



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS – TAGBILARAN CITY

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**Office of the Schools Division  
Superintendent**

DIVISION MEMORANDUM

No. 319 , s. 2022

August 30, 2022

**FINAL RANKING RESULT FOR THE POSITION OF  
ADMINISTRATIVE ASSISTANT III**

To : Human Resource Merit Promotion and Selection Board  
Applicants  
Others Concerned

1. Announcing herewith is the result of the ranking of the applicants for the position of Administrative Assistant III.
2. Result is final, effective August 22 2022. No further corrections shall be allowed.
3. Applicants shall then wait to be called for appointment.
4. For information and guidance.

for: *Joseph Irwin A. Lagura*  
**JOSEPH IRWIN A. LAGURA PhD**  
Schools Division Superintendent *JIC*





Republic of the Philippines  
 Department of Education  
 Region VII, Central Visayas  
 DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**ADMINISTRATIVE ASSISTANT III**  
**NON TEACHING - FIRST LEVEL**

Pursuant to DepEd Order No. 66, s. 2007  
 Date of Effectivity: **August 22, 2022**

**(CATEGORY A - Preferred qualification/ Commerce graduate, within the three-salary grade limitation)**

RANK	NAME OF CANDIDATE	Performance Rating (35 pts)	Experience (5 pts)	Outstanding Accomplishments (5 pts)	Education (10 pts)	Training (10 pts)	Potential (15 pts)	Psychosocial Attributes and Personality Traits (20 pts)	Total Score (100 pts)
1	<b>EDIONG, Nenita L.</b>	30.75	5.00	0.00	0.00	8.00	11.70	19.38	<b>74.83</b>
2	<b>MALAUQUE, Ana Liza</b>	19.41	3.17	0.00	0.00	0.00	11.20	18.48	<b>52.26</b>
3	<b>VIODOR, Maria Berna V.</b>	21.37	0.50	0.25	0.00	0.00	11.50	17.93	<b>51.55</b>

HUMAN RESOURCE MERIT PROMOTION AND SELECTION BOARD:

*John Ariel A. Lagura*  
**JOHN ARIEL A. LAGURA PhD**  
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*Jocelyn P. Cutin*  
**JOCELYN P. CUTIN**  
 Member

*Atty. Katrina B. Ora*  
**ATTY. KATRINA B. ORA**  
 Member

*Casiana P. Caberte*  
**CASIANA P. CABERTE PhD, CESE**  
 Chairperson

*Filomena C. Tanggaan*  
**FILOMENA C. TANGGAAN PhD**  
 Member

*Michelle T. Sagara*  
**MICHELLE T. SAGARA CPA, MM**  
 Member

APPROVED BY:  
*Joseph Irwin A. Lagura*

**JOSEPH IRWIN A. LAGURA PhD**  
 Schools Division Superintendent



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DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

POSITION:

**ADMINISTRATIVE ASSISTANT III**

NON TEACHING - FIRST LEVEL

**(CATEGORY B - Preferred qualification/ Commerce graduate, NOT within the three-salary grade limitation)**

Pursuant to DepEd Order No. 66, s. 2007

Date of Effectivity: **August 22, 2022**

RANK	NAME OF CANDIDATE	Performance Rating (35 pts)	Experience (5 pts)	Outstanding Accomplishments (5 pts)	Education (10 pts)	Training (10 pts)	Potential (15 pts)	Psychosocial Attributes and Personality Traits (20 pts)	Total Score (100 pts)
1	<b>MERCADO, Marianne E.</b>	34.18	5.00	1.00	0.00	10.00	13.63	18.28	<b>82.09</b>
2	<b>LACEA, Joan Mae E.</b>	31.50	0.50	0.00	0.00	8.00	15.00	19.90	<b>74.90</b>
3	<b>PADILLO, Sheila Mae D.</b>	34.53	5.00	0.00	0.00	0.00	15.00	19.70	<b>74.23</b>
4	<b>MENDE, Adelene Grace P.</b>	33.89	5.00	0.00	0.00	0.00	12.90	18.92	<b>70.71</b>
5	<b>VELASCO, Annabelle V.</b>	32.68	5.00	0.00	0.00	0.00	12.10	17.86	<b>67.64</b>
6	<b>ALIMPOLOS, Jesse D.</b>	31.03	2.75	0.00	0.00	0.00	12.20	17.70	<b>63.68</b>
7	<b>TAGSA, Jereilou D.</b>	21.38	5.00	0.00	0.00	0.00	12.00	17.93	<b>56.31</b>

*John Ariel A. Segura*

*J.P. Cortez*

*Ch. J. J. J.*

RANK	NAME OF CANDIDATE	Performance Rating (35 pts)	Experience (5 pts)	Outstanding Accomplishments (5 pts)	Education (10 pts)	Training (10 pts)	Potential (15 pts)	Psychosocial Attributes and Personality Traits (20 pts)	Total Score (100 pts)
8	<b>CALAMBA, Alma Luna M.</b>	0.00	5.00	0.00	0.00	8.00	11.50	18.34	<b>42.84</b>
9	<b>SALAS, Gettrey Mae W.</b>	9.63	0.00	0.00	0.00	0.00	13.63	18.93	<b>42.19</b>
10	<b>AROT, Maricar B.</b>	0.00	0.00	0.00	0.00	8.00	11.00	17.93	<b>36.93</b>
11	<b>COLARTE, Cherrymie B.</b>	0.00	0.75	0.00	0.00	0.00	12.20	18.90	<b>31.85</b>

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**ADMINISTRATIVE ASSISTANT III**

**NON TEACHING - FIRST LEVEL**

**(CATEGORY C - CSC minimum qualification/ Non-Commerce graduate, NOT within the three-salary grade limitation)**

Pursuant to DepEd Order No. 66, s. 2007

Date of Effectivity: **August 22, 2022**

POSITION:

RANK	NAME OF CANDIDATE	Performance Rating (35 pts)	Experience (5 pts)	Outstanding Accomplishments (5 pts)	Education (10 pts)	Training (10 pts)	Potential (15 pts)	Psychosocial Attributes and Personality Traits (20 pts)	Total Score (100 pts)
1	<b>TABANERA, Viviane Jean A.</b>	0.00	1.33	0.00	0.00	8.00	13.80	18.56	<b>41.69</b>
2	<b>EDUSMA, Ruthsela A.</b>	9.33	0.00	0.00	0.00	0.00	11.20	18.58	<b>39.11</b>

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 Member

*(ON LEAVE)*  
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