



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Division of City Schools – Tagbilaran City

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM

No. 295 , s. 2022

August 9, 2022

CONDUCT OF ANNUAL PHYSICAL EXAMINATION OF TEACHING AND NON-TEACHING PERSONNEL

TO: Assistant Schools Division Superintendent
Public Elementary and Secondary School Principals
All Teaching and Non-teaching Personnel
All Others Concerned

1. This annual medical examination aims to ensure that all employees are physically fit to perform their assigned tasks and functions.
2. Additional diagnostic tests may be requested upon the assessment of the Medical Officer.
3. Laboratory results shall be attached to CS form 86 (Form 4 and Form 4-A) to be signed by the Medical Officer for medical clearance
4. Compliance to the existing IATF protocols and minimum public health standards must be observed when doing the said laboratory examinations and during the physical examination.
5. Please see attached schedule for your reference.
6. Classes of teachers who shall undergo physical examination shall be arranged by their respective principals.
7. Immediate and wide dissemination of this Memorandum is highly expected.



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DATE/TIME	SCHOOL	VENUE
August 15, 2022 1:00PM-5:00PM August 16, 2022 8:00AM-5:00PM	<ul style="list-style-type: none"> • Tagbilaran City Central Elementary School • Tagbilaran City Central Elementary School SPED/SSES 	Tagbilaran City Central Elementary School Clinic
August 30-31, 2022 8:00AM-5:00PM	<ul style="list-style-type: none"> • Tagbilaran City Science High School • City East Elementary School • Mansasa Elementary School • Mansasa National High School • Dampas Elementary School • Bool Elementary School 	Dampas Elementary School
September 8-9, 2022 8:00AM-5:00PM	<ul style="list-style-type: none"> • Ubujan Elementary School • Manga Elementary School • Manga National High School • Tiptip Elementary School 	Manga Elementary School
September 15-16, 2022 8:00AM-5:00PM	<ul style="list-style-type: none"> • Dr. Cecilio Putong National High School • Tagbilaran High School for the Hearing Impaired 	DCPNHS
September 20-21, 2022 8:00AM-5:00PM	<ul style="list-style-type: none"> • San Isidro Elementary School • San Isidro National High School • Cabawan Elementary School • Dao Elementary School 	Dao Elementary School

<p>September 22-23, 2022 8:00AM-5:00PM</p>	<ul style="list-style-type: none"> • Cogon Elementary School • Cogon High School Evening Class • Eastern Cogon Elementary School • Booy Elementary School • Booy South Elementary School • Taloto Elementary School 	<p>Cogon Elementary School AV Hall</p>
<p>September 28-29, 2022 8:00AM-5:00PM</p>	<p>All Division Office Personnel</p>	<p>Division Office</p>



JOSEPH IRWIN A. LAGURA, PhD
 Schools Division Superintendent *AL*
 Office of the Schools Division Superintendent