



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS – CITY OF TAGBILARAN

---

**Office of the Schools Division  
Superintendent**

DIVISION MEMORANDUM

No. 316, s. 2022

August 17, 2022

**ORIENTATION ON THE OMNIBUS GUIDELINES ON THE REGULATION OF  
OPERATIONS OF PARENT-TEACHER ASSOCIATIONS**

To: All Public & Private School Heads  
Division PTA Technical Working Group (Dr. Janet T. Butalid JD,  
Atty. Katrina Ora, Artemio B. Alo JD, Brenda Lou Arancana JD, &  
Melany T. Buntag JD)  
Division PTA Affairs Focal Person,  
Outgoing FPTA President, Pastor Efren Ortiz (Cogon Elementary School)  
All others concerned

1. In reference to DepEd Order No. 13 series of 2022 titled: Omnibus Guidelines on the Regulation of Operations of Parent-Teacher Association, every public, private, and non-DepEd-managed basic education school shall organize a PTA to provide a forum for the discussion of issues and their solutions relative to the total school program and to ensure the full cooperation of parents/guardians in the efficient implementation of such programs.

As an organization operating in the school, the PTA shall adhere to all existing policies and implementing guidelines issued or hereinafter may be issued by the Department of Education. Every PTA shall adhere to the guidelines on the conduct of elections of PTAs as well as the duties and responsibilities as prescribed under these Omnibus PTA Guidelines of 2022.

2. In line with this, a one-day orientation will be conducted for all school heads of the public and private schools in Tagbilaran City on **September 7, 2022, from 9 AM – 4:00 PM**. Due to funding constraints and health protocols, and in consideration of the Oplan Balik Eskwela, only school heads are expected to attend. The office discouraged teachers to be pulled out of their classes. Request for additional participants from participating schools is also discouraged. **The venue will be announced soon.**

3. Participants are requested to fill up the registration link at **<https://rb.gy/vbukiw>** on or before September 5, 2022.



Address: Rajah Sikatuna Street, Dampas District, Tagbilaran City, Bohol 6300  
Telephone Nos.: (038)427-1702; (038)427-2506; (038)422-8177; (038)427-6718; (038)544-2147  
Email Address: tagbilarancity.division@deped.gov.ph

4. Expenses relative to and in the conduct of the Orientation on the Omnibus Guidelines on the Regulation of Operations of Parent-Teacher Associations shall be charged to Division Program Support Funds for Partnership Building and Linkages - Local Stakeholders Convergence for PTA Engagement fund subject to existing accounting and auditing rules and regulations.
5. Compliance and wide dissemination of this memorandum is desired.



**JOSEPH IRWIN A. LAGURA PhD**  
Schools Division Superintendent

