAL CPA, MM
Dr. FILOMENA C. TANGGAAN

From : **JOSEPH IRWIN A. LAGURA PhD**
Schools Division Superintendent *ac*

Subject : **EVALUATION AND VALIDATION OF DOCUMENTS AND CONDUCT OF ONLINE INTERVIEW FOR APPLICANTS TO THE POSITIONS OF ELEMENTARY SCHOOL PRINCIPAL II, ELEMENTARY MASTER TEACHER II, ADMINISTRATIVE OFFICER II, AND TEACHER TRANSFEREES**

Date : August 15, 2022

1. Designated as the Division Human Resource Merit Promotion and Selection Board in pursuance to DepEd Order No. 29, s. 2002, you are hereby directed to evaluate and validate the pertinent papers of the applicants for the ranking to the positions of Elementary School Principal II, Elementary Master Teacher II, Administrative Officer II, and Teacher Transferees on **August 26, 2022 and September 1, 2022** at the Office of the Assistant Schools Division Superintendent, and to conduct an online interview on **September 6 - 7, 2022** at the Conference Room.
2. You are expected to perform your duties and responsibilities with utmost sincerity and dedication.
3. Expenses relative to the conduct of the said activity are chargeable against Division MOOE, subject to the usual auditing rules and regulations.
4. For information, guidance, and strict compliance.

JIAL/CPC/ASDS/CPC/afrp



Address: Dampas, Tagbilaran City, Bohol
Telephone Nos.: (038)427-1702; (038)427-2506; (038)422-8177; (038)427-6718; (038)544-2147
Email Address: tagbilarancity.division@deped.gov.ph



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DIVISION MEMORANDUM
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To : **Dr. ESTHER L. CAGAS**
Miss ANGELI FAITH V. PASCUAL
Miss LADY MAY P. KARAAAN
(Mrs.) MAYFLOR L. ROBLES

From : **JOSEPH IRWIN A. LAGURA PhD**
Schools Division Superintendent *JIC*

Subject : **EVALUATION AND VALIDATION OF DOCUMENTS AND CONDUCT OF ONLINE INTERVIEW FOR APPLICANTS TO THE POSITIONS OF ELEMENTARY SCHOOL PRINCIPAL II, ELEMENTARY MASTER TEACHER II, ADMINISTRATIVE OFFICER II, AND TEACHER TRANSFEREES**

Date : August 15, 2022

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1. Designated as the Division Human Resource Merit Promotion and Selection Board Secretariat, you are hereby directed to facilitate the preliminaries and assist the Board in the evaluation and validation of the pertinent papers of the applicants for the ranking to the positions of Elementary School Principal II, Elementary Master Teacher II, Administrative Officer II, and Teacher Transferees on **August 26, 2022 and September 1, 2022** at the Office of the Assistant Schools Division Superintendent, as well as during the conduct of online interview on **September 6 - 7, 2022** at the Conference Room.
 2. You are expected to perform your duties and responsibilities with utmost sincerity and dedication.
 3. Expenses relative to the conduct of the said activity are chargeable against Division MOOE, subject to the usual auditing rules and regulations.
 4. For information, guidance, and strict compliance.

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MEMORANDUM

MLA-2022-OSDS- 154-1

To : **Engr. JOSE C. MARIÑAS III**

From : **JOSEPH IRWIN A. LAGURA PhD**
Schools Division Superintendent

Subject : **CONDUCT OF ONLINE INTERVIEW FOR APPLICANTS
TO THE POSITIONS OF ELEMENTARY SCHOOL PRINCIPAL
II AND ADMINISTRATIVE OFFICER II**

Date : August 15, 2022

1. The Division Human Resource Merit Promotion and Selection Board shall conduct an online interview of applicants for the ranking to the positions of Elementary School Principal II and Administrative Officer II on **September 6 - 7, 2022** at the Conference Room.
2. In line with this, you are directed to be the Board's technical support in the conduct of such. You are expected to perform your duties and responsibilities with utmost sincerity and dedication.
3. Expenses relative to the conduct of the said activity are chargeable against Division MOOE, subject to the usual auditing rules and regulations.
4. For information, guidance, and strict compliance.

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