



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS – TAGBILARAN CITY

Office of the Schools Division
Superintendent

DIVISION MEMORANDUM
MLA-2022-OSDS- 153

To : **Dr. CASIANA P. CABERTE CESE**
Dr. JOHN ARIEL A. LAGURA
ATTY. KATRINA B. ORA JD
(Mrs.) JOCELYN P. CUTIN
(Mrs.) MICHELLE T. SAGARAL CPA, MM
Dr. FILOMENA C. TANGGAAN

From : **JOSEPH IRWIN A. LAGURA PhD** *ae*
Schools Division Superintendent

Subject : **EVALUATION AND VALIDATION OF DOCUMENTS AND CONDUCT OF ONLINE INTERVIEW FOR APPLICANTS TO THE POSITIONS OF CHIEF EDUCATION SUPERVISOR, ADMINISTRATIVE AIDE VI, ADMINISTRATIVE AIDE III, SPECIAL EDUCATION TEACHER III, AND SPECIAL EDUCATION TEACHER I**

Date : August 1, 2022

1. Designated as the Division Human Resource Merit Promotion and Selection Board in pursuance to DepEd Order No. 29, s. 2002, you are hereby directed to evaluate and validate the pertinent papers of the applicants for the ranking to the positions of Chief Education Supervisor (SGOD), Administrative Aide VI, Administrative Aide III, Special Education Teacher III, and Special Education Teacher I on **August 9 - 10, 2022** at the Office of the Assistant Schools Division Superintendent, and to conduct an online interview on **August 16 - 18, 2022** at the Conference Room.
2. You are expected to perform your duties and responsibilities with utmost sincerity and dedication.
3. Expenses relative to the conduct of the said activity are chargeable against Division MOOE, subject to the usual auditing rules and regulations.
4. For information, guidance, and strict compliance.





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DIVISION MEMORANDUM
MLA-2022-OSDS- 153

To : **Dr. ESTHER L. CAGAS**
Miss ANGELI FAITH V. PASCUAL
Miss LADY MAY P. KARAAN
(Mrs.) MAYFLOR L. ROBLES

From : **JOSEPH IRWIN A. LAGURA PhD**
Schools Division Superintendent *JAL*

Subject : **EVALUATION AND VALIDATION OF DOCUMENTS AND CONDUCT OF ONLINE INTERVIEW FOR APPLICANTS TO THE POSITIONS OF CHIEF EDUCATION SUPERVISOR, ADMINISTRATIVE AIDE VI, ADMINISTRATIVE AIDE III, SPECIAL EDUCATION TEACHER III, AND SPECIAL EDUCATION TEACHER I**

Date : August 1, 2022

1. Designated as the Division Human Resource Merit Promotion and Selection Board Secretariat, you are hereby directed to facilitate the preliminaries and assist the Board in the evaluation and validation of the pertinent papers of the applicants for the ranking to the positions of Chief Education Supervisor (SGOD), Administrative Aide VI, Administrative Aide III, Special Education Teacher III, and Special Education Teacher I on **August 9 - 10, 2022** at the Office of the Assistant Schools Division Superintendent, as well as during the conduct of online interview on **August 16 - 18, 2022** at the Conference Room.
2. You are expected to perform your duties and responsibilities with utmost sincerity and dedication.
3. Expenses relative to the conduct of the said activity are chargeable against Division MOOE, subject to the usual auditing rules and regulations.
4. For information, guidance, and strict compliance.

JIAL/CPC/ASDS/CPC/afvp



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