



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Division of City Schools – City of Tagbilaran

**Office of the Schools
Division
Superintendent**

DIVISION MEMORANDUM

No. **287** , s. 2022

August 8, 2022

**DIVISION OFFICE PERSONNEL BRIGADA ESKWELA
VOLUNTEER SERVICE**

To: Chiefs, Division Functional Units (CID, SGOD, Accounting & Finance, Personnel & Records, Supply, Administrative and Finance) and all Division Personnel
School Heads of the following: San Isidro ES, Tagbilaran City Science High School,
Booy Elementary School, Mansasa Elementary School
All Others Concerned

1. To support our schools for the opening of classes this School Year 2022-2023 by August 22, 2022, and in reference to OULAPPP No. Q-285, s. 2022 announcing the 2022 Brigada Eskwela National, Regional and Division Kick-Offs, all DepEd Tagbilaran City officials, teaching-related and non-teaching personnel of the Division Office are enjoined to participate in the 2022 Brigada Eskwela.

2. Tagbilaran City Schools Division Office in observance of the maintenance month will conduct a Brigada Eskwela Volunteer Service to selected schools in the Division on August 15-19 & 26, 2022. The following timelines and Division Section assignments shall be followed:

Date/Time	Section	School
August 12 8:00 - 10:00 AM	HR Office: Administrative, Personnel & Records	San Isidro Elementary School
August 15 8:00 - 10:00 AM	Office of the Schools Division Superintendent & Assistant Superintendent (OSDS & ASDS) Personnel	Tagbilaran City Science High School
August 17 8:00 - 10:00 AM	Accounting & Finance Cash & Supply	Ubujan Elementary School
August 18 8:00 - 10:00 AM	School Governance & Operations Division	Booy Elementary School
August 19 8:00 - 10:00 AM	Curriculum & Implementation Division	Mansasa Elementary School
August 26 3:00 PM – 5:00 PM	Tree Planting Session (All Functional Sections)	New DCPNHS Senior HS - Cabawan Campus



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3. Documentation of the Division Office Brigada Volunteer Services to chosen schools will be cared of the Division IT Officer. Division personnel assigned are requested to bring cleaning equipment like walis tingting, bolo and other necessary for clean drive.
4. In compliance with the strict implementation of health protocols for onsite activity, division volunteer personnel assigned are requested to comply with the mandatory wearing of a facemask and health protocols during school entrance.
5. Wide dissemination and compliance of this memorandum are desired.



JOSEPH IRWIN A. LAGURA, PhD
Schools Division Superintendent